

**Chair of the Council:**  
Cllr Karon Willis  
39 Beech Close  
Brasside  
Durham  
DH1 5YB



**Clerk:**  
The Pavilion Building, Front Street  
Framwellgate Moor  
Durham  
DH1 5BL  
framwellgatemoorparishcouncil@yahoo.co.uk

[www.framwellgatemoorparishcouncil.co.uk](http://www.framwellgatemoorparishcouncil.co.uk)

To: The Chairman and members of **Framwellgate Moor Parish Council**

Councillors K Willis (Chair), G Blenkiron (Vice-Chair), M Charlton, P Dawson, A Hopgood, T Moderate, FM Simmons, M Wilkes & D Wheeler.

Dear Members,

You are hereby summoned to attend an **Ordinary Meeting of Framwellgate Moor Parish Council which will be held on Wednesday 3<sup>rd</sup> July 2024, at 6:00pm in The Pavilion Building, Front Street, Framwellgate Moor, Durham, DH1 5BL** for the purpose of transacting the following business.

Yours faithfully,

**Karon Willis**

Acting Clerk, to the Council

### Agenda

<b>1</b>	<b>Apologies for absence</b> To receive and approve all apologies for absence. Reasons for absence must be given in writing to the Clerk prior to the meeting
<b>2</b>	<b>Declarations of interest and dispensation requests</b> To receive and accept any declarations of interest (personal or prejudicial) from members in relation to any item to be discussed.
<b>3</b>	<b>Public participation (please notify the Chairman or Clerk in advance)</b> To receive questions and comments from members of the public (maximum 5 minutes per item/per individual, up to a limit of 15 minutes in total)
<b>4</b>	<b>Draft Minutes of the Meeting of the Council on 5<sup>th</sup> June 2024</b> For approval
<b>5</b>	<b>Clerk's report</b> For noting.
<b>6</b>	<b>Parish matters and ongoing items (see below)</b>
a	<b>Planning applications – currently none relating to Parish Area</b> For noting and comments/responses/recommendations
b	<b>County Councillors' report</b> For noting.
c	<b>Groundsman's report</b> For noting

d	<b>Memorial Garden</b> To receive an update on the current situation
e	<b>New College Durham</b> Cllr Blenkiron to update Parish Council on working together with them.
f	<b>Clerk Vacancy –</b> To discuss and decide the recruitment campaign to fill current vacancy.
g	<b>Mayor’s Appeal –</b> To discuss / decide to donate to this year’s appeal
h	<b>External Audit-</b> To discuss/ agree/ temporary clerk RFO until new clerk in place.
7	<b>Policy review.</b> <b>Casual Bowlers Hire Agreement</b> <b>Sickness Absence policy</b> <b>MUGA Lighting policy</b> To accept policies that have been reviewed by Cllr Simmons
8	<b>Training</b> To note any upcoming training and to agree member/staff attendance
9	<b>Correspondence</b> For discussion/decision/action
10	<b>Financial matters</b> To approve and sign accounts. To approve payments attached on separate sheet.
11	<b>Urgent matters (Clerk to use delegated powers) and items for the next meeting of the council.</b> To decide if any items are of sufficient urgency to require immediate attention and to decide on items for the agenda of the next meeting of the council
12	<b>Motions on notice</b>
13	<b>Date and time of next meeting 4<sup>th</sup> September 2024 6.00pm</b>

---

Residents of the parish are welcome to attend all public meetings of the Parish Council. Members of the public may speak at the discretion of the Chair but may not vote.