

FRAMWELLGATE MOOR PARISH COUNCIL

The Pavilion Building, Front Street - Framwellgate Moor, Durham DH1 5BL

framwellgatemoorparishcouncil@yahoo.co.uk



30 September 2021

To: The Chairman and members of the **FRAMWELLGATE MOOR PARISH COUNCIL**

(Councillors K Willis (Chair) G Blenkiron, P Dawson, C Hillary, A Hopgood, T Moderate, FM Simmons, M Wilkes, D Wheeler, J Thorne and SD Williams)

Dear Sir / Madam

You are hereby summoned to attend a meeting of the **FRAMWELLGATE MOOR PARISH COUNCIL** which will be held at the Pavilion, Front Street, Framwellgate Moor on **Wednesday 6 October 2021 at 6.30pm.**

BUSINESS

1. To introduce the new Groundsman to the members of the council
2. To receive apologies for absence - to note all apologies and reason must be given in writing to the Clerk prior to the meeting
3. To receive and accept any Disclosable Pecuniary Interests from members in any item to be discussed. To remind members, if any changes in circumstances, that new forms need to be submitted
4. Questions and comments from members of the public – maximum 5 minutes per item / per individual (15 minutes in total)
5. Neighbourhood warden to attend to give update (for information only)
6. To receive Police report (for information only)
7. To receive and approve the minutes of the meeting held on 1 September 2021 (copy attached)
8. Clerks report – Clerk to update the Parish Council on progress from previous meeting on any subject not on agenda
9. Parish Matters and ongoing items (below)

a) **Planning Applications**

These have previously been sent via e-mail – view online for location/details (if any)

See attached sheet - (appendix 1)

Decision needed - What recommendations to give

b) **Planning application** - DM/21/00911/FPA Site Address: Allotments To The West Of 5 To 10 Front Street - To note any update

c) **Sniperley Park** – To note any update on proposed development.

d) **County Councillors report** - For discussion only (decision / action to be placed on next agenda unless prior notice received

e) **Members report** - For discussion only (decision / action to be placed on next agenda, unless items are submitted prior to published agenda)

f) **Notes from working groups – previously circulated** - To receive update from finance and governance meeting - To note or agree to any suggestion's / ideas brought forward (if so, it will be a separate agenda item

g) **Allotments** - To note any update from Cllr Wilkes and recommendation from working group. To agree to next steps proposed.

Decision needed To agree to extra funding for allotment site if required

h) **Durham Football club** – Update

i) **Quarterly accounts** - The Clerk distributed the reconciliation / budget / bank statement for approval.

First draft proposed budget was discussed at the F&G working group, this is a working document and will be discussed further before bringing to full council for further discussions and approval.

Decision needed – A non-signatory to sign the documents

j) **Equipment for new Groundsman**

A phone, uniform and equipment required. To note the Clerk used delegated powers to order the uniform in readiness for the new Groundsman to start work. The cost is £186.25

Decision needed – To carry out an equipment inventory to ascertain what is needed, then agree to purchasing all equipment required.

k) **Play inspection SLA to sign** – To sign the SLA and to accept recent inspection report, to note no major issues, but to agree to carry out minor repairs.

Decision needed – To agree to sign the agreement for the coming year at £195.30

l) **War Memorial Garden** – To discuss funding opportunities, improvements, and next steps

Decision needed – To agree to what should take place on the garden

m) **Policy Review** - To accept policies that have been reviewed by Cllr Simmons - all policies to be uploaded onto website.

Decision needed – To agree the Chair sign off the following policies - (anti-fraud and corruption / gifts and hospitality / grant awarding and recruitment and selection

n) **Security and Pavilion improvements** – Following police recommendations to install cameras, the Clerk used delegated powers to purchase wildlife cameras. To improve the toilet facilities the Clerk used delegated powers to purchase hand towel dispensers and litter bins. Both decisions were agreed with the Chair/Vice Chair

o) **Training** (regular agenda item) - To note any training sessions coming up. To agree to any members/staff attending

Finance training available - various dates £30 per person. Budget training and managing meetings both £10. The Clerk requested to attend both.

Decision needed – To agree to any members wishing to attend. To agree to the Clerk attending the both training courses.

p) **Correspondence received** (for discussion / decision / action or to be placed on next agenda)

- Thank you card received from the Mayors appeal or the donation given.

- q) **Correspondence received after agenda published** (to note only)
- r) **Urgent issues for noting** (Clerk to use delegated powers) **and any items Councillors wish to agenda for next meeting.**

10. FINANCIAL MATTERS - To approve payments below to be paid by BACS

Payments - The following to be noted as regular payments.

- a) That the sum of £787.45 be paid to Mrs A Foster - Parish Clerk (October 2021 wage)
- b) That the sum of £699.86 be paid to HMRC
- c) That the sum of £11.99 x 2 be paid to Zoom – paid via Pay Pal monthly
- d) That the sum of £30.92 be paid to Octopus – direct debit
- e) That the sum of £9.85 be paid to Lloyds bank – service charge
- f) That the sum of £4.21 be paid to EE phone – direct debit
- g) That the sum of £50.00 be paid to Durham City Youth for grant – standing order

The following to be approved and paid by BACS following the meeting.

- h) That the sum of £298.53 be paid to Mrs A Foster – reimbursement cameras / hand towel dispensers
- i) That the sum of £2,491.20 be paid to Turfcare – weekly maintenance of bowling green and line marking
- j) That the sum of £170.76 be paid to Turfcare – line marking powder
- k) That the sum of £72.61 be paid to Cllr Dawson – reimbursement for keys, bins and lock
- l) That the sum of £10.85 be paid to CDALC – good councillors guide
- m) That the sum of £14.57 be paid to Cllr Blenkiron – reimbursement for bolts
- n) That the sum of £160.00 be paid to Shaun Stokoe – electricity fault
- o) That the sum of £1,139.92 be paid to Batsons - grass cutting
- p) That the sum of £239.00 be paid to Boots – fridge (paid via paypal)
- q) That the sum of £3,090 be paid to IHL – War memorial pathway
- r) That the sum of £500.00 be paid to Steven Mole – tree surgeon
- s) That the sum of £186.25 be paid to Saggitarian Embroidery - uniform

Receipts – that the following amounts be noted

- a) That the sum of £165.13 was received from tennis bookings September
- b) That the sum of £106.4 was received from MUGA booking September
- c) That the sum of £1,005.82 was received from E-on - solar panels
- d) That the sum of £20.00 was received from Forest School
- e) That the sum of £58.00 was received from Durham City Football – donation

11. DATE AND TIME OF NEXT MEETING

3 November 2021 to commence at 6.30pm at the Pavilion.

Yours faithfully



Angela Foster - Parish Clerk / RFO

Appendix A

w/c 6 September 2021

DM/21/02978/FPA	18 Bishops Way Pity Me Durham DH1 5DB	Single storey side extension
DM/21/03068/VOC	Lidl Uk Gmbh Wheatlands Way Pity Me Durham DH1 5GB	Variation of Condition 2 (approved plans) relating to planning permission DM/21/01286/VOC - for changes to the approved side extensions and shop front

w/c 20 September 2021

DM/21/02899/FPA	9 Ryelands Way Pity Me Durham DH1 5GR	Erection of conservatory
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w/c 27 September 2021

DM/21/03271/FPA	11 Hatfield Close Framwellgate Moor Durham DH1 5FD	First floor front, two-storey and single-storey rear extensions
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