



**Minutes of the Ordinary Meeting of Framwellgate Moor Parish Council held on Wednesday 6<sup>th</sup> November 2024 at 6:00pm at The Pavilion Building, Front Street, Framwellgate Moor, Durham, DH1 5BL.**

	<b>Attendance: Councillors K Willis (Chair), G Blenkiron, P Dawson, A Hopgood, T Moderate M Wilkes, D Wheeler, M Charlton, R Perry, K Burns &amp; J Turnock (Clerk)</b>
1	<b>Apologies for absence</b> Written received from M Simmons, Clerk reminded councillors that a written apology was expected where councillors could not attend and if they were arriving late.
2	<b>Agreement to Co-opt</b> Rachel Perry was formally co-opted onto the Council. The council received an application from Elizabeth Pears to be co-opted onto the council and K Burns attended as a member of the public with the intention of applying to be co-opted. A further verbal application was received to be co-opted. Council agreed to defer however as there were numerous conversations being undertaken two reasons for deferral have been noted a) until the next meeting to allow all three candidates to be reviewed b) until the Clerk sought procedural advice. <b>Clerks Note:</b> B was added post minutes as it was some councillor's recollection
3	<b>Declarations of interest and dispensation requests</b> Additional motion – Graeme Blenkiron Signage – Terry Moderate Remembrance parade David Wheeler
4	<b>Public participation (please notify the Chairman or Clerk in advance)</b> None
5	<b>Draft Minutes of the Meeting of the Council on 2<sup>nd</sup> October 2024</b> Minutes agreed.
6	<b>Clerk's Report</b> <b>Out of Hours</b> – Councillors to contact Clerk when out of hours access is required to the Pavilion between 16.00 and 8.00 <b>Complaints of smoking illegal substances</b> – Clerk has made local Police aware of the complaint from the school about the smell of illegal substances <b>Clerks Wages</b> - Payment made last working day of the month <b>Defibrillator</b> – Currently offline awaiting new hinges for casing.

Signed:

Dated:

7	<b>Parish matters and ongoing items (see below)</b>
a	<b>Planning applications</b> None
b	<b>County Councillors' reports</b> <b>A Hopgood</b> Heritage 100 site starting at Brasside is now open. Funding has been secured for a new cycle path along Rotary Way which replaces the bollards here.
c	<b>Members' reports</b> <b>T Moderate</b> to look into recycling vapes <b>G Blenkiron</b> raised the issue of a free parking sign requirement on Framwellgate Moor Front Street <b>K Willis</b> – HMP to speak to litigation to serve notice to move the caravan at Brasside.
d	<b>Groundsman's report</b> Received and accepted Groundsman requested the possibility of using an edger from County Council twice a year to ease the edging work.
e	<b>Play area</b> Play Areas, KGV Play area needs attention equipment potential project for 2025 Abbey Road Noted in inspection a board on climb/ slide equipment needing replaced, MW asked if he could speak with council to see if they are able to fabric them and council pay DCC as previous costs were rather high from Proludic.  Brasside Park Cllr Wilkes has been looking at DCC taking this back under their ownership Parish agreed.
f	<b>Memorial Garden</b> Ongoing issues to the service provision means that the lighting will not be in place for remembrance day service. 4 metal seats removed for refurb have been returned In general the memorial garden looks good.
g	<b>Parade</b> All plans in place for road closure £50 to be donated to the RBL

Signed:

Dated:

	Parade times 10.30 service at St Aidans, 10.45 march to memorial garden and 11.00 silence.
h	<b>Painting and Decorating</b> Students unable to undertake work and a quote have been obtained of £1200 which councillors accepted as reasonable.
7	<b>Policy Review:</b> <b>Resolved:</b> Policies were accepted although part of one seemed to be missing. The clerk reported that many policies were not saved in the right folder or under version control. An audit of policies and version control to be added.
8	<b>Training</b> <b>To Note:</b> iLKA training booked
9	<b>Correspondence</b> No correspondence
10	<b>Financial Matters</b> Financials were agreed 10 Financials Members asked to look at Budget in preparation of setting next year's precept. A separate meeting may take place this is tbc.  MAZARS, Received end of year audit all completed, unfortunately a fine has been incurred, along with recommendations for the following year given, however due to circumstances beyond Parish Control this year Parish council fully understood as it had been again in an unexceptional circumstance.
11	<b>Urgent matters</b> None declared
12	<b>Motions on notice.</b> The motion cannot be added to the agenda and will <b>Action:</b> It was agreed to defer to the next meeting with the additional wording that Durham County Council adopt this stance as well as part of the Durham plan.
13	<b>Date and time of next meeting.</b> <b>Resolved:</b> That the next meeting Wednesday 6 <sup>th</sup> December 2024 @ 18.00
	<b>The meeting ended at 20:10</b>

Signed:

Dated: