

**Chair of the Council:**  
 Cllr Karon Willis  
 39 Beech Close  
 Brasside  
 Durham  
 DH1 5YB



**Clerk:**  
 Richard Ormerod  
 The Pavilion Building, Front Street  
 Framwellgate Moor  
 Durham  
 DH1 5BL  
 framwellgatemoorparishcouncil@yahoo.co.uk

www.framwellgatemoorparishcouncil.co.uk

**Minutes of the Ordinary Meeting of Framwellgate Moor Parish Council held on Wednesday 6 December 2023 at 6pm at The Pavilion Building, Front Street, Framwellgate Moor, Durham, DH1 5BL.**

<b>1</b>	<b>Apologies for absence</b> Apologies were received from Cllr Hopgood.
<b>2</b>	<b>Declarations of interest and dispensation requests</b> Councillor Dawson declared an interest in Item 9 as a member of the local history society. Councillor Blenkiron declared an interest in Item 8. Councillor Wheeler declared an interest in Item 6f. The Clerk declared a prejudicial interest in Item 11.
<b>3</b>	<b>Public participation (please notify the Chairman or Clerk in advance)</b> There was none.
<b>4</b>	<b>Draft Minutes of the Meeting of the Council on 1 November 2023</b> <b><i>Resolved: To approve the minutes as a correct record.</i></b>
<b>5</b>	<b>Clerk's report on progress since previous meeting on any subject not on the agenda</b> The Clerk had circulated a written report in advance. <b><i>Resolved: To receive the report.</i></b> <b><i>Resolved: That council staff are eligible to apply to join the Durham County Pension Fund.</i></b>
<b>6</b>	<b>Parish matters and ongoing items (see below)</b>
<b>a</b>	<b>Planning applications</b> It was noted that the Sniperley application had gone to appeal.
<b>b</b>	<b>County Councillors' reports</b> Cllr Wilkes informed the meeting that the bollards on Front Street would be installed next week. Cllr Wilkes spoke about the planning application for heat pumps at the community centre. A discussion took place on bat surveys. <b><i>Resolved: To receive the report.</i></b>
<b>c</b>	<b>Members' reports</b> Cllr Dawson informed the meeting about Christmas events at Framwellgate Moor Primary School. Cllr Charlton expressed thanks to DCC for the lines added at Caterhouse Road. <b><i>Resolved: To receive the reports.</i></b>

Signed:

Dated:

d	<p><b>Groundsman's report</b></p> <p>Mr Thubron had previously circulated a written report.</p> <p><b>Resolved: To receive the report.</b></p>
e	<p><b>Memorial Garden</b></p> <p>The Chair informed members that then council was awaiting a quote for the installation of electricity. Seats were to be funded by Neighbourhood Budgets. It was noted that the tree had been donated at no cost.</p>
f	<p><b>Believe Housing – renovations to properties</b></p> <p>A discussion took place. It was noted that modernisation was taking place in the houses owned by Believe and concern was expressed at the quality of work, especially in relation to ceilings.</p> <p><b>Resolved: That Councillor Wilkes take up the issue as county councillor.</b></p>
g	<p><b>Policy review</b></p> <p>Councillor Simmons had reviewed the council's CCTV Policy.</p> <p><b>Resolved: To accept the policy as reviewed by Cllr Simmons.</b></p> <p><b>Resolved: That the Clerk send the policy to CDALC to request their feedback.</b></p>
h	<p><b>Training</b></p> <p>A discussion took place.</p> <p><b>Resolved: That the Clerk continue to circulate to members information about available training. Members should contact the Clerk if they wish to attend any.</b></p>
i	<p><b>Correspondence</b></p> <p>There was none.</p>
J	<p><b>Urgent matters</b> (Clerk to use delegated powers) and items for the next meeting of the council</p> <p>There were none.</p>
k	<p><b>Accounts</b></p> <p>It was noted that when Cllr Willis took over the preparation of council accounts during the period when the parish council operated without a Clerk, she received no training and followed the procedures set by the outgoing Clerk.</p> <p><b>Resolved: That the accounts be signed.</b></p>
7	<p><b>Financial matters</b></p> <p><b>The following payments were approved:</b></p> <p>BACS</p> <p>a) That the sum of £TBC to be paid to Mr. Tim Thubron (Groundsman)</p> <p>b) That the sum of £TBC to be paid to Mr. Richard Ormerod (Clerk)</p> <p>c) That the sum of £7.50 to be paid to Lloyds Bank (service charge)</p> <p>d) That the sum of £TBC to be paid to HMRC</p> <p>DIRECT DEBITS Regular Monthly Payments</p> <p>a) That the sum of £24.92 to be paid to EE</p>

