

Chair of the Council:



**Clerk:**  
The Pavilion Building, Front Street  
Framwellgate Moor  
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[www.framwellgatemoorparishcouncil.co.uk](http://www.framwellgatemoorparishcouncil.co.uk)

To: The Chairman and members of **Framwellgate Moor Parish Council** Councillors

Dear Members,

You are hereby summoned to attend an **Ordinary Meeting of Framwellgate Moor Parish Council which will be held on Wednesday 4<sup>th</sup> December 2024, at 6:00pm in The Pavilion Building, Front Street, Framwellgate Moor, Durham, DH1 5BL** for the purpose of transacting the following business.

Yours faithfully,

Clerk, to the Council

### Agenda

<b>1</b>	<b>Attendees and apologies for absence- Members of the public will not be allowed access until after item 5.</b> To confirm attendees and receive and approve all apologies for absence. Reasons for absence must be given in writing to the Clerk prior to the meeting. <b>1 Mins</b>
<b>2</b>	<b>Election of New Parish Council Chair</b> <b>5 mins – vote</b>
<b>3</b>	<b>Declarations of interest and dispensation requests</b> To receive and accept any declarations of interest (personal or prejudicial) from members in relation to any item to be discussed. <b>2 Mins</b>
<b>4</b>	<b>Draft Minutes of the Meeting of the Council on 6<sup>th</sup> November – embedded</b> For approval <b>5 mins</b>
<b>5</b>	<b>Co-option of Councillors</b> – applications below, applicant will be asked to leave they can return at 6.40 when we progress to item 6 after the vote. Post vote Chair will announce successful candidates and inform them following day and requesting completion of forms. <b>30 mins</b>
<b>6</b>	<b>Members of the public will be allowed to attend at this point,</b> <b>Financial Report - attached</b> Actual for previous month and projected for next month For agreement <b>5 mins</b>
<b>7</b>	<b>Clerk's report</b> Clerks Position Payment through accountancy company PAT test

	<p>Christmas Tree lights and switch on</p> <p>Trusteeship for two charitable play parks – Durham Terrace and Abbey Road.</p> <p>Communication Etiquette</p> <p>Policies – process going forward</p> <p>Playpark and future proofing/strategy</p> <p>Financials – HMRC fine and Youth club donation</p> <p>£50 donation to RBL</p> <p>New user Haystax – 11 hours per week.</p> <p>Phone</p> <p>.gov.uk e-mail addresses. 13<sup>th</sup> Nov e-mail (email)</p> <p>Website</p> <p><b>20 Mins</b></p>
<b>8</b>	<p><b>Parish matters and ongoing items</b></p> <p>For noting</p>
<b>8a</b>	<p><b>Planning applications – attached on separate sheet</b></p> <p>For noting and comments/responses/recommendations</p>
<b>8b</b>	<p><b>County Councillors’ report</b></p> <p>For noting.</p> <p><b>5 mins</b></p>
<b>8c</b>	<p><b>Members Report</b></p> <p>For Noting.</p> <p><b>10 mins</b></p>
<b>8d</b>	<p><b>Groundsman’s report</b></p> <p>To be provided by Clerk</p> <p>Discuss / Decide / Action</p> <p><b>2 mins</b></p>
<b>9</b>	<p><b>Precept – forecasts attached</b> – this shows previous budget, spend to date and projections with additional percentage spend, including the additional cost for band D properties.</p> <p>Recommend that the meeting of the 8<sup>th</sup> Jan be mostly dedicated to the precept where additional projections (Nov/Dec) can be added.</p> <p>Returns need to be with DCC by 17<sup>th</sup> January</p> <p><b>5 mins</b></p>
<b>10</b>	<p><b>Motion from previous meeting concerning use of Management Companies on New Builds – attached G Blenkiron</b></p> <p>For discussion and co-option</p> <p><b>5 mins - vote</b></p>
<b>11</b>	<p><b>Memorial Garden – G Blenkiron</b></p> <p>Update, acrylic sign and QR code.</p>
<b>12</b>	<p><b>Policy review.</b> - attached</p> <p>Policies to be reviewed for coming meeting</p>

	<p>In future policies will be sent out with the request for Agenda items around the 20<sup>th</sup> of the month for review to give additional time.</p> <p>5 mins</p>
13	<p><b>Correspondence -Clerk</b></p> <p><b>2 items</b></p> <ul style="list-style-type: none"> <li>- Use of Tennis Courts as training for two hours per week – providing DBS this is</li> <li>- Member of public offering suggestions as to play equipment for the forthcoming revamp of the playpark.</li> </ul> <p>For discussion/decision/action</p> <p>2 mins</p>
14	<p><b>Urgent matters (Clerk to use delegated powers) and items for the next meeting of the council.</b></p> <p>To decide if any items are of sufficient urgency to require immediate attention and to decide on items for the agenda of the next meeting of the council</p> <p>None</p>
15	<p><b>Date and time of next meeting 8<sup>th</sup> January 2025 6.00pm – this will be to discuss and set the precept.</b></p>

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**Residents of the parish are welcome to attend all public meetings of the Parish Council. Members of the public may speak at the discretion of the Chair but may not vote.**