

## FRAMWELLGATE MOOR PARISH COUNCIL

The Pavilion Building, Front Street - Framwellgate Moor, Durham DH1 5BL

[framwellgatemoorparishcouncil@yahoo.co.uk](mailto:framwellgatemoorparishcouncil@yahoo.co.uk)



01 September 2022

To: The Chairman and members of the **FRAMWELLGATE MOOR PARISH COUNCIL**

(Councillors K Willis (Chair) P Dawson, G Blenkiron, A Hoppood, T Moderate, FM Simmons, M Wilkes, D Wheeler, SD Williams and M Charlton)

Dear Sir / Madam

You are hereby summoned to attend a meeting of the **FRAMWELLGATE MOOR PARISH COUNCIL** which will be held at the Pavilion, Front Street, Framwellgate Moor on **Wednesday 7 September 2022 at 6.00pm.**

### BUSINESS

1. To receive apologies for absence - to note all apologies and reason must be given in writing to the Clerk prior to the meeting
2. To receive and accept any Disclosable Pecuniary Interests or any other interests from members in any item to be discussed. To remind members, if any changes in circumstances, that new forms need to be submitted
3. Questions and comments from members of the public – maximum 5 minutes per item / per individual (15 minutes in total)
4. To receive Police report (for information only) - To discuss letter sent to local residents regarding the drug taking and anti social behaviour
5. To receive and approve the minutes of the meeting held on 6 July 2022 (copy attached)
6. Clerks report – Clerk to update the Parish Council on progress from previous meeting on any subject not on agenda
7. Parish Matters and ongoing items (below)

a) **Planning Applications**

These have previously been sent via e-mail – view online for location/details (if any)

See below full details in appendix 1

- 50 Finchale Avenue
- 8 Durham Road

**Decision needed** - What recommendations to give

b) **Sniperly Park planning** – To discuss any information from the planning committee held on 6 September.

c) **County Councillors report** - For discussion only (decision / action to be placed on next agenda unless prior notice received)

Framwellgate Moor Front Street Regeneration plan- Can an update be provided and also can clarification be given on

a) If the cycle Bollards are to be removed as part of this following on from the consultation with the public (also Highway Code has changed regarding the laws surrounding cyclists)

b) 20 MPH zone when is this expected to be a permanent measure

c) To discuss having signs installed to advertise free parking at the community centre and church to alleviate parking on the Front Street.

d) **Members report** - For discussion only (decision / action to be placed on next agenda, unless items are submitted prior to published agenda)

- Brasside are experiencing boy racers on an evening racing up and down the main road towards Finchale Abbey

e) **Allotments** - To note any update from Cllr Wilkes.

f) **Heat pump service** – To discuss cost for heat pump service and arrange date for service - cost is £235.00 + vat

**Decision needed** – To agree to getting heat pump serviced

g) **CCTV maintenance contract** – CIA have given a quote of £195 + vat to carry out an annual maintenance contract on the CCTV

**Decision needed** – To agree to taking up the contract or not.

- h) **Asbestos survey** – This is due in November, to agree to asking Omega for quote to carry out the review.
- i) **Monthly accounts** - The Clerk to distribute the bank reconciliation and bank statement for approval.
- Decision needed** – To approve and a non-signatory to sign the documents
- j) **Annual Governance and Accountability Return** – To note the AGAR is back from Mazars and the Council have received an unqualified audit. The Clerk to advertise the notice of completion and place on the website along with the audited AGAR.
- k) **Local history group** – Cllr Williams to discuss (see appendix 2)
- l) **Policy Review** - To accept policies that have been reviewed by Cllr Simmons - all policies to be uploaded onto website. A new dignity at work policy has been produced by CDALC and have asked councils to commit to taking the pledge
- Decision needed** – To agree the Chair sign off the following policies – (dignity at work / health and safety / grievance and discipline / lone worker / public filming)
- To agree to taking the pledge for the dignity at work policy.
- m) **Memorial garden update** – Cllr Blenkiron to give update on the application
- n) **Christmas 2022** – Cllr Blenkiron to give update on what the Chair has arranged.
- o) **Extra sign** – To discuss purchasing another sign that is on the gate to be placed on the wall of the Pavilion. The cost will be £163.00 + vat
- Decision needed** – To agree to having another sign printed.
- p) **Emails** – To check if County Councillors have set up their Parish email addresses.
- q) **Report from Groundsman** – To receive an update
- r) **Training** (regular agenda item) - To note any training sessions coming up. To agree to any members/staff attending
- Nothing planned

