

Chair of the Council:
Cllr Karon Willis
39 Beech Close
Brasside
Durham
DH1 5YB



Clerk:
Richard Ormerod
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Minutes of the Ordinary Meeting of Framwellgate Moor Parish Council held on Wednesday 6 March 2024 at 6pm at The Pavilion Building, Front Street, Framwellgate Moor, Durham, DH1 5BL.

	Attendance: Councillors K Willis (Chair), G Blenkiron, M Charlton, A Hopgood, T Moderate, D Wheeler & M Wilkes (arrived 18:41).
1	Apologies for absence Apologies were received from Cllrs P Dawson and M Simmons. Resolved: To accept the apologies.
2	Declarations of interest and dispensation requests Cllr Moderate declared an interest in the discussion with Julie Anson from DCC in regard to Front Street.
	<i>The Chair suspended Standing Orders to facilitate a discussion with Mr Karl Fairley (Deputy Chief Executive) and Mr Peter Morrison (Vice Principal) from New College Durham.</i>
	<i>Standing Orders remained suspended to facilitate a discussion with Julie Anson, Community Economic Development Manager at Durham County Council, on the Framwellgate Moor Front Street project.</i>
3	Public participation (please notify the Chairman or Clerk in advance) A member of the public was welcomed by the Chair and voiced concern to members about the speed humps on the Front Street.
4	Draft Minutes of the Meeting of the Council on 7 February 2024 Resolved: To approve the minutes as a correct record.
5	Clerk's report on progress since previous meeting on any subject not on the agenda The Chair reported that it had been highlighted to her that she had been in breach of GDPR, following on from when she had been Acting Clerk and retained access to the Clerk's emails. The Chair was unaware of the potential GDPR issue and stressed that emails had never been accessed for personal or professional gain. The Chair informed the meeting that she had removed any access to the main council email address from all of her devices and made it clear that she had only retained the facility so that whilst away on holiday she could still look at council emails whilst she had been Acting Clerk. The Chair apologised for this oversight and undertook to put the apology in writing. The Clerk reported on the council's asset register and two training courses he had attended. Resolved: To receive the report. It was noted that the application for free trees from the Woodland Trust was still ongoing and had proved more complex than anticipated. Council was minded to apply for 105 "wild

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	<p>wood” trees.</p> <p>Resolved: That the Clerk and Cllr Blenkiron liaise to finalise the application.</p> <p>The Clerk informed members that the council’s cover with Norton Internet Security was coming to an end shortly and would cost £34.99 to renew.</p> <p>Resolved: That the council renew with Norton Security.</p> <p>The Clerk informed members that the council’s Intruder Alarm System Maintenance Contract with CDS was due for renewal shortly at a cost of £117.60 for a year.</p> <p>Resolved: That the council renew the contract with CDS Security.</p> <p>The Clerk was asked to leave the meeting at 8:05pm and returned at 8:10pm</p>
6	Parish matters and ongoing items (see below)
a	<p>Planning applications</p> <p>It was noted that the council had objected to the application for a change of use from a dwelling to a children’s home on Abbey Road on the grounds of traffic problems on Abbey Road/Paxton Mews.</p>
b	<p>County Councillors’ reports</p> <p>Cllr Wilkes reported on roundabouts and council budgets.</p> <p>Cllr Hopgood reported that the Abbey refit had been very successful. A discussion took place on the future of the DLI Museum and Art Gallery. Cllr Hopgood said that work needed to start very soon.</p> <p>Resolved: To receive the reports.</p>
c	<p>Members’ reports</p> <p>Cllr Wheeler reported that the bin outside the doctor’s surgery needed removing.</p> <p>Cllr Blenkiron raised the issue of the £73 million the county was receiving from the cancellation of Phase 2 of HS2. Cllr Hopgood explained where the money was going.</p> <p>Resolved: To receive the reports.</p>
d	<p>Groundsman’s report</p> <p>Mr Thubron had previously circulated a written report.</p> <p>It was noted that the Groundsman had also (with Cllr Blenkiron) repurposed the football pitch for 7-a-side, refurbished and installed the noticeboard at Brasside and used road planings to better establish the path.</p> <p>Resolved: To receive the report.</p> <p>Resolved: That the Groundsman also be asked to sort the following: books for recording weedkiller and mileage use (with the Clerk); spraying of tennis court; varnishing of boards; timer for MUGA</p> <p>Resolved: That Cllr Blenkiron liaise with the Clerk and Groundsman regarding the outdoor lighting.</p>
e	<p>Memorial Garden</p> <p>The Chair informed members that lighting would be ordered via the Clerk and that the bill would come from Durham County Council.</p> <p>Resolved: That the Clerk continue to follow-up the matter with Durham County Council.</p>

