

FRAMWELLGATE MOOR PARISH COUNCIL

The Pavilion Building, Front Street - Framwellgate Moor, Durham DH1 5BL

framwellgatemoorparishcouncil@yahoo.co.uk



29 December 2021

To: The Chairman and members of the **FRAMWELLGATE MOOR PARISH COUNCIL**

(Councillors K Willis (Chair) G Blenkiron, P Dawson, A Hoppood, T Moderate, FM Simmons, M Wilkes, D Wheeler, J Thorne and SD Williams)

Dear Sir / Madam

You are hereby summoned to attend a meeting of the **FRAMWELLGATE MOOR PARISH COUNCIL** which will be held at the Pavilion, Front Street, Framwellgate Moor on **Wednesday 5 January 2022 at 6.00pm. (Please note change of start time)**

BUSINESS

1. To receive apologies for absence - to note all apologies and reason must be given in writing to the Clerk prior to the meeting

To note no call for election after the recent resignation, therefore the council are now able to co-opt. The Clerk to arrange notices.

2. To receive and accept any Disclosable Pecuniary Interests or any other interests from members in any item to be discussed. To remind members, if any changes in circumstances, that new forms need to be submitted
3. Questions and comments from members of the public – maximum 5 minutes per item / per individual (15 minutes in total)
4. To receive Police report (for information only)
5. To receive and approve the minutes of the meeting held on 1 December 2021 (copy attached)
6. Clerks report – Clerk to update the Parish Council on progress from previous meeting on any subject not on agenda
7. Parish Matters and ongoing items (below)

a) **Planning Applications**

These have previously been sent via e-mail – view online for location/details (if any)

See attached sheet - (appendix 1)

Decision needed - What recommendations to give

b) **Proposed Base Station Installation on Front Street, Pity Me.**

To discuss recent pre application requested by Cornerstone to install a Mast outside the King George V.

Decision needed – To agree to sending objection regarding the installation.

c) **Sniperley Park** – To note any update on proposed development. To note an online consultation meeting to be held 10 January at 6pm

d) **County Councillors report** - For discussion only (decision / action to be placed on next agenda unless prior notice received

e) **Members report** - For discussion only (decision / action to be placed on next agenda, unless items are submitted prior to published agenda)

f) **Allotments** - To note any update from Cllr Wilkes.

g) **Virtual meetings** – To discuss if support to be given to hold virtual meetings for the duration of the pandemic

Decision needed – To agree / disagree sending letter of support to the local MP

h) **Quarterly bank reconciliation** - The Clerk distributed the reconciliation, budget and bank statement for approval.

Decision needed – A non-signatory to sign the documents

i) **Final budget** –The final budget attached and needs to be approved

Decision needed – To agree to approve the budget

- j) **Precept** – To set the precept for the coming year. Previous discussions have been made regarding increasing the precept, noting what 2% and 4% rise would give.
- Decision needed** – To agree to what precept to set for 2022/23. The Chair to sign the paperwork
- k) **Policy Review** - To accept policies that have been reviewed by Cllr Simmons - all policies to be uploaded onto website.
- Decision needed** – To agree the Chair sign off the following policies – (hire agreement / lettings policy and outside games area
- l) **Legionella report** – The report noted the water heater which is not working to heat water in the toilet/disabled toilet needs to be repaired
- Decision needed** – To agree get quotes and to get repaired as soon as possible
- m) **Report from Groundsman**
- To note report
- n) **Training** (regular agenda item) - To note any training sessions coming up. To agree to any members/staff attending
- Reminder of allotment training previously agreed 20,27 January and 3 Feb – Cllrs Dawson, Wilkes, Willis and Williams to attend
 - Reminder of members interest – previously agreed Tuesday 18 Jan, Cllr Moderate and the Clerk to attend.
- o) **Children’s swing in King George Play area**
- One of the swings seats broke, the cost to replace is £167.69. After consultation with the Chair and Vice Chair the Clerk used delegated powers to get ordered and fixed asap.
- p) **Correspondence received** (for discussion / decision / action or to be placed on next agenda)
- Nothing received
- q) **Correspondence received after agenda published** (to note only)
- r) **Urgent issues for noting** (Clerk to use delegated powers) **and any items Councillors wish to agenda for next meeting.**

8. FINANCIAL MATTERS - To approve payments below to be paid by BACS

Payments - The following to be noted as regular payments.

- a) That the sum of £783.45 be paid to Mrs A Foster - Parish Clerk (January 2022 wage)
- b) That the sum of £1,352.41 be paid to Mr C Elton – Groundsman (January 2022 wage)
- c) That the sum of £412.08 be paid to DCC pensions
- d) That the sum of £1,082.72 be paid to HMRC – tax/NI
- e) That the sum of £11.99 be paid to Zoom – paid via Pay Pal monthly
- f) That the sum of £5.00 be paid to Smarty – paid via Pay Pal monthly
- g) That the sum of £156.18 be paid to Octopus – direct debit
- h) That the sum of £7.00 be paid to Lloyds bank – service charge
- i) That the sum of £10.00 be paid to EE phone – direct debit
- j) That the sum of £50.00 be paid to Durham City Youth for grant – standing order
- k) That the sum of £28.14 be paid to Fuel Genie

The following to be approved and paid by BACS following the meeting.

- l) That the sum of £617.73 be paid to Paxtons – various items

Receipts – that the following amounts be noted

- a) That the sum of £181.57 was received from Eon – solar panels
- b) That the sum of £50.95 was received from Ofgem – heat pump
- c) That the sum of £160.00 was received for holding first aid course
- d) That the sum of £30.00 was received from Durham Deaf

9. DATE AND TIME OF NEXT MEETING

2 February 2022 to commence at 6.00pm at the Pavilion (to be confirmed)

Yours faithfully



Angela Foster - Parish Clerk / RFO

Appendix A

w/c 6 December 2021

DM/21/04036/FP
A

Former Hawthorn
House
Hawthorn Place

Erection of 9no 3 bedroom
dwellings (C3) with

Pity Me
DH1 5DL

associated access, parking
and landscaping

w/c 13 December

DM/21/03650/PNC

East Moor Leazes
Farm
Brasside
Durham
DH1 5SG

Conversion of existing
agricultural barn to 1 no.
dwellinghouse including
alterations to facilitate
conversion

The Craft Union Pub
Company Limited

Queens Head (formerly
the Tap and Spile)
27 Front Street
Framwellgate Moor
Durham
DH1 5EE

Minor variation application
To permit alterations and to
amend the plan that attaches
to the premises licence
following internal
refurbishment incorporating
some changes to the fixed
seating.