

FRAMWELLGATE MOOR PARISH COUNCIL

The Pavilion Building, Front Street - Framwellgate Moor, Durham DH1 5BL

framwellgatemoorparishcouncil@yahoo.co.uk



05 April 2022

To: The Chairman and members of the **FRAMWELLGATE MOOR PARISH COUNCIL**

(Councillors K Willis (Chair) P Dawson, G Blenkinsop, A Hopgood, T Moderate, FM Simmons, M Wilkes, D Wheeler, SD Williams and M Ferguson)

Dear Sir / Madam

You are hereby summoned to attend a meeting of the **FRAMWELLGATE MOOR PARISH COUNCIL** which will be held at the Pavilion, Front Street, Framwellgate Moor on **Wednesday 13 April 2022 at 6.00pm. (Please note change of date)**

BUSINESS

1. To receive apologies for absence - to note all apologies and reason must be given in writing to the Clerk prior to the meeting
2. Vacancies – To note only one application received for the first vacancy. If successful, that applicant will sign their declaration of acceptance and take their seat on the council.
3. To agree both new councillors are given dispensation for both trusts – to sign their application for dispensation
4. To receive and accept any Disclosable Pecuniary Interests or any other interests from members in any item to be discussed. To remind members, if any changes in circumstances, that new forms need to be submitted
5. Questions and comments from members of the public – maximum 5 minutes per item / per individual (15 minutes in total)
6. To receive Police report (for information only)
7. To receive and approve the minutes of the meeting held on 2 March 2022 (copy attached)
8. Clerks report – Clerk to update the Parish Council on progress from previous meeting on any subject not on agenda
9. Parish Matters and ongoing items (below)

a) **Planning Applications**

These have previously been sent via e-mail – view online for location/details (if any)

See below full details in appendix 1

- Fenchale Abbey Farm
- Day Nursery At Adventure Valley
- 32 Westcott Drive
- 20 Dryburn Road
- 54 Harvey Avenue
- Site Of Former Eddis Business Park

Decision needed - What recommendations to give

b) **County Councillors report** - For discussion only (decision / action to be placed on next agenda unless prior notice received)

c) **Members report** - For discussion only (decision / action to be placed on next agenda, unless items are submitted prior to published agenda)

d) **Allotments** - To note any update from Cllr Wilkes.

e) **CCTV** – To discuss purchasing 2 extra CCTV cameras at a cost of £642 inc vat.

Decision needed To agree to getting 2 extra cameras installed

f) **Year end accounts** - The Clerk to distribute the cash book, reconciliation, budget and bank statement for approval.

Decision needed – A non-signatory to sign the documents

g) **SLA building services** – To agree to continue the SLA with DCC for legionella and PAT testing annual cost £325.44

Decision needed – Chair and Clerk to sign the SLA

h) **Tennis nets** – To discuss purchasing new nets at cost of £150 as current ones have been damaged

Decision needed To agree to purchasing new nets

i) **Asset transfer of War Memorial Garden** – To discuss recent correspondence from DCC re the asset transfer and to note a solicitor has been instructed to give quotes.

- j) **Feedback from PCC** – The chair to give feedback from a meeting held with Joy Allen.
- k) **Jubilee flower bed** - To discuss creating a new flower bed for the Queens jubilee
- l) **Oak tree** – To note the cost to purchase an oak tree for the Queen Jubilee has come in at £140, which was agreed to purchase at last meeting.
- m) **Policy Review** - To accept policies that have been reviewed by Cllr Simmons - all policies to be uploaded onto website.
- Decision needed** – To agree the Chair sign off the following policies – (Age verification / CCTV / Code of Conduct / Co-option / Children and Vulnerable adults / induction pack)
- n) **Report from Groundsman** – The notice board at Newcastle Terrace has blown down in the storms. The Clerk used delegated powers in conjunction with the Chair to purchase a compactor which was on special offer and is required for work around the Pavilion).
- o) **Training** (regular agenda item) - To note any training sessions coming up. To agree to any members/staff attending
- Engaging with your Community
 - Creating a Community Emergency Plan
 - PREVENT: Preventing radicalisation and extremism in your community
- p) **Fellowship bowls day** – A request to hold a one-day event on a weekend has been received
- Decision needed** – To agree to them holding the event on a weekend. To allow the Groundsman to work that day and take an addition day of during the week.
- q) **Correspondence received** (for discussion / decision / action or to be placed on next agenda)
- Nothing received
- r) **Correspondence received after agenda published** (to note only)
- s) **Urgent issues for noting** (Clerk to use delegated powers) **and any items Councillors wish to agenda for next meeting.**

10. FINANCIAL MATTERS - To approve payments below to be paid by BACS

Payments - The following to be noted as regular payments.