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	Resolved: That the Clerk order Christmas lighting at the appropriate time.
f	Policy review Resolved: To defer the matter to the next meeting of the council as the policies had not been circulated in advance.
g	Training The Clerk had circulated details of training available to members. Resolved: That the Clerk continue to circulate to members information about available training. Members should contact the Clerk if they wish to attend any.
h	Correspondence Correspondence was received from members of the public requesting access to the tennis court to retrieve a football (this was granted) and further information on the provision of cycle racks. Resolved: That the Clerk contact the member of the public to update them, based on Julie Anson's earlier advice.
i	Urgent matters (Clerk to use delegated powers) and items for the next meeting of the council. There were none.
j	Accounts Resolved: That the accounts be signed.
7	Financial matters The following payments were approved: BACS a) That the sum of £TBC be paid to Mr. Tim Thubron (Groundsman) b) That the sum of £TBC be paid to Mr. Richard Ormerod (Clerk) c) That the sum of £7.00 be paid to Lloyds Bank (service charge) d) That the sum of £TBC be paid to HMRC e) That the sum of £TBC be paid to DCC Pension Fund DIRECT DEBITS Regular Monthly Payments a) That the sum of £23.92 to be paid to EE b) That the sum of £50.00 to be paid to Durham City Youth c) That the sum of £313.88 to be paid to Alphabet Van Hire d) That the sum of £314.52 To be paid to Octopus Electric e) That the sum of £10.00 to be paid to O2 (CCTV sim) OTHER ITEMS That the sum of £48.00 be paid to Peterlee Fire Company (fire extinguisher service) That the sum of £210.00 be paid to Omega Asbestos Consulting
8	Potential re-naming of the parish council A discussion took place on the options for the naming of third-tier parish councils. Cllr Blenkiron referred members to NALC's Legal Topic Note 74 which clarified that parish

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	<p>councils in England and Wales can rename themselves town, community, neighbourhood or village councils. Cllr Blenkiron, along with other members, was concerned about confusion caused by the word “parish” because of its association with churches. A discussion took place.</p> <p>Resolved: That the Clerk write a piece for inclusion in the parish newsletter clarifying the council’s civil status.</p>
9	<p>Portrait of King Charles</p> <p>The Clerk reported that a free portrait of the King was available to parish councils.</p> <p>Resolved: That the council order a portrait.</p>
10	<p>Parish Newsletter</p> <p>A discussion took place on the parish newsletter. A draft version had been circulated by the Clerk.</p> <p>Resolved: That the newsletter include a piece from the Chair, amendments to the questionnaire on the future of the (former) football field, a question and answer piece explaining the purpose and status of the parish council and a piece introducing the Clerk. To be printed as soon as possible following agreement by email.</p>
11	<p>Parish council budget for 2024-25</p> <p>The Chair, Vice-Chair and Clerk had drawn up a draft budget for the next financial year which had been circulated.</p> <p>Resolved: That the draft budget for 2024-25 be approved.</p>
12	<p>Invitations from New College Durham</p> <p>It was noted that members had been invited to attend the opening of the college’s new technical facility “The Hub” on Thursday 21 March from 12:30 to 2:30pm</p> <p>It was noted that members had been invited to undertake a tour of the college, and given a choice of dates.</p> <p>Resolved: That the council request a tour on Wednesday 20 March at 11am. To be attended by Cllrs Willis, Blenkiron, Charlton and Moderate, plus the Clerk.</p>
13	<p>Motions on notice. There were none.</p>
14	<p>Date and time of next meeting.</p> <p>Resolved: That the next meeting of Framwellgate Moor Parish Council will take place on Wednesday 3 April 2024 at The Pavilion Building.</p>
	<p>The meeting ended at 20:35</p>

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