

## FRAMWELLGATE MOOR PARISH COUNCIL

The Pavilion Building, Front Street - Framwellgate Moor, Durham DH1 5BL

[framwellgatemoorparishcouncil@yahoo.co.uk](mailto:framwellgatemoorparishcouncil@yahoo.co.uk)



27 January 2022

To: The Chairman and members of the **FRAMWELLGATE MOOR PARISH COUNCIL**

(Councillors K Willis (Chair) G Blenkiron, P Dawson, A Hopgood, T Moderate, FM Simmons, M Wilkes, D Wheeler, J Thorne and SD Williams)

Dear Sir / Madam

You are hereby summoned to attend a meeting of the **FRAMWELLGATE MOOR PARISH COUNCIL** which will be held at the Pavilion, Front Street, Framwellgate Moor on **Wednesday 2 February 2022 at 6.00pm.**

### **BUSINESS**

1. To receive apologies for absence - to note all apologies and reason must be given in writing to the Clerk prior to the meeting
2. To receive and accept any Disclosable Pecuniary Interests or any other interests from members in any item to be discussed. To remind members, if any changes in circumstances, that new forms need to be submitted
3. Questions and comments from members of the public – maximum 5 minutes per item / per individual (15 minutes in total)
4. To receive Police report (for information only)
5. To receive and approve the minutes of the meeting held on 5 January 2022 (copy attached)
6. Clerks report – Clerk to update the Parish Council on progress from previous meeting on any subject not on agenda
7. Parish Matters and ongoing items (below)

a) **Planning Applications**

These have previously been sent via e-mail – view online for location/details (if any)

See appendix 1

- Happy Wanderer x 2
- 39 The Orchard

**Decision needed** - What recommendations to give

b) **Proposed Base Station Installation**

A site meeting to discuss locations with the agent is arranged for 10 February. To discuss what locations they have suggested

c) **Sniperley Park** – To note any update from online consultation meeting held 10 January.

d) **County Councillors report** - For discussion only (decision / action to be placed on next agenda unless prior notice received)

e) **Members report** - For discussion only (decision / action to be placed on next agenda, unless items are submitted prior to published agenda)

f) **Allotments** - To note any update from Cllr Wilkes. To note cost to join the National Allotment Society if done within 8 weeks after training will be £66 – 10%

**Decision needed** – To agree to joining the Society

g) **Queens Platinum Jubilee celebrations** – To discuss what arrangements to hold and if to hold joint event with any community groups

**Decision needed** – To agree to suggested arrangements and if to hold a joint event with other community groups or arrange on own.

h) **Tree planting** – To agree to purchasing and planting a tree at the War Memorial Garden. To Note WI wish to plant a tree.

**Decision needed** – To agree to planting a tree, to agree where the WI can plant a tree.

- i) **Projects 2022** – To discuss costs received for installing a coal tub at the War Memorial Garden - £2,500. To discuss any other projects and funding opportunities.

**Decision needed** – To agree to having this as one of the projects for 2022 and apply for funding.

- j) **Monthly bank reconciliation** - The Clerk distributed the reconciliation and bank statement for approval.

**Decision needed** – A non-signatory to sign the documents

- k) **Policy Review** - To accept policies that have been reviewed by Cllr Simmons - all policies to be uploaded onto website.

**Decision needed** – To agree the Chair sign off the following policies – (Conflict of Interest / Environment and General Data Protection Regulations

- l) **Report from Groundsman**

To note report

- m) **Training** (regular agenda item) - To note any training sessions coming up. To agree to any members/staff attending

- 14 June 2022 6pm Village Greens
- 12 July 2022 6pm Common Land
- 9 August 6pm Rights of Way

- n) **Correspondence received** (for discussion / decision / action or to be placed on next agenda)

- Nothing received

- o) **Correspondence received after agenda published** (to note only)

- p) **Urgent issues for noting** (Clerk to use delegated powers) **and any items Councillors wish to agenda for next meeting.**

## **8. FINANCIAL MATTERS - To approve payments below to be paid by BACS**

### **Payments - The following to be noted as regular payments.**

- a) That the sum of £783.45 be paid to Mrs A Foster - Parish Clerk (February 2022 wage)
- b) That the sum of £1,352.41 be paid to Mr C Elton – Groundsman (February 2022 wage)
- c) That the sum of £412.08 be paid to DCC pensions
- d) That the sum of £11.99 be paid to Zoom – paid via Pay Pal monthly
- e) That the sum of £5.00 be paid to Smarty – paid via Pay Pal monthly
- f) That the sum of £83.31 be paid to Octopus – direct debit
- g) That the sum of £7.00 be paid to Lloyds bank – service charge
- h) That the sum of £10.00 be paid to EE phone – direct debit
- i) That the sum of £50.00 be paid to Durham City Youth for grant – standing order
- j) That the sum of £26.01 be paid to Fuel Genie

### **The following to be approved and paid by BACS following the meeting.**

- k) That the sum of £52.59 be paid to Paxtons – various items
- l) That the sum of £10.00 be paid to CDALC – training
- m) That the sum of £3.41 be paid to Max recycle
- n) That the sum of £194.64 be paid to Mission Heatings – water heater
- o) That the sum of £65.11 be paid to Mrs A Foster – various items
- p) That the sum of £201.23 be paid to Proludic – swing seat
- q) That the sum of £200.00 be paid to S Mole – tree surgeon
- r) That the sum of £88.80 be paid to Turfcare – fertiliser

### **Receipts – that the following amounts be noted**

- a) That the sum of £20.00 was received from WI – room hire
- b) That the sum of £20.00 was received from Forest School
- c) That the sum of £1,408 was received from HMRC – vat return

## **9. DATE AND TIME OF NEXT MEETING**

2 March 2022 to commence at 6.00pm at the Pavilion

**Yours faithfully**



**Angela Foster - Parish Clerk / RFO**

## Appendix 1

w/c 17 January 2022

DM/21/04274/AD	Happy Wanderer 3 Beech Road Framwellgate Moor Durham DH1 5JE	Erection and Display of 1 no illuminated pole mounted sign, 2 no non-illuminated pole mounted signs, 1 no illuminated individual fret lettering sign and 2 no non-illuminated wall mounted signs to front and 1 no illuminated fret lettering sign to side.
DM/21/04300/TPO	39 The Orchard Pity Me Durham DH1 5DA	Crown reduce and reshape by 2.5m and crown thin by 10% to 1 no. Willow (1) and fell 1 no. Conifer (2)
DM/22/00027/FPA	Happy Wanderer 3 Beech Road Framwellgate Moor Durham DH1 5JE	Raised terraced area with brick piers and metal railings to front