- a) That the sum of £801.41 be paid to Mrs A Foster - Parish Clerk (April 2022 wage) (this figure will change as the tax element needs amending after 6 April)
- b) That the sum of £1,352.41 be paid to Mr C Elton – Groundsman (April 2022 wage)(this figure will change as the tax element needs amending after 6 April)
- c) That the sum of £412.08 be paid to DCC pensions – this figure might change after 6 April
- d) That the sum of £1151.38 be paid to HMRC
- e) That the sum of £11.99 be paid to Zoom – paid via Pay Pal monthly
- f) That the sum of £5.00 be paid to Smarty – paid via Pay Pal monthly
- g) That the sum of £139.42 be paid to Octopus – direct debit
- h) That the sum of £7.00 be paid to Lloyds bank – service charge
- i) That the sum of £10.00 be paid to EE phone – direct debit
- j) That the sum of £50.00 be paid to Durham City Youth for grant – standing order
- k) That the sum of £38.14 be paid to Fuel Genie

The following to be approved and paid by BACS following the meeting.

- l) That the sum of £192.00 be paid to Blackfish – metal sign
- m) That the sum of £30.00 be paid to CDALC – training
- n) That the sum of £156.24 be paid to DCC – play area inspections
- o) That the sum of £75.00 be paid to Nikki Noo Noo – Easter event
- p) That the sum of £993.55 be paid to Framwellgate Moor Primary School – mugs
- q) That the sum of £309.94 be paid to Mrs A Foster – Compactor
- r) That the sum of 583.76 be paid to Zurich – vehicle insurance
- s) That the sum of £112.80 be paid to CDS – alarm service
- t) That the sum of £140.00 be paid to ???? – tree
- u) That the sum of £10.11 be paid to Paxtons - oil

Receipts – that the following amounts be noted

- a) That the sum of £40.00 was received from WI – room hire
- b) That the sum of £220.00 was received from Durham Deaf
- c) That the sum of £143.06 was received from Tennis bookings
- d) That the sum of £88.00 was received from MUGA bookings
- e) That the sum of £97.59 was received from Ofgem – heat pump
- f) That the sum of £1,389.63 was received from Insurance – re claim
- g) That the sum of £184.18 was received from Eon – solar panels

11. DATE AND TIME OF NEXT MEETING

4 May 2022 to commence at 6.00pm at the Pavilion – to note the Annual Parish Meeting will commence at 6pm, followed by Annual Meeting of the Council at 6.30pm followed by Full Council Meeting.

Yours faithfully



Angela Foster - Parish Clerk / RFO

Appendix 1

w/c 7 March 2022

DM/22/00210/FPA	Finchale Abbey Farm Brasside Durham DH1 5SH	Installation of 2 x 2m posts on an existing barrier plinth to mount ANPR cameras for the use of secure access to and from the site.
DM/22/00612/VOC	Day Nursery At Adventure Valley Union Hall Farm Brasside Durham DH1 5SG	Application to vary condition 9 (Footpath Provision) of planning permission DM/17/03486/FPA to allow provision of 7 no. passing places in lieu of a footpath

w/c 14 March 2022

DM/22/00257/FPA	32 Westcott Drive Framwellgate Moor Durham DH1 5AQ	Pitched roof to front, first floor side extension and rooflight to rear
DM/22/00643/FPA	20 Dryburn Road Framwellgate Moor Durham DH1 5AJ	Single Storey Rear Extension

w/c 20th March 2022

DM/22/00736/FPA	54 Harvey Avenue Framwellgate Moor Durham DH1 5ZG	Single storey rear extension
DM/22/00708/AD	Site Of Former Eddis Business Park Finchale Road Framwellgate Moor DH1 5HE	5m high internally illuminated estate sign