

Chair of the Council:
 Cllr Karon Willis
 39 Beech Close
 Brasside
 Durham
 DH1 5YB



Clerk:
 Richard Ormerod
 The Pavilion Building, Front Street
 Framwellgate Moor
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Minutes of the Ordinary Meeting of Framwellgate Moor Parish Council held on Wednesday 11 October 2023 at 6pm at The Pavilion Building, Front Street, Framwellgate Moor, Durham, DH1 5BL.

1	<p>Apologies for absence</p> <p>No apologies were received. Cllr Hopgood informed the council that she would arrive late due to an earlier appointment.</p>
2	<p>Declarations of interest and dispensation requests</p> <p><i>The Clerk declared an interest in item 9 as Clerk to Shincliffe Parish Council. Cllr Wheeler declared an interest in item 8. Cllr Moderate declared an interest in any discussion of highways matters in Front Street.</i></p>
3	<p>Public participation (please notify the Chairman or Clerk in advance)</p> <p>There was none.</p>
4	<p>Draft Minutes of the Meeting of the Council on 20 September 2023</p> <p><i>Resolved: To approve the minutes as a correct record subject to the addition on item 6g of the words "Resolved: It was asked if council were still wanting to continue with phase 2. A vote was taken and agreed by council to continue on with this."</i></p>
5	<p>Clerk's report on progress since previous meeting on any subject not on the agenda</p> <p>The new Clerk introduced himself formally to members and a discussion took place on the task of managing the work of the Groundsman.</p> <p><i>Resolved: That the Clerk meet at least fortnightly with the Groundsman to draw up a schedule of work.</i></p>
6	<p>Parish matters and ongoing items (see below)</p>
a	<p>Planning applications</p> <p>There were none.</p>
b	<p>County Councillors' reports</p> <p>Cllr Wilkes informed the meeting that Holmlands Crescent was to be resurfaced.</p> <p>Cllr Hopgood informed the meeting that the "dog run" was now in operation.</p> <p><i>Resolved: To receive the reports.</i></p>
c	<p>Members' reports</p> <p>Cllr Hopgood informed the meeting that Cllr Willis had been nominated for the NALC Councillor of the Year Award in recognition of her work during the period in which the parish council had no Clerk. Whilst she did not make the final short-list, the association had said it was very impressed with her efforts.</p>

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	<i>Resolved: To receive the report.</i>
d	<p>Groundsman's report</p> <p>Mr Thubron gave a report. It was noted that the bowling green was being prepared for winter. A path had been cut through the woods with assistance from Cllr Blenkiron to allow greater public access. It was noted that Brasside Park needed a new board. Cllr Wilkes agreed to ask DCC to cut the beech hedge. Mr Thubron had spoken to students using the park about the importance of not leaving litter.</p> <p><i>Resolved: To receive the report.</i></p>
e	<p>Memorial Garden</p> <p>It was noted that Section 106 funds had been received. It would take some time before the electricity supply would be in place. Planting had taken place and the Christmas tree had been ordered.</p> <p>Cllr Hopgood agreed to look into the possibility of an exemption to parking regulations being given by DCC to the parish council for the Groundsman's vehicle when being used for horticultural activities.</p>
f	<p>Policy review</p> <p>Appraisal Policy/Children & Vulnerable Persons Policy/Environmental Policy/Hire Agreement</p> <p><i>Resolved: To defer the matter to the November meeting of the council.</i></p>
g	<p>Training</p> <p>A discussion took place.</p> <p><i>Resolved: That the Clerk investigate the possibility of moving the council's accounts to the Scribe system and draw up a cost comparison for members, with a view to cutting the costs of training.</i></p>
h	<p>Correspondence</p> <p>All items had been added to the agenda.</p>
i	<p>Urgent matters (Clerk to use delegated powers) and items for the next meeting of the council</p> <p>There were none.</p>
j	<p>Accounts</p> <p><i>Resolved: That the accounts be signed.</i></p>
7	<p>Financial matters</p> <p><i>The following payments were approved:</i></p> <p>BACS</p> <p>a) That the sum of £1261.56 to be paid to Mr. Tim Thubron Groundsman</p> <p>b) That the sum of £7.50 to be paid to Lloyds Bank (service charge)</p> <p>c) That the sum of £261.18 to be paid to HMRC</p> <p>DIRECT DEBITS Regular Monthly Payments</p> <p>a) That the sum of £24.92 to be paid to EE</p> <p>b) That the sum of £50.00 to be paid to Durham City Youth</p>

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	<p>c) That the sum of £313.88 to be paid to Alphabet Van Hire</p> <p>d) That the sum of £33.69 To be paid to Octopus Electric</p> <p>e) That the sum of £10.00 to be paid to O2 (CCTV sim)</p> <p>f) That the sum of £43.23 to be paid to Fuel Genie</p> <p>The following have been paid during September:</p> <p>a) That the sum of £1,261.56 was paid to T Thubron (Groundsman's wages)</p> <p>b) That the sum of £522.36 was paid to HMRC</p> <p>c) That the sum of £338.40 was paid to Batson Grass Cutting</p> <p>d) That the sum of £250.00 was paid to Northeast Headstones (deposit)</p> <p>e) That the sum of £79.99 was paid to T Thubron (power washer)</p> <p>f) That the sum of £33.69 was paid to Octopus Electric</p> <p>g) That the sum of £300.00 was paid to Alto air source heat service</p> <p>h) That the sum of £202.00 was paid to Turfcare (Fertiliser Grass seed)</p> <p>i) That the sum of £238.80 was paid to CDS (CCTV maintenance)</p> <p>j) That the sum of £50.28 was paid to Garden Hire (clutch drive cable)</p> <p>k) That the sum of £61.97 was paid to Power Bee (x2 PIR lights)</p> <p>l) That the sum of £7.50 was paid to Boyes (fence paint)</p> <p>m) That the sum of £4.50 was paid to Poundland (paint brushes)</p> <p>n) That the sum of £12.00 was paid to Asda (x2 photo frames)</p> <p>o) That the sum of £27.43 was paid to Amazon (pressure scrubber)</p> <p>p) That the sum of £3.97 was paid to Amazon (lawn mower pull cord)</p> <p>Receipts – that the following amounts be noted for September.</p> <p>a) That the sum of £42.00 was received from WI (room hire)</p> <p>b) That the sum of £21.00 was received from Durham Deafened Support</p> <p>c) That the sum of £25.44 was received from Stripe (tennis)</p> <p>d) That the sum of 667.00 was received from DCC small grant application</p> <p>e) That the sum of £987.01 was received from E-On (solar panel FIT)</p>
8	<p>Royal British Legion Poppy Appeal</p> <p><i>Resolved: to donate £75 (£50 donation plus £25 for the purchase of a wreath).</i></p>
9	<p>Leasing of storage space to Shincliffe Parish Council</p> <p>A discussion took place.</p> <p><i>Resolved: To offer Shincliffe Parish Council use of one of the changing rooms at the Pavilion for storage at a cost of £10.50 per calendar month.</i></p>
10	<p>Review of polling stations and polling districts</p> <p>A discussion took place.</p> <p><i>Resolved: That the Clerk respond to DCC as part of the review to say that whilst there are no realistic alternatives to what is proposed, the parish council hopes that DCC will properly promote postal voting, as many residents, especially in Brasside,</i></p>

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	<i>have to travel long distances to polling stations.</i>
11	Motions on notice. There were none.
12	Date and time of next meeting. <i>Resolved: That the next meeting of Framwellgate Moor Parish Council will take place on Wednesday 1 November 2023 at The Pavilion Building.</i>

Signed:

Dated: