

FRAMWELLGATE MOOR PARISH COUNCIL

Minutes of a Meeting of the Framwellgate Moor Parish Council held at the Pavilion, Framwellgate Moor on 14 July 2021 at 6.30pm



Present: Councillors – K Willis (Chair) P Dawson (Vice Chair), A Hopgood, G Blenkiron, T Moderate, M Wilkes, SD Williams, D Wheeler and J Thorns

Also in attendance - A Foster - Parish Clerk

Joy Allen the Police Crime Commissioner attended the meeting planned for 7 July. The meeting with her overran and the Parish meeting was postponed for one week. The Council wished to thank her for attending and the comprehensive way she answered all their questions.

1. **Apologies for Absence:**

Cllrs C Hillary gave his apologies. No apologies from Cllr Simmons.

2. **Disclosable Pecuniary Interests**

Cllrs Willis, Wilkes and Hopgood declared an interest in agenda item L

3. **Questions from members of the public:**

No members of the public in attendance and no questions submitted

4. **Police Report:**

PCSO Lawrence attended the meeting, no major issues in the area, she will continue to patrol the King George field for any drug related issues.

5. **Minutes of Council meeting (previously circulated)**

Resolved: That the minutes of the meeting held on 2 June 2021, were approved, and was signed by the Chairman.

6. **Clerks report – update from previous meeting**

The lines have been carried out on the playing field.
The new boards for the play equipment at Abbey Road will be delivered mid-July.

7. Parish Matters and on-going items

a) Planning Applications

See appendix 1

Resolved: To recommend approval.

b) Planning application DM/21/00911/FPA Site Address: Allotments To The West Of 5 To 10 Front Street

Cllr Wilkes noted this application will be going to committee as the new proposals are not suitable.

c) Sniperley Park

Cllr Wilkes explained that a new master plan will be prepared as the current one is not acceptable.

d) County Councillors Report

Cllr Wilkes gave an update on the Arniston Centre and the problems with traffic at McDonalds. A new road system will be put in place to alleviate the issues. The Clerk to write to planning to give support of this proposal.

New surfaces will be installed at The Avenue play area to replace the ones currently there.

Cllr Hopgood spoke of a site meeting that was held with Town and Village Regeneration team. She will share the report for all members so comments can be made to any suggestions proposed.

e) Members Report

Cllr Hopgood asked for the weeds at Abbey Road to be strimmed. This is County Council land, Cllr Wilkes will ask this to be carried out.

f) Notes from working groups – previously circulated

The virtual joint meetings for Finance & Governance and Building & Grounds working groups took place on 29 June 2021.

No notes available as not many members attended. All items will be discussed at the next meeting.

g) Bank Mandate

The Clerk arranged for the bank mandate to be signed to have Cllr Wheeler added and 2 previous members removed.

Resolved: Cllr Wheeler signed the mandate and Cllrs Dawson and Blenkiron witnessed the signing.

h) **Quarterly accounts**

The Clerk distributed the budget, reconciliation, bank statement for approval. She noted after recent training it was recommended doing a bank reconciliation at every meeting.

Resolved: Cllr Hopgood signed the documents.

i) **Newsletter**

The Clerk distributed the newsletter for approval. The cost to get printed is £210 and to be solo delivered is £290.

Resolved: It was agreed to go to print and to have solo delivery. The Clerk to arrange payment.

j) **Football club liaison meeting**

Notes from the meeting were distributed for members to see. Cllr Willis gave a brief update. The handrail which they have requested and agree to pay for was approved by the Council, but they would like to see the planned design first. The hire agreement to be sent to both teams for them to agree and sign.

k) **Allotments**

Cllr Wilkes is continuing to speak to Durham County Council re the tendering process.

l) **Tree at King George**

Cllrs Willis, Wilkes and Hopgood did not take part in the discussion or vote.

Three quotes received to remove the dead tree.

Resolved: It was agreed to go with Steven Mole and the Clerk to arrange payment once the work is complete.

m) **Steps and wall**

One contractor can meet someone on site, Cllr Willis to make arrangements. If too expensive then two more quotes are required.

n) **Paving slabs at football field**

These have been vandalised again. Cllr Thorne has spare slabs the Council could use.

o) **Boards and grass at bowling green**

Turfcare have recommended doing the work in the Autumn as the heat of the summer will not be good for the new turf

Resolved: It was agreed to carry out the work in the early autumn

p) **Report from Greenkeeper**

The Greenkeeper has decided to take early retirement and will finish on 6 August 2021.

