

Chair of the Council:
 Cllr Karon Willis
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 Brasside
 Durham
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Clerk:
 Richard Ormerod
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Minutes of the Ordinary Meeting of Framwellgate Moor Parish Council held on Wednesday 7 February 2024 at 6pm at The Pavilion Building, Front Street, Framwellgate Moor, Durham, DH1 5BL.

	Attendance: Councillors K Willis (Chair), G Blenkiron, M Charlton, A Hopgood, T Moderate, M Simmons, D Wheeler.
1	Apologies for absence Apologies were received from Cllrs P Dawson and M Wilkes. <i>Resolved: To accept the apologies.</i>
2	Declarations of interest and dispensation requests None.
3	Public participation (please notify the Chairman or Clerk in advance) None.
4	Draft Minutes of the Meeting of the Council on 3 January 2024 <i>Resolved: To approve the minutes as a correct record.</i>
5	Clerk's report on progress since previous meeting on any subject not on the agenda The Clerk reported that both he and the Groundsman were now enrolled in the Durham County Council Pension Scheme. It was noted that Gordon Fletcher had agreed to act as the parish council's internal auditor for the financial year 2023-24. <i>Resolved: To receive the report.</i>
6	Parish matters and ongoing items (see below)
a	Planning applications A discussion took place on the application for a change of use from a dwelling to a children's home on Abbey Road. <i>Resolved: To send an objection on the grounds of traffic problems on Abbey Road/Paxton Mews.</i>
b	County Councillors' reports Cllr Simmons reported on Durham County Council's work on Front Street. It was noted that the bollards were due to be installed on 16 February, along with the cycle rack by the weigh-house. The 20mph signs were to be relocated on the same day. Eight new planters and trees would be installed on 9 February. The speed "cushions" would be provided by a private company, with a date to be fixed once procurement complete. A discussion took place on the cycle path.

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	<p>Resolved: To receive the report.</p> <p>Resolved: To invite Durham County Council officers to speak to members at the next parish council meeting to update on the cycle path.</p>
c	<p>Members' reports</p> <p>Cllr Moderate reported that a sign had been removed by the church.</p> <p>Cllr Moderate raised concerns about the mobile post office van. It was agreed to offer the community centre use of the parish council car park for this purpose.</p> <p>Cllr Charlton reported that teenagers had been lighting large fires on the bridleway, but the police had attended quickly.</p> <p>Cllr Blenkiron reported that the path at the rear of Rotary Way had become overgrown and that rats were present. The path by Northumbrian Water was dangerous for pedestrians due to bikes and power scooters. A sign would be helpful. Cllr Hopgood said that the path is dual use.</p> <p>Cllr Blenkiron reported difficulties with using the Durham County Council online system for reporting litter. He had reported a litter problem and the website said that the issue was resolved, but the litter was still there. Cllr Hopgood said that the county council's portfolio holder was looking at the system.</p> <p>Cllr Willis reported concerns about the speed humps when turning right into the Forge, as drivers do not see the signs warning of speed humps until they are upon them. Cllr Simmons agreed to take up the matter at DCC level.</p> <p>Cllr Willis expressed concerns about trucks parking on pavements in Brasside.</p> <p>The caravan in the club car park at Brasside was being lived in. Cllr Hopgood said she would speak to the police about this.</p> <p>Resolved: To receive the reports.</p>
d	<p>Groundsman's report</p> <p>Mr Thubron had previously circulated a written report.</p> <p>It was noted that he had requested purchase of the following tools: Lawnmower air filter and cutting blade; electric extension; hose reel and moss inhibitor (for tennis court and MUGA).</p> <p>Resolved: To receive the report.</p> <p>Resolved: That the council purchase the required items.</p> <p>Resolved: That the Clerk look into purchasing two additional bins for the field.</p>
e	<p>Memorial Garden</p> <p>The Chair informed members that £8,000 was still the estimated cost.</p> <p>Resolved: That the Clerk follow-up the matter with Durham County Council.</p>
f	<p>Policy review</p> <p>Councillor Simmons had reviewed the council's policies on Data Protection and Retention of Documents.</p> <p>Resolved: To accept the policies as reviewed by Cllr Simmons.</p>
g	<p>Training</p> <p>The Clerk had circulated details of training available to members.</p> <p>Resolved: That the Clerk continue to circulate to members information about</p>

