

FRAMWELLGATE MOOR PARISH COUNCIL

**Minutes of a Meeting of the Framwellgate Moor
Parish Council held remotely via Zoom on
7 April at 1.00pm**



Present: Councillors – K Willis (Chair) N Martin (Vice Chair), P Dawson, C Hillary, A Hopgood, G Blenkiron, T Moderate and JG Holland

Also in attendance - A Foster - Parish Clerk

1. **Apologies for Absence:**

Cllrs FM Simmons, M Wilkes gave their apologies. No apologise received from Cllr P Johnston

2. **Disclosable Pecuniary Interests**

No members declared an interest.

3. **Questions from members of the public:**

Complaints re parking at Newcastle Terrace by a group using the field – the Clerk to re iterate that consideration must be given to the residents.

4. **Police Report:**

Report submitted – since the schools went back there has been a rise in ASB, especially on an evening. Some youths have been named as responsible for climbing on the Framwellgate Comp School roof (scaffolding currently up) and are in the process of being warned. The Clerk to get costs for CCTV signs, if not too expensive the Clerk to purchase three signs.

5. **Minutes of Council meeting (previously circulated)**

Resolved That the minutes of the meeting held on 3 March 2021, were approved, and will be signed by the Chairman at the next possible opportunity.

6. **Clerks report – update from previous meeting**

New hard copies of the Good Councillors Guide are on sale at £3 per copy or downloadable copies for free. She asked if hard copies should be purchased. It was agreed to purchase 2 copies.

Still need a contact name and address for the flats at Farrier Close to report the walls.

The football team have asked for the pitch to be rolled. The Clerk to get costs before agreeing and make sure the company appointed are competent.

7. Parish Matters and on-going items

a) Planning Applications

See appendix 1

Resolved: To recommend approval.

The planning at the allotments, Front Street to note the objection report was re-sent to planning after the last meeting as a new full application has since been submitted.

b) County Councillors Report

Cllr Hopgood gave an update -

- She carried out a walkabout with the local warden and The Carrs and Low Newton Nature reserve will now be on his site route.
- Funding for bowling green will be received soon.
- Streetlights and the fence have been installed at Brasside. Complaints re the lights being too bright have been received.
- Arniston Centre, the extra lane into McDonalds needs planning permission.
- Reported pothole next to roundabout.
- Finchale Abbey holiday park is being sold and is causing problems with the residents. She is having issues with council officers and is seeking guidance.

c) Members Report

Cllr Moderate noted the building currently being turned into an HMO on Front Street has issues with the planned parking bays, which could result in the residents parking on the Front Street. A letter has gone into planning, awaiting a response.

Cllr Blenkinron noted that calling the 101 police line is taking too long to get a response. It was suggested asking the new Police Crime Commission to attend the July Parish meeting.

d) Notes from working groups – previously circulated

The virtual joint meetings for Finance & Governance and Building & Grounds working groups took place on 23 March 2021.

The notes were agreed as a true record. All items that need approving to be separate agenda items.

e) Newcastle Terrace working group

A meeting to be arranged to discuss the next steps.

f) **Quarterly accounts**

The year-end accounts were circulated for approval.

Resolved: All accounts were approved and the bank reconciliation, cash book, budget and bank statement were approved and will be signed by the Chair at the next opportunity.

Cllr Holland arrived at 2.00pm

g) **Parish vehicle insurance**

The renewal is due 6 May. Several quotes have been sought. The quote received from Zurich has come in £550.24 and was recommended by the working group.

Resolved: It was agreed to go with Zurich and the Clerk to raise payment.

h) **Steps to football field**

Recommendation from the working group was to go with Batsons to remove the steps at £1,460 as giving a £200 discount. Getting quotes for installing new steps was discussed.

Resolved: Agree to go with Batsons to have them removed. Costs to be sought for installing new steps.

i) **Football fees**

Recommendations from the working group was to waive the football fees for the two teams.

Resolved: It was agreed to waive the fees for the coming season.

j) **Legionella / PAT testing**

Recommendations from the working group was to sign the SLA for Durham County Council to carry out the legionella and PAT testing for 2021/22 at a cost of £430.44

Resolved: It was agreed to sign the SLA. The Clerk to arrange payment when invoice received.

k) **Report from Greenkeeper**

He has been cutting the grass at the War Memorial Garden, but finding it hard going. Further tests to be carried out with the battery-operated mower before a final decision is made.

l) **Policy review**

All policies have been distributed for approval prior to the meeting.

Outdoor space needs to be amended to include Abbey Road/Newcastle Tce. Having a new bank account for the two sites was discussed.