- s) **Correspondence received** (for discussion / decision / action or to be placed on next agenda)
- Thank you letters received from Mayors appeal and food bank for donations given in July.
- t) **Correspondence received after agenda published** (to note only)
- u) **Urgent issues for noting** (Clerk to use delegated powers) **and any items Councillors wish to agenda for next meeting.**

## **8. FINANCIAL MATTERS - To approve payments below to be paid by BACS**

**Payments - The following to be noted as regular payments.**

**The following were paid in August**

- a) That the sum of £798.81 be paid to Mrs A Foster - Parish Clerk (August 2022 wage)
- b) That the sum of £1,384. be paid to Mr C Elton – Groundsman (August 2022 wage)
- c) That the sum of £412.08 be paid to DCC pensions
- d) That the sum of £333.32 be paid to HMRC
- e) That the sum of £90.00 be paid to turfcare – top soil
- f) That the sum of £150.00 be paid to Forest school
- g) That the sum of £290.99 be paid to RAC – engine flush
- h) That the sum of £88.38 be paid to Mrs A Foster – avast/water meter
- i) That the sum of £19.96 be paid to MKM – cement
- j) That the sum of £774.00 be paid to CIA – tennis gates
- k) That the sum of £146.67 be paid to fuel genie

**The following to be approved and paid by BACS or direct debit following the meeting**

- l) That the sum of £798.61 be paid to Mrs A Foster - Parish Clerk (September 2022 wage)
- m) That the sum of £1,384.78 be paid to Mr C Elton – Groundsman (September 2022 wage)
- n) That the sum of £412.08 be paid to DCC pensions
- o) That the sum of £333.12 be paid to HMRC
- p) That the sum of £36.71 be paid to Octopus – direct debit
- q) That the sum of £7.00 be paid to Lloyds bank – service charge
- r) That the sum of £20.92 be paid to EE phone – direct debit
- s) That the sum of £50.00 be paid to Durham City Youth for grant – standing order

- t) That the sum of £18.95 be paid to Mrs A Foster – cleaning supplies
- u) That the sum of £222.50 be paid to Fuel Genie
- v) That the sum of £460.02 be paid to Paxtons – chainsaw / oil
- w) That the sum of £432.84 be paid to Batsons – grass cutting
- x) That the sum of £313.88 be paid to Alphabet finance – car lease (paid by DD)
- y) That the sum of £360.00 be paid to Mazars external audit.
- z) That the sum of £54.99 be paid to MKM – work boots


**Receipts** – that the following amounts be noted

- a) That the sum of £208.52 was received from Tennis bookings
- b) That the sum of £32.70 was received from the MUGA
- c) That the sum of £620.00 was received from Fram workingmen’s Football Club
- d) That the sum of £95.00 was received from Forest school

**9. DATE AND TIME OF NEXT MEETING**

5 October 2022 to commence at 6.00pm at the Pavilion

**Yours faithfully**



**Angela Foster - Parish Clerk / RFO**

**Appendix 1**

DM/22/02005/FPA	Bonesi	50 Finchale Avenue Brasside Durham DH1 5SD	Single storey rear extension
DM/22/01916/FPA	Mr Grant Sellars	8 Durham Road Framwellgate Moor Durham DH1 5AL	Front porch, two-storey front and side extensions, loft conversion with re-roofing, introduction of rooflights and insulated rendering to upper rear elevation

**Appendix 2**

There is scope to set up a Local History Group for Framwellgate Moor and Pity Me with people who share that idea, to capture the memories from grandpa's days and nana's routines in the area. The aim is to acknowledge the history and industry of this community which probably started with the coalmines both in physical and online ways.

The County Council Local History Archivist and County and City of Durham Historians and Durham Miners Association Members and Historians, are to be approached for their help.

An invitation will be sent out to local organisations and social groups for a first gathering to ascertain an interest in principle from residents and families who have a link to Framwellgate Moor and Pity Me they want to share. Set up a group and take it from there allowing a six month start up period. It must be a non-political, non-religious and non-partisan local group. It may be a society - that is whatever form the body of interest decides from the outset for an organised structure."