

**FRAMWELLGATE MOOR PARISH COUNCIL**

**Minutes of a Meeting of the Framwellgate Moor  
Parish Council held at the Pavilion, Framwellgate Moor on  
13 April 2022 at 6.00pm**



**Present:** Councillors – K Willis (Chair) P Dawson (Vice Chair),  
G Blenkiron, T Moderate, SD Williams and M Simmons, M Wilkes and D Wheeler

**Also in attendance** - A Foster - Parish Clerk and Michael Charlton

1. **Apologies for Absence:**

Cllrs Simmons and Ferguson gave their apologies.

2. **New Member** – One application received for the one vacancy. Michael Charlton was co-opted onto the Council and signed his declaration of acceptance; he took his seat on the Council with immediate effect.

3. **Dispensation** – The Council granted dispensation to both the newest members. Cllr Charlton signed the dispensation form re the 2 trusts. Cllr Ferguson to sign at the next meeting

4. **Disclosable Pecuniary and any other Interests**

No members declared any interests

5. **Questions from members of the public:**

No questions submitted

6. **Police Report:**

No police present and no report submitted. A report received from the Neighbourhood warden was ready out by the Chair, this will be forwarded to all councillors when received in future.

7. **Minutes of Council meeting (previously circulated)**

**Resolved:** That the minutes of the meeting held on 2 March 2022, were approved, and was signed by the Chairman.

8. **Clerks report – update from previous meeting**

Turfcare will start the work over the Easter holidays

## 9. Parish Matters and on-going items

### a) Planning Applications

See appendix 1

**Resolved:** To recommend approval for all except the day nursery, the Council wish to object to the change from footpath to passing places. The Clerk to contact planning.

### b) Proposed Base Station

Several issues have been raised during the consultation process, one being the land ownership.

**Resolved:** The Council decided to withdraw their offer of locating the mast on the Parish land.

### c) County Councillors Report

- Cllr Hopgood gave an update, there was a PACT meeting held and it was noted the Parish area has been very quiet lately.
- She would like everyone to support the Durham City of Culture 2025. The Clerk to send a letter re supporting the bid.
- Framwellgate Moor Front Street plans are going to consultation, if approved should be completed by Autumn.
- Abbey Sport Centre consultation is underway.
- The sign leading to Leamside is now on order
  
- Cllr Wilkes spoke of a recycling/contamination campaign which should be complete by end of May
- The proposal for permanent lights at Brasside will go ahead. He will ask if cameras can be installed.

### d) Members Report

- Cllr Blenkiron would like Cllr Wilkes to chase up Sgt Mallatratt re the social media issue raised several months ago.
- Cllr Dawson has received several complaints re dog fouling at Pity Me.
- Cllr Wilkes would like to have a strip of grass turned into a wildflower bed at Abbey Road playing field and would like to plant fruit trees around the Parish.

e) **Allotments** – Cllr Wilkes gave an update and produced an initial draft plan of what the site will look like. A working group will be formed to discuss all matters going forward. The Council all agreed the site plan looks good.

f) **CCTV** – Costs to install a further 2 cameras has come in at £642.

**Resolved:** It was agreed to get them installed

- g) **Hire Charges** – What hire charges to put in place was discussed
- Resolved:** It was agreed to increase football to £620 per year and increase all others by 50p per hour. To discuss further increases in the Autumn for next year.
- h) **Year end accounts** – The Clerk distributed cash book, reconciliation, budget and bank statement for approval
- Resolved:** All documents were approved ready to go to audit.
- i) **SLA for building services** – DCC sent an SLA for legionella and PAT testing at a cost of £325.44
- Resolved:** The Chair and Clerk signed the SLA
- j) **Tennis nets** – The tennis nets are in a bad state of repair. Costs to replace have come in at £150
- Resolved:** It was agreed to purchase 2 new sets and get a handle to put them up
- k) **Asset transfer for War Memorial Garden** – Paperwork received from DCC. Cllr Hopgood will arrange the solicitor and get the project moving.
- l) **Feedback from PCC** – After the recent meeting with Joy Allen, the Chair gave feedback to those members not present.
- m) **Jubilee Flowerbed** – The groundsman would like to prepare a flowerbed for the Jubilee on the Memorial garden.
- Resolved:** It was agreed to plant up the bed.
- n) **Oak tree for Jubilee** – An oak tree was sourced at £140, it is in the ground still and will need transplanting. The Chair would like to purchase a plaque to go on the tree at a cost of £49.
- Resolved:** It was agreed to purchase and get the plaque engraved.
- o) **Policy review**
- All policies have been distributed for approval prior to the meeting and reviewed by Cllr Simmons

**Resolved:** The Chair signed the following policies – (Age verification / CCTV / Code of Conduct / Co-option / Children and Vulnerable adults / induction pack)

- p) **Report from Groundsman** – The Groundsman produced a report which was read out, he has also brought to the attention of the Chair that the vehicle is not working correctly, it has some transmission issues.