Resolved: The Chair to sign at the next possible opportunity – CCTV /Age Verification, Children and Vulnerable Adults, Co-option and Induction Policy. The Clerk to speak to the bank to see if a new account could be opened in a charity's names.

m) **Training**

The working group recommended booking two places for each course – Finance for Councillors and Internal Controls

Resolved: It was agreed to book the two places for each course.

n) **Allotments**

No update until after the elections.

o) **Correspondence received** – Nothing received.

p) **Correspondence received after agenda published** – Nothing received.

q) **Urgent issues for noting** - (The Clerk to use delegated powers). Any items members wish to place on next month's agenda

8. **Financial Matters**

Payments - The following were approved and will be paid by BACS following the meeting

- a) That the sum of £1,283.93 be paid to Mr B Quinn Greenkeeper (April 2021 wage) – to incorporate increase in National living wage
- b) That the sum of £787.45 be paid to Mrs A Foster - Parish Clerk (April 2021 wage) to incorporate 2 hours increase as previously agreed
- c) That the sum of £381.47 be paid to Durham County Council Pension Fund
- d) That the sum of £487.79 be paid to HMRC
- e) That the sum of £39.00 be paid to Mrs K Willis – varnish for seats
- f) That the sum of £1,440.00 be paid to Grab and Delivery (Beech Close work)
- g) That the sum of £3,090.00 be paid to IHL Group – War Memorial Garden work
- h) That the sum of £1,765.92 be paid to Max Recycle
- i) That the sum of £108.00 be paid to CDS – alarm security service
- j) That the sum of £761.10 be paid to DCC – water heaters repair
- k) That the sum of £11.99 be paid to Zoom – paid via Pay Pal monthly
- l) That the sum of £86.59 be paid to Octopus – direct debit
- m) That the sum of £7.00 be paid to Lloyds bank – service charge
- n) That the sum of £37.81 be paid to EE phone – direct debit
- o) That the sum of £50.00 be paid to Durham City Youth for grant – standing order

- p) That the sum of £24.00 be paid to Fuel Genie
- q) That the sum of £550.24 be paid to Zurich insurance

Receipts – that the following amounts be noted:

- a) That the sum of £120.00 was received from Framwellgate School – gritting
- b) That the sum of £95.86 was received from N Power – solar panels
- c) That the sum of £900.00 was received from Neighbourhood budget – Beech Close
- d) That the sum of £57.95 was received from Ofgem – heat pump
- e) That the sum of £7.52 was received from tennis booking

It was agreed to pay the Clerk and Greenkeeper on 5th May with the elections the next meeting will not take place until 2 weeks later.

9. Date of Next Meeting

19 May 2021 to commence at 1.00pm (this could be in person, awaiting confirmation of legislation from government)

The meeting terminated at 3.00pm

Chairman
Date

Appendix 1 – Planning Applications - agenda item A

w/c 8 March 2021

DM/21/00383/FP A	Land To The South Of 2 To 4 Potterhouse Terrace Pity Me DH1 5DL	Erection of dormer bungalow, detached garage and entrance gates
DM/21/00597/FP A	23 Front Street Framwellgate Moor Durham DH1 5EJ	Change of use of ground floor from cafe (Class E) to beauty salon (Sui generis) to include internal works to form three treatment rooms.
DM/21/00665/FP A	1 Westcott Drive Framwellgate Moor Durham DH1 5AG	Increase height and profile of roof, dormer, 3no. rooflights and relocation of solar panels to rear, 7no. rooflights to front and relocation of 1 no. first floor window within gable elevation (revised and resubmitted)

DM/21/00715/FP
A

17 High Carr Close
Framwellgate Moor
Durham
DH1 5JP

Garage conversion to
habitable room

w/c 15 March 2021

DM/21/00650/PN
T

Land South Of Main Road
Garage
Front Street
Framwellgate Moor
DH1 5EJ

Installation of new 17m high
monopole, to install 4 no.
new cabinets and to relocate
2 no. existing cabinets, and
associated ancillary works

DM/21/00765/FP
A

53 Rosemount
Pity Me
Durham
DH1 5GA

First floor front extension and
insertion of 4no. rooflights to
side

w/c 22 March 2021

DM/21/00911/FPA

Allotments To The West
Of 5 To 10 Front Street
Framwellgate Moor
DH1 5EJ

proposed development of 5
dwellings and associated
parking

DM/21/00938/FP
A

18 The Orchard
Pity Me
Durham
DH1 5DA

Kitchen extension

w/c 26 March 2021

DM/21/00923/AD

Unit 2
Mercia Retail Park
Pity Me
Durham
DH1 5GF

Display of 2 internally
illuminated fascia signs and
2 Poster Frames to front
elevation.

DM/21/00994/
FPA

3 The Avenue
Pity Me
Durham
DH1 5DY

Erection of part
two-storey/part
single-storey
extension at rear of
dwelling.