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	available training. Members should contact the Clerk if they wish to attend any.
h	<p>Correspondence</p> <p>Correspondence was received from a member of the public requesting details of when the tennis courts reopen. The Clerk had provided details.</p>
i	<p>Urgent matters (Clerk to use delegated powers) and items for the next meeting of the council.</p> <p>There were none.</p>
j	<p>Accounts</p> <p>Resolved: That the accounts be signed.</p>
7	<p>Financial matters</p> <p>The following payments were approved:</p> <p>BACS</p> <p>a) That the sum of £1278.73 be paid to Mr. Tim Thubron (Groundsman)</p> <p>b) That the sum of £796.52 be paid to Mr. Richard Ormerod (Clerk)</p> <p>c) That the sum of £7.00 be paid to Lloyds Bank (service charge)</p> <p>d) That the sum of £TBC be paid to HMRC</p> <p>e) That the sum of £658.81 be paid to DCC Pension Fund</p> <p>DIRECT DEBITS Regular Monthly Payments</p> <p>a) That the sum of £23.92 to be paid to EE</p> <p>b) That the sum of £50.00 to be paid to Durham City Youth</p> <p>c) That the sum of £313.88 to be paid to Alphabet Van Hire</p> <p>d) That the sum of £314.52 To be paid to Octopus Electric</p> <p>e) That the sum of £10.00 to be paid to O2 (CCTV sim)</p> <p>OTHER ITEMS</p> <p>a) That the sum of £118.80 be paid to CDS Security & Fire (CCTV callout 15 Jan)</p> <p>b) That the sum of £2.76 be paid to Paxtons</p> <p>c) That the sum of £247.20 be paid to Batson Groundcare</p>
8	<p>Notice board</p> <p>A discussion took place on the future of the wooden notice board currently at the Pavilion.</p> <p>Resolved: That the council site the notice board in Brasside by the bus stop, once fully restored.</p>
9	<p>The Woodland Trust</p> <p>The Clerk reported that free trees were being offered to community organisations including parish councils. A discussion took place.</p> <p>Resolved: That the council apply for funding for extra trees, the Clerk, Groundsman and Cllr Blenkiron to liaise on details.</p>
10	<p>Parish Newsletter</p> <p>A discussion took place on creation of a parish newsletter. Topics suggested for inclusion included asking residents what they want to happen to the former football field, information</p>

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	<p>on the precept, information on bowling club.</p> <p>Resolved: That the Clerk draft a newsletter in time for the March meeting using the A3 folded to A4 4-page format.</p>
11	<p>Bowling Club</p> <p>Resolved: That the bowling club re-open on 2 April 2024 and that the annual membership fee be increased from £50 to £52.50.</p>
12	<p>Changing rooms project</p> <p>In May 2023 council agreed to repurposing of the football changing rooms as the council is no longer hiring the facilities out. It was then agreed that these be converted into an office for the parish council administration and an additional room that could possibly be used for bowlers.</p> <p>In January 2024 four local construction firms visited the premises and all submitted quotes for the work. These were supplied in advance to members with identifying information redacted. A discussion took place.</p> <p>Resolved: That the work be awarded to the company responsible for Quote 1 (Aldersons).</p>
13	<p>Motions on notice. There were none.</p>
14	<p>Date and time of next meeting.</p> <p>Resolved: That the next meeting of Framwellgate Moor Parish Council will take place on Wednesday 6 March 2024 at The Pavilion Building.</p>
	<p>The meeting ended at 20:10</p>

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