**Resolved:** It was agreed to look into getting a replacement vehicle as soon as possible to either purchase van or try to lease one. Cllrs Blenkiron will look into each proposal and report back. Also to see if the JCB can be repaired so can sell. Cllr Wilkes to speak to DCC to see if they can help.

- q) **Training**

- Engaging with your Community
- Creating a Community Emergency Plan
- PREVENT: Preventing radicalisation and extremism in your community

**Resolved** It was agreed to the Cllrs Charlton and Ferguson to attend engaging with your community. Cllr Ferguson to attend Emergency Plan.

- r) **Fellowship bowls** – The group would like to hold a tournament on a weekend for one day

**Resolved:** It was agreed to change groundsman's shifts for that weekend. It was agreed not to charge for the event.

- s) **Correspondence received**

Nothing received

- t) **Correspondence received after agenda published**

Nothing received

- u) **Urgent issues for noting** - (The Clerk to use delegated powers). Any items members wish to place on next month's agenda

The Chair asked if could purchase some Jubilee lamp post signs, the cost is £4.99 each. The County Councillors will look to purchase them. .

## 8. **Financial Matters**

**Payments - The following were approved and will be paid by BACS following the meeting**

- a) That the sum of £798.81 be paid to Mrs A Foster - Parish Clerk (April 2022 wage)
- b) That the sum of £1,354.96 be paid to Mr C Elton – Groundsman (April 2022 wage)

- c) That the sum of £412.08 be paid to DCC pensions
- d) That the sum of £1151.38 be paid to HMRC
- e) That the sum of £11.99 be paid to Zoom – paid via Pay Pal monthly
- f) That the sum of £5.00 be paid to Smarty – paid via Pay Pal monthly
- g) That the sum of £139.42 be paid to Octopus – direct debit
- h) That the sum of £7.00 be paid to Lloyds bank – service charge
- i) That the sum of £10.00 be paid to EE phone – direct debit
- j) That the sum of £50.00 be paid to Durham City Youth for grant – standing order
- k) That the sum of £38.14 be paid to Fuel Genie

**The following to be approved and paid by BACS following the meeting.**

- l) That the sum of £192.00 be paid to Blackfish – metal sign
- m) That the sum of £30.00 be paid to CDALC – training
- n) That the sum of £156.24 be paid to DCC – play area inspections
- o) That the sum of £75.00 be paid to Nikki Noo Noo – Easter event
- p) That the sum of £993.55 be paid to Framwellgate Moor Primary School – mugs
- q) That the sum of £309.94 be paid to Mrs A Foster – Compactor
- r) That the sum of 583.76 be paid to Zurich – vehicle insurance
- s) That the sum of £112.80 be paid to CDS – alarm service
- t) That the sum of £140.00 be paid to Brambledown – tree
- u) That the sum of £10.11 be paid to Paxtons – oil
- v) That the sum of £552.00 be paid to CDS – 50% deposit for CCTV

**Receipts** – that the following amounts be noted

- a) That the sum of £40.00 was received from WI – room hire
- b) That the sum of £220.00 was received from Durham Deaf
- c) That the sum of £143.06 was received from Tennis bookings
- d) That the sum of £88.00 was received from MUGA bookings
- e) That the sum of £97.59 was received from Ofgem – heat pump
- f) That the sum of £1.389.63 was received from Insurance – re claim
- g) That the sum of £184.18 was received from Eon – solar panels

**9. Date of Next Meeting**

4 May 2022 to commence at 6.00pm. The annual parish meeting will take place first then followed by the Annual Meeting of the Council

The meeting terminated at 8.10pm

**Chairman**

**Date**

## **Appendix 1 – Planning Applications - agenda item A**

w/c 7 March 2022

DM/22/00210/FPA	Finchale Abbey Farm Brasside Durham DH1 5SH	Installation of 2 x 2m posts on an existing barrier plinth to mount ANPR cameras for the use of secure access to and from the site.
DM/22/00612/VOC	Day Nursery At Adventure Valley Union Hall Farm Brasside Durham DH1 5SG	Application to vary condition 9 (Footpath Provision) of planning permission DM/17/03486/FPA to allow provision of 7 no. passing places in lieu of a footpath

w/c 14 March 2022

DM/22/00257/FPA	32 Westcott Drive Framwellgate Moor Durham DH1 5AQ	Pitched roof to front, first floor side extension and rooflight to rear
DM/22/00643/FPA	20 Dryburn Road Framwellgate Moor Durham DH1 5AJ	Single Storey Rear Extension

w/c 20<sup>th</sup> March 2022

DM/22/00736/FPA	54 Harvey Avenue Framwellgate Moor Durham DH1 5ZG	Single storey rear extension
DM/22/00708/AD	Site Of Former Eddis Business Park Finchale Road Framwellgate Moor DH1 5HE	5m high internally illuminated estate sign