

Chair of the Council:
 Cllr Karon Willis
 39 Beech Close
 Brasside
 Durham
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Clerk:
 Richard Ormerod
 The Pavilion Building, Front Street
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Minutes of the Ordinary Meeting of Framwellgate Moor Parish Council held on Wednesday 3 April 2024 at 6pm at The Pavilion Building, Front Street, Framwellgate Moor, Durham, DH1 5BL.

	Attendance: Councillors K Willis (Chair), G Blenkiron, P Dawson, T Moderate & D Wheeler. Also present: Richard Ormerod (Clerk) and a member of the public.
1	Apologies for absence Apologies were received from Cllrs M Charlton, A Hopgood, M Simmons & M Wilkes. Resolved: To accept the apologies.
2	Declarations of interest and dispensation requests None.
3	Public participation (please notify the Chairman or Clerk in advance) A member of the public spoke about the KGV football pitch and what was happening to it.
4	Draft Minutes of the Meeting of the Council on 6 March 2024 Resolved: To approve the minutes as a correct record.
5	Clerk's report on progress since previous meeting on any subject not on the agenda The Clerk reported on the council's newsletter. It was requested that a minor change be made to the section on the bowling club. Resolved: To receive the report and to thank the Clerk for his work on putting together the newsletter.
6	Parish matters and ongoing items (see below)
a	Planning applications Current applications were noted and no new representations needed to be made.
b	County Councillors' reports None.
c	Members' reports Cllr Wheeler reported that the bin outside the doctor's surgery still needed removing. Resolved: That the Clerk address the issue with DCC. Cllr Willis reported that the Believe Housing garages at Brasside had been broken into. It was unsatisfactory that Believe were not carrying out repairs straight away. Resolved: To receive the reports.
d	Groundsman's report Mr Thubron had previously circulated a written report.

Signed:

Dated:

	<p>Resolved: To receive the report.</p> <p>Resolved: That the council plant bulbs in its park areas once works are complete.</p> <p>Resolved: That the Clerk contact Turfcare regarding the sharpening of mower blades.</p> <p>Resolved: That the Clerk purchase replacement books to record pesticide use.</p>
e	<p>Memorial Garden</p> <p>The Chair informed members that there had been no progress made since the last meeting. This was frustrating as the estimates for lighting exist but had not been passed on by Durham County Council to the parish council.</p> <p>Resolved: That the Clerk continue to follow-up the matter with Durham County Council.</p>
f	<p>Framwellgate Moor Front Street update</p> <p>A discussion took place. It was noted that the parish council had not yet received any updates. Cllr Blenkiron expressed disappointment at this.</p> <p>Resolved: That the Clerk chase up the issues with Julie Anson at DCC.</p>
g	<p>Update on renovations to the Pavilion</p> <p>It was noted that the renovations were progressing well.</p> <p>Resolved: To use a commercial cleaning contractor when works are completed if necessary.</p> <p>Resolved: To use a commercial contractor for redecoration and flooring, possibly involving students from New College Durham.</p> <p>Resolved: To agree the installation of a blind on the window in the office.</p> <p>Resolved: To purchase a blue roll centrefeed dispenser for the office.</p>
h	<p>Policy review</p> <p>Resolved: To agree the changes for the March policy review as recommended by Cllr Simmons.</p> <p>Resolved: To defer the April policies to the next meeting of the council.</p>
i	<p>Training</p> <p>The Clerk had circulated details of training available to members. It was noted that the Groundsman had been enrolled on pesticide use training at East Durham College.</p> <p>Resolved: That the Clerk continue to circulate to members information about available training. Members should contact the Clerk if they wish to attend any.</p>
j	<p>Correspondence</p> <p>Correspondence was received from a member of the public who had left an item behind in the Pavilion. This had subsequently been collected.</p>
k	<p>Urgent matters (Clerk to use delegated powers) and items for the next meeting of the council.</p> <p>There were none.</p>
l	<p>Accounts</p> <p>Resolved: That the accounts be signed.</p>

Signed:

Dated:

7	<p>Financial matters</p> <p><i>The following payments were approved:</i></p> <p>BACS</p> <ul style="list-style-type: none"> a) That the sum of £TBC be paid to Mr. Tim Thubron (Groundsman) b) That the sum of £TBC be paid to Mr. Richard Ormerod (Clerk) c) That the sum of £7.00 be paid to Lloyds Bank (service charge) d) That the sum of £TBC be paid to HMRC e) That the sum of £TBC be paid to DCC Pension Fund <p>DIRECT DEBITS Regular Monthly Payments</p> <ul style="list-style-type: none"> a) That the sum of £23.92 to be paid to EE b) That the sum of £50.00 to be paid to Durham City Youth c) That the sum of £313.88 to be paid to Alphabet Van Hire d) That the sum of £314.52 To be paid to Octopus Electric e) That the sum of £10.00 to be paid to O2 (CCTV sim) <p>OTHER ITEMS</p> <ul style="list-style-type: none"> a) That the sum of £106.75 be paid to Durham County Council (playground inspections 2023-24) b) That the sum of £21.84 be paid to Paxtons (2-stroke oil) c) That the sum of £23.94 be paid to Viking Direct (copier paper)
8	<p>Grounds Maintenance and Building Compliance Agreements with Durham County Council</p> <p>A discussion took place. It was noted that the Grounds Maintenance request was sent to the parish council in error by DCC.</p> <p><i>Resolved: That the council renew the Building Compliance Agreement with Durham County Council.</i></p> <p><i>Resolved: That the Clerk inform Durham County Council that the Grounds Maintenance payment request was sent in error.</i></p>
9	<p>Service Level Agreement with Durham County Council’s HR Advisory Service</p> <p>The Chair reported that the service had been useful over the past year, though the parish council had not fully utilised its entitlement.</p> <p><i>Resolved: That the council renew the Service Level Agreement.</i></p>
10	<p>Purchase of under-bench fridge for the new bowlers’ rest room</p> <p>A discussion took place along with item 6g above.</p> <p><i>Resolved: That the council purchase an under-bench fridge for the new bowlers’ rest room.</i></p>
11	<p>Council phone contract</p> <p>Items 11 and 12 were taken together.</p>
12	<p>Mobile router in Pavilion to enable wi-fi</p> <p>It was noted that the council’s mobile phone contract would end in June 2024.</p>

Signed:

Dated:

	<p>The Chair suggested that the council purchase a mobile router which would allow up to 10 devices to access broadband internet in the Pavilion, and a data-only SIM card. This would enable the council to renew the mobile phone contract on a calls/texts only basis.</p> <p><i>Resolved: That the Clerk investigate options, purchase a suitable router, and report back to council in May.</i></p> <p><i>Resolved: That Cllr Dawson investigate the best deals currently available for SIMs.</i></p>
13	<p>ParkThatBike Project</p> <p>It was noted that this charity was offering free bicycle storage racks on private areas.</p> <p><i>Resolved: To apply for a 3-bike rack for the KGV site, exact location to be agreed if successful.</i></p>
14	<p>Visit County Durham - National Lottery Heritage Fund bid to uncover and showcase Durham's Crime and Punishment history</p> <p>A discussion took place.</p> <p><i>Resolved: That the council support the initiative but has no specific comment on what should be included.</i></p>
15	<p>Motions on notice. There were none.</p>
16	<p>Date and time of next meeting.</p> <p><i>Resolved: That the next meeting of Framwellgate Moor Parish Council will take place on Wednesday 1 May 2024 in the Pavilion Building.</i></p>
	<p>The meeting ended at 19:10</p>

Signed:

Dated: