

**Chair of the Council:**  
Cllr Karon Willis  
39 Beech Close  
Brasside  
Durham  
DH1 5YB



**Clerk:**  
Richard Ormerod  
The Pavilion Building, Front Street  
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To: The Chairman and members of **Framwellgate Moor Parish Council**

*Councillors K Willis (Chair), G Blenkiron (Vice-Chair), M Charlton, P Dawson, A Hopgood, T Moderate, FM Simmons, M Wilkes & D Wheeler.*

Dear Members,

You are hereby summoned to attend an **Ordinary Meeting of Framwellgate Moor Parish Council which will be held on Wednesday 1 May 2024, at 6:45pm in The Pavilion Building, Front Street, Framwellgate Moor, Durham, DH1 5BL** for the purpose of transacting the following business.

Yours faithfully,

Richard Ormerod, Clerk and Proper Officer to the Council

### Agenda

<b>1</b>	<b>Apologies for absence</b> <i>To receive and approve all apologies for absence. Reasons for absence must be given in writing to the Clerk prior to the meeting</i>
<b>2</b>	<b>Declarations of interest and dispensation requests</b> <i>To receive and accept any declarations of interest (personal or prejudicial) from members in relation to any item to be discussed.</i>
<b>3</b>	<b>Public participation (please notify the Chairman or Clerk in advance)</b> <i>To receive questions and comments from members of the public (maximum 5 minutes per item/per individual, up to a limit of 15 minutes in total)</i>
<b>4</b>	<b>Draft Minutes of the Meeting of the Council on 3 April 2024</b> <i>For approval</i>
<b>5</b>	<b>Clerk's report on progress since previous meeting on any subject not on the agenda</b> <i>For noting</i>
<b>6</b>	<b>Parish matters and ongoing items (see below)</b>
a	Planning applications <i>For noting and comments/responses/recommendations</i>
b	County Councillors' report <i>For noting</i>
c	Members' reports <i>For noting</i>

d	Groundsman's report <i>For noting</i>
e	Memorial Garden <i>To receive an update on the current situation</i>
f	Framwellgate Moor Front Street update
g	Update on renovations to Pavilion <i>To note progress on the renovation work</i>
h	Policy review <i>To accept policies that have been reviewed by Cllr Simmons</i>
i	Training <i>To note any upcoming training and to agree member/staff attendance</i>
J	Correspondence <i>For discussion/decision/action</i>
k	Urgent matters (Clerk to use delegated powers) and items for the next meeting of the council <i>To decide if any items are of sufficient urgency to require immediate attention and to decide on items for the agenda of the next meeting of the council</i>
<b>7</b>	<b>Rural Villages Service Group</b> <i>To consider an invitation to join</i>
<b>8</b>	<b>Insurance policies</b> <i>To decide whether to renew the council's motor insurance policy with Zurich Municipal at a cost of £922.17.</i> <i>To decide whether to renew the council's commercial combined insurance policy with Clear Councils at a cost of £1783.96 (£1717.61 if the council signed up for three years).</i>
<b>9</b>	<b>Key safe</b> To discuss options
<b>10</b>	<b>Mobile router in Pavilion to enable wi-fi and council phone contract</b> <i>The Clerk to report</i>
<b>11</b>	<b>Financial matters</b> <i>To note changes to bank account</i> <i>To approve and sign accounts</i> <i>To approve payments</i> <i>To approve the Annual Governance and Accountability Return 2023-24</i>
<b>12</b>	<b>Motions on notice</b>
<b>13</b>	<b>Date and time of next meeting</b>

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Residents of the parish are welcome to attend all public meetings of the Parish Council. Members of the public may speak at the discretion of the Chair but may not vote.