Signed:

Dated:

	<p>b) That the sum of £50.00 to be paid to Durham City Youth</p> <p>c) That the sum of £313.88 to be paid to Alphabet Van Hire</p> <p>d) That the sum of £TBC To be paid to Octopus Electric</p> <p>e) That the sum of £10.00 to be paid to O2 (CCTV sim)</p> <p>The following have been paid during November:</p> <p>a) That the sum of £1,261.56 was paid to T Thubron (Groundsman)</p> <p>b) That the sum of £788.22 was paid to R Ormerod (Clerk)</p> <p>c) That the sum of £26.44 was paid to Paxtons</p> <p>d) That the sum of £139.99 was paid to Netpower</p> <p>e) That the sum of £75.00 was paid to Royal British Legion</p> <p>f) That the sum of £195.10 was paid to Peterlee Fire Company</p> <p>g) That the sum of £780.00 was paid to Beacon TM</p> <p>h) That the sum of £1.45 was paid to T Thubron</p> <p>i) That the sum of £1,092.00 was paid to Starboard Systems (Scribe)</p> <p>Receipts – that the following amounts be noted for November:</p> <p>a) That the sum of £21.00 was received from WI (room hire)</p> <p>c) That the sum of £16.96 was received from Stripe (tennis)</p>
8	<p><b>Land management regulation</b></p> <p>A discussion took place on the Leasehold Reform Bill which would give leaseholders the right to challenge when changes to conditions are made.</p> <p><b><i>Resolved: That the council contact the National Association of Local Councils (NALC) to express support for its campaign to persuade central government to tighten up the regulation of land management companies.</i></b></p>
9	<p><b>Framwellgate Moor and Pity Me Local History Society</b></p> <p>Information had been received about Framwellgate Moor and Pity Me Local History Society, a new society set up by local residents keen to capture the history of the area.</p> <p>The society requested that the Chair of the Council welcome the society and to allow the society to refer to the council's website pages relating to the local history of the area. A discussion took place.</p> <p><b><i>Resolved: That the council send a welcome letter to the Framwellgate Moor and Pity Me Local History Society.</i></b></p> <p><b><i>Resolved: That the Framwellgate Moor and Pity Me Local History Society be permitted to refer to the parish council's website.</i></b></p>
10	<p><b>Proposal for reforming Durham's CDALC committee</b></p> <p>Councillor Wilkes declared an interest as Cabinet member responsible at Durham County Council.</p> <p>A discussion took place on a proposal from Councillor Stephen Ashfield (Shincliffe Parish Council) to re-establish a local committee of CDALC involving all of the parishes in the former Durham City Council area.</p> <p><b><i>Resolved: To support the re-establishment of a local committee of CDALC.</i></b></p>

Signed:

Dated:

	<b><i>Resolved: That Councillors Willis, Blenkiron and Charlton be the parish council's representatives on the local committee.</i></b>
11	<b>In Private: 2023/24 pay award</b> The Clerk left the meeting. A discussion took place. <b><i>Resolved: That the council pay staff in line with NJC agreed rates.</i></b>
12	<b>Motions on notice.</b> There were none.
13	<b>Date and time of next meeting.</b> <b><i>Resolved: That the next meeting of Framwellgate Moor Parish Council will take place on Wednesday 3 January 2024 at The Pavilion Building.</i></b>
	<b><i>Resolved: That the council formally thanks Councillor Willis for her work on behalf of the council in 2023.</i></b>
	<b>The meeting ended at 19:57</b>

Signed:

Dated: