

FRAMWELLGATE MOOR PARISH COUNCIL

**Minutes of a Meeting of the Framwellgate Moor
Parish Council held at the Pavilion, Framwellgate Moor on
4 May at 6.45pm**



Present: Councillors – K Willis (Chair) P Dawson (Vice Chair), A Hopgood, G Blenkiron, T Moderate, FM Simmons, M Wilkes, D Wheeler, SD Williams and M Charlton

Also in attendance - A Foster - Parish Clerk

The Annual Parish Meeting took place before the Annual Meeting of the Council took place. All reports are attached to these minutes. No members of the public attended.

1. **Apologies for Absence:**

No apologies received from Cllr Ferguson

2. **Disclosable Pecuniary or any other Interests**

No members declared any interests

3. **Questions from members of the public:**

No members of the public in attendance

4. **Police Report:**

No report submitted and no police presence. An email received from the Sgt to say that no reports would be submitted. The Clerk to reply to him and copy Joy Allen the PCC in as that is not what she is presenting to the Parish Councils.

5. **Minutes of Council meeting (previously circulated)**

Resolved That the minutes of the meeting held on 6 April 2022, were approved, and was signed by the Chairman.

6. **Clerks report – update from previous meeting**

Turfcare have completed the work on the bowling green.

CDS attended the Pavilion to see where the new CCTV cameras will be situated they will install on 12 May. It was noted that the system can be used via Wifi. The Clerk to look into getting costs to install in the Pavilion as it would improve the room hire and the work of the Clerk also.

7. Parish Matters and on-going items

a) Planning Applications

See appendix 1

Resolved: To recommend approval.

b) County Councillors Report

This was given in the Annual Parish Meeting and is attached to the minutes (appendix 2)

c) Members Report

Cllr Blenkiron – a resident has asked him to speak of his disappointment at the latest PACT meeting with the police. The location (The Doggy Dinner) is not suitable and the PCSO's in attendance did not engage with the residents. They will also report this to the police directly.

Also, there is a lot of graffiti around the Parish, Cllr Hopgood noted this has been reported along with all the bus shelters in the area need to be cleaned.

Cllr Wilkes noted there have been 2 fires recently around the area, to remind everyone to be vigilant and report anything suspicious. The grass has been cut at Abbey Road and Brasside by DCC and weed killer has been sprayed. He will look in to why as Batsons cut the grass in that area.

Cllr Williams asked if any further development from the Friends of Fram. Cllr Willis will ask the police if they are continuing with this project.

d) Allotments

Cllr Wilkes gave an update. A planning application needs to be prepared the cost comes in at £585.

Resolved: It was agreed the Parish Council to pay the costs of the application as it is deemed a Parish project. Cllr Wilkes to look further into any legal fees that need to be paid.

e) Head of Terms Memorial Garden

The Head of Terms document was distributed to the council for approval. Swinburn Maddison solicitors have been appointed.

Resolved: The document was agreed.

f) Parish Vehicle – A report from DCC on the vehicle has come in and is deemed in urgent need of repair. Which could cost well over £2,000. As per discussion in the last meeting leasing a vehicle was sourced. The costs are approx £1,300 deposit with monthly costs ranging from £185 to £218 per month depending on

milage. Cllr Wilkes suggested DCC could offer a trial of an electric vehicle. It was suggested trying to sell the JCB as seen.

Resolved: It was agreed the vehicle must be decommissioned immediately. Cllr Wilkes will look into the trial of an electric vehicle from DCC, if not suitable then the van will be leased with immediate effect. A policy to be drawn up regarding the van and its use. To try to sell the JCB to Paxtons if possible.

- g) **Internal Auditors Report** – The accounts were audited by Gordon Fletcher and no issues raised or recommendations issues.

Resolved: Report noted

- h) **Annual Governance Statement** – The Clerk distributed the document for approval ready to be sent to Mazars.

Resolved: The members considered and approved the Annual Governance Statement for the year ending 31 March 2022

- i) **Accounting Statement** – The Clerk distributed the document for approval ready to be sent to Mazars

Resolved: The members considered and approved the Accounting Statement for the year ending 31 March 2022

- j) **Exercise of Public Rights** – The Responsible Financial Officer has set the date for Commencement of the Period for the Exercise of Public Rights as the 6 June 2022

Resolved: Date noted

- k) **Monthly accounts** – The Clerk distributed the bank statement and reconciliation for approval

Resolved: The documents were approved and signed by Cllr Blenkiron.

- l) **Jubilee Event**

An update on the event. Jubilee signs have come on at £1,569.79. The signs will be displayed on lampposts around the Parish. The Chair to arrange bunting to place around the King George.

Resolved: It was agreed to order the Jubilee signs, some of the funding will come from Neighbourhood Budgets and the Parish to pay the rest, need to await confirmation from the AAP before ordering.

- m) **Survey results** – The Clerk received 37 replies from the Newsletter survey. All have requested the coal tub to be sited at the Memorial Garden. All other results to be collated and worked on over the next couple of months. Cllrs Willis and Blenkiron will work together to get costs and location possibilities before the next meeting. Cllr Wilkes noted there could be some Public Arts money available, he will check out.

n) **Policy review**

All policies have been distributed for approval prior to the meeting and reviewed by Cllr Simmons.

Resolved: The Chair to sign – Dignity at work and Freedom of Information. All members to sign the sheet to say they have read the Dignity at Work policy.

The council wished to thank Cllr Simmons for reviewing all the documents.

o) **Report from Groundsman** – No major issues other than the vehicle. He continues to work around the Parish. The Oak tree will be planted in the coming weeks.

p) **Training**

No training planned

q) **Correspondence received** – Nothing received.

r) **Correspondence received after agenda published**

s) **Urgent issues for noting** - (The Clerk to use delegated powers). Any items members wish to place on next month's agenda

8. Financial Matters

Payments - The following were approved and will be paid by BACS following the meeting

- a) That the sum of £798.61 be paid to Mrs A Foster - Parish Clerk (May 2022 wage)
- b) That the sum of £1,354.96 be paid to Mr C Elton – Groundsman (May 2022 wage)
- c) That the sum of £412.08 be paid to DCC pensions
- d) That the sum of £362.74 be paid to HMRC
- e) That the sum of £11.99 be paid to Zoom – paid via Pay Pal monthly
- f) That the sum of £5.00 be paid to Smarty – paid via Pay Pal monthly
- g) That the sum of £329.10 be paid to Octopus – direct debit
- h) That the sum of £7.00 be paid to Lloyds bank – service charge
- i) That the sum of £10.92 be paid to EE phone – direct debit
- j) That the sum of £50.00 be paid to Durham City Youth for grant – standing order
- k) That the sum of £67.09 be paid to Fuel Genie

The following to be approved and paid by BACS following the meeting.

- l) That the sum of £552.00 be paid to CDS – CCTV – remaining balance
- m) That the sum of £739.83 be paid to CDALC – subscription
- n) That the sum of £88.36 be paid to Mrs A Foster – cleaning/sprinkler/towels
- o) That the sum of £125.00 be paid to Gordon Fletcher – Internal Auditor
- p) That the sum of £585.00 be paid to DCC – planning application if agreed
- q) That the sum of £4,350 be paid to Turfcare – bowling green repairs
- r) That the sum of £65.22 be paid to Paxtons – various supplies
- s) That the sum of £18.0 be paid to Mrs A Foster – travel expenses
- t) That the sum of £190.80 be paid to Value Products – first aid kits (paid via pay pal)
- u) That the sum of £244.56 be paid to Paxtons – roundup and trouser repair
- v) That the sum of £1,569.79 be paid to Mrs A Foster – Jubilee signs if approved

Receipts – that the following amounts be noted

- a) That the sum of £80.00 was received from Forest School
- b) That the sum of £160.00 was received from Durham Deaf
- c) That the sum of £37.65 was received from Tennis bookings
- d) That the sum of £230.00 was received from HMRC – vat reclaim
- e) That the sum of £60,423.93 was received from DCC – precept
- f) That the sum of £10.00 was received from DCC

9. Date of Next Meeting

1 June 2022 to commence at 6.00pm

The meeting terminated at 8.25pm

Chairman

Date

Appendix 1 – Planning Applications - agenda item A

w/c 19 April 2022

DM/22/01071/FP
A

21 Garden Avenue
Framwellgate Moor
Durham
DH1 5EQ

Flat roof dormer and flat roof
single storey front extension

Appendix 2 – County Councillors report - agenda item B

Annual Report from Local County Councillors
Framwellgate Moor Parish Council - Wednesday 4th May 2022

Since we last met for our annual meeting last year things have changed considerably for us within the administration at Durham County Council. For the first time in over 100 years Durham County Council went into no overall control and is now run by a Joint Administration made up of 4 parties within the council.

The Cabinet consists of 10 members including Cllrs Amanda Hopgood and Mark Wilkes from this area, Amanda is the Leader of the council and Mark is the cabinet member responsible for Neighbourhood services and climate change. Cllr Mamie Simmons has also taken up the role of Chair of the Corporate Panel.

Within the parish we all continue to sit on the parish council and work with parish councillors and residents, dealing with issues and projects in the same way as we did pre-May 2021.

This year Mark has continued to lead on the creation of allotments behind Frankland Road, we hope that the application for funding will come forward for this soon with work to start as soon as practicably possible.

Major work and plans will be going out to public consultation next week around a large investment into regenerating the front street in Framwellgate Moor through the towns and villages scheme, we hope that fellow parish councillors and residents will participate. This is the first scheme of this scale within the council to deliver through this programme.

Work will begin shortly on the permanent lights under Brasside bridge to facilitate the widening of the footpath and improve pedestrian and road safety.