Resolved: It was agreed to hold a meeting on 20 July to go over what will be required for the future.

q) **Policy review**

All policies have been distributed for approval prior to the meeting and reviewed by the working group.

Resolved: The Chair to sign – members allowance, seating, social media, football and bowlers agreements. The new Code of Conduct to be adopted without amendment.

r) **Training**

Planning training is available for 7 October at £10

Resolved: It was agreed Cllr Dawson and the Clerk to attend

s) **Correspondence received**

Mayors appeal – they have requested a donation

Resolved It was agreed to give them £50

Queens platinum Jubilee – it was agreed to be part of the celebration. The Clerk to put on next agenda to discuss further.

Avast – the subscription is up for renewal at £59.99. The Clerk to see if can get cheaper if not then to proceed.

t) **Correspondence received after agenda published** – Nothing received

u) **Urgent issues for noting** - (The Clerk to use delegated powers). Any items members wish to place on next month's agenda

8. **Financial Matters**

Payments - The following were approved and will be paid by BACS following the meeting

- a) That the sum of £1,283.93 be paid to Mr B Quinn Greenkeeper (July 2021 wage)
- b) That the sum of £787.45 be paid to Mrs A Foster - Parish Clerk (July 2021 wage)
- c) That the sum of £381.47 be paid to Durham County Council Pension Fund
- d) That the sum of £867.81 be paid to HMRC – tax
- e) That the sum of £11.99 be paid to Zoom – paid via Pay Pal monthly
- f) That the sum of £41.17 be paid to Octopus – direct debit

- g) That the sum of £7.00 be paid to Lloyds bank – service charge
- h) That the sum of £38.27 be paid to EE phone – direct debit
- i) That the sum of £50.00 be paid to Durham City Youth for grant – standing order

To agree to paying the Clerk and Greenkeepers salary / pension during the summer recess on 4 August 2021

The following to be approved and paid by BACS following the meeting.

- j) That the sum of £79.95 be paid to Mrs A Foster – reimbursement cleaning/oil/locks
- k) That the sum of £1,752.00 be paid to Batsons – removal of steps
- l) That the sum of £445.28 be paid to Wicksteed – play equipment
- m) That the sum of £59.99 be paid to Mrs A Foster – reimbursement for Office 365
- n) That the sum of £25.02 be paid to Safety Signs – CCTV signs
- o) That the sum of £630.00 be paid to Batsons – line and resizing
- p) That the sum of £2,638.40 Paxtons – repairs to vehicle
- q) That the sum of £678.00 be paid to Turfcare - re seeding pitch
- r) That the sum of £539.96 be paid to Batsons - grass cutting
- s) That the sum of £10.00 be paid to CDALC – training
- t) That the sum of £24.00 be paid to Fuel Genie

Receipts – that the following amounts be noted:

- a) That the sum of £165.44 was received from tennis bookings
- b) That the sum of £117.21 was received from MUGA booking
- c) That the sum of £16.83 was received from Ofgem
- d) That the sum of £710.22 was received from Eon – solar panels

9. Date of Next Meeting

1 September 2021 to commence at 6.30pm – the Annual Parish Meeting will commence at 6.00pm

The meeting terminated at 8.10pm

Chairman
Date

Appendix 1 – Planning Applications - agenda item A

w/c 7 June 2021

DM/21/01857/AD	Framwellgate Moor Community Centre Front Street Framwellgate Moor Durham DH1 5BL	Digital information screen at the front of the premises
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w/c 14 June 2021

DM/21/02002/VOC	Elddis Business Park Finchale Road Framwellgate Moor DH1 5HE	Variation of Condition 17 (opening hours) in respect of Unit 4 (drive-through coffee shop) to allow an earlier opening of 6am (rather than 7am as currently permitted) pursuant to planning permission DM/20/02776/VOC Conditions(s) Removal: To meet end operator requirements Please see covering letter prepared by Lichfields
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DM/21/01966/VOC	Land Adjacent To 1 Potterhouse Terrace Pity Me Durham DH1 5DL	Variation of condition 2 of planning approval DM/18/03483/FPA to alter the design/scale of the dwelling.
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w/c 28 June 2021

DM/21/01944/AD	Lidl Uk Gmbh Wheatlands Way Pity Me Durham DH1 5GB	Erection and display of 1no illuminated parapet sign and 1no illuminated poster sign
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DM/21/02312/FPA	4 Smithfield Pity Me Durham DH1 5PP	Alterations to front bay windows and rear extension
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