We continue to work with the owners of the Arnison centre, we have now seen the widening of the road to hopefully address some of the issues around access to Mc Donalds, we are currently working with them, the police, and the neighbourhood wardens around anti-social behaviour in the underpass.

PACT meetings have recommenced post covid in person and we attend those on a regular basis.

We continue to work with our local schools with at least one of us on each governing body.

Work has been ongoing to transfer the memorial garden to the parish, that should hopefully be finalised soon with the legal costs being covered by our neighbourhood budget funding.

Storm Arwen over the winter along with further storms caused many issues at Finchale Abbey village with electricity outages, Mark was on hand to help residents and support was obtained from the council for residents.

As we look forward to the Platinum Jubilee we have been pleased to be able to support the parish financially with the purchase of lamppost decorations.

We remain on hand to help and assist our parish council colleagues and residents and look forward to continuing to work with you over the next year.

Cllrs Amanda Hopgood, Mamie Simmons and Mark Wilkes

Chairs report – Cllr Karon Willis

Dear All,

This past year has proven to be quite a difficult one at times, we firstly had our groundsman Brian Quinn retire in July after 22 years' service, resulting in the Parish council Members at times covering some of the various tasks that we could e.g. Litter Picking around KGV,

Cleaning of Pavilion until we managed to recruit a new Groundsman whom took up the post at the beginning of October.

We now have 2 new Parish Council members, firstly I would like to introduce you to Mrs. Kayla Ferguson (Independent). This vacancy was due to the retirement of Colin Hilary, I would like to thank Colin for all of his dedication and outstanding contribution he made to the Parish and wish him a very long & healthy retirement. Secondly, I introduce to you Michael Charlton (Independent) who has replaced Joanne Thorns who sadly due to work commitments was unable to continue in post. We Thank Joanne for her contribution whilst she was a member. We wish both of our new Councillors every success and support.

Further information about your councillors and how to contact us can be found on our website.

In June we have H.M Queen Elizabeth II platinum Jubilee and we would like to see everyone supporting this and participate in decorating your area in Red, White & Blue. This includes all local shops, Pubs and other businesses. Why not Plan a street/ meet or party with your neighbours and friends?

Neighbourhood Wardens report for Annual Parish Meeting

Neighbourhood Warden Monthly Report

Action/Notices served	Amount issued/reports
Community Protection Warnings	1
Community Protection Notices	0
Section 79 (noxious matter)	0
Section 46 (refuse/bin issues)	0
Section 47 (business waste)	0
Section 34 (documents/producer)	0
21-day notice (dog microchip)	1
Alcohol seizures	0
FPN – PSPO (dog foul/stray)	1
FPN – Litter	12
FPN – Fail to comply with CPN	1
FPN – Abandoned Vehicle	0
FPN – other	0
Proactive (DASH) reports	4

Any Other News (ASB issues/emerging problems)

5 x Police incidents
 1 x Fly tip connected to waste at a property cleared after initial contact with occupants
 1 x Fly tip connected to work at a property cleared after initial contact with contractors

2 x Garden / yard cleared after initial contact with occupants
2 x Fly tips removed by clean and green team after Warden investigation
1 x Default request submitted to have a garden cleared by clean and green team

* I currently have 2 x active cases / dog foul patrols. Locations of these are: (1) Coach Lane, Witton Gilbert, (2) Public car park, next to the telecommunications mast, Brasside. I also have 1 x active case for a dog regularly straying and dogs being exercised in the play park area at Carterhouse Road, Framwellgate Moor. There has been 20 x targeted patrols in all areas to date. As a result of the Brasside patrols, 1 x Female from the Langley Moor area has been issued with a FPN (included in above stats) for failing to clear up after her dog had fouled.

* Litter issues and youths smoking cannabis to the rear of Newcastle Terrace, Framwellgate Moor - There has been 22 x targeted patrols since the patrol plan was created. Apart from 1 x incident where youths made off on seeing the Warden vehicle, there has been no persons found in the area at the times of patrols. Issues appear to have subsided and patrol plan was closed at the end of the month. Local Warden will attempt to continue to monitor when in the area.

* ASB issues reported at the Multi Use Games Area, Recreation Ground, Norburn Park, Witton Gilbert. - There has been 18 x targeted patrols since the patrol plan was created. No further issues identified on patrols. A further clear up request was submitted regarding broken glass in the MUGA, (believed the majority of this was still there from the initial report and clear up request). Patrol plan was closed at the end of the month. Local Warden will attempt to continue to monitor when in the area.

* ASB issues and street litter reported at the garage block at the end of Chillingham Road, Newton Hall. - Patrol plan opened at the end of April after issues were identified. Request was submitted for area to be cleared by clean and green team which has been carried out. There has been 4 x targeted patrols to date, no further issues identified so far during these patrols. To remain open for a minimum of 3 weeks.

Please follow us on our new face book page, for regular updates.<https://www.facebook.com/DCCNeighbourhoodWardens>