

FRAMWELLGATE MOOR PARISH COUNCIL



**Minutes of a Meeting of the Framwellgate Moor
Parish Council held remotely via Zoom on
6 January 2021 at 1.00pm**

Present: Councillors – K Willis (Chair) N Martin (Vice Chair), P Dawson, C Hillary, A Hopgood, P Johnston, G Blenkiron, T Moderate, FM Simmons and M Wilkes

Also in attendance - A Foster - Parish Clerk

The Chair welcomed everyone to the meeting and wished them a Happy New Year.

1. **Apologies for Absence:**

Cllr JG Holland gave his apologies

2. **Disclosable Pecuniary Interests**

Cllr Wilkes declared an interest in agenda item 7b.

3. **Questions from members of the public:**

No questions submitted prior to the meeting.

4. **Police Report:**

No update received. The Clerk to ask the police to send a report for future meetings.

5. **Minutes of Council meeting (previously circulated)**

Resolved That the minutes of the meeting held on 2 December 2020, were approved, and will be signed by the Chairman at the next possible opportunity.

6. **Clerks report**

The Clerk was previously asked to order the matting for Abbey Road, but the costs have come in more expensive than anticipated, it was suggested ordering only 3 bags instead of 4. Cllr Wilkes will carry out the work himself.

Resolved: It was agreed for the Clerk to order the 3 bags at the cost of £331.00 + vat

7. Parish Matters and on-going items

a) Planning Applications

See appendix 1

Resolved: To recommend approval

Cllr Wilkes left the meeting and took no part in any discussions for the following agenda item.

- b) **Durham County Council land at Hawthorn Place, The Forge, Pity Me**
DCC have land up for sale stating proposal for 10 residential houses. Residents have queried this and asked if planning has already been approved. It was noted no outline planning permission is in place, but this land was identified in the County Durham Plan as proposed development land. It was suggested sending a letter to assets stating although the Parish have no objection to the land being sold for residential, they would like to see affordable/ social housing which would not over dominate the surrounding area with high buildings.

Cllr Wilkes returned

c) County Councillors Report

- **Cllr Hopgood** gave an update – the cost to clear Beech Close is more expensive than expected. Cllr Hopgood has applied for funding for £900 to help pay for the truck with a grabber, parish to still contribute £300 as previously agreed.
- Update from last month re the VW garage – Cllr Hopgood has arranged a site meeting, as other residents have also complained that this junction is dangerous. Cllr Martin suggested asking for 'No Entry' painted on the road.
- **Cllr Wilkes** suggested everyone to check out the website 'Durham Insite' to check on any updates on the Covid 19 situation in the area.

d) Members Report

- **Cllr Dawson** – commented on the recent correspondence received regarding the speeding on Front Street. He also noted the flashing 20mph sign has now been covered over, which is a big help in educating drivers of the speed limit. Cllr Wilkes is in contact with the police re speed surveys. Some cars at present are considerably over the speed limit, he would like to see more speed measures put in place.
- **Cllr Willis** – noted residents have been out litter picking from the bridge to Brasside, as the area was full of rubbish. There are at present no litter bins in that area. Cllr Hopgood will request one.

e) Notes from working groups – previously circulated

The virtual joint meetings for Finance and Governance and Building and Grounds working groups took place on 22 December 2020.

The notes were agreed as a true record. All items that need approving to be separate agenda items.

f) **National Lockdown**

All procedures which need to be put in place were discussed, all sports areas to be closed including the outside gym, but the children's play areas can remain open, as per Government instructions. The Clerk to arrange notices to advise residents of this.

g) **Bowling green** – 3 quotes received for the wooden boards and turf. One quote was recommended as the best option from the working group. The County Councillors can offer £3,340 to go towards the cost.

Resolved: It was agreed to go with Turfcare at a cost of £3,625 + vat. The Clerk to advise the company that the Council would like to go with them, but work can not start until funding is secured. Also, to ask advice on when the best time is to lay turf.

h) **Quarterly accounts** – The Clerk distributed the bank statement, bank reconciliation and budget for approval.

Resolved: All agreed the accounts as a true record, the Chair will sign the papers at the next possible opportunity.

i) **Final budget** – The final budget was distributed for approval and adoption. The salary budget was discussed, it was suggested offering the Clerk 2 extra hours. This to be formally approved at the next meeting.

Resolved: The salary budget to be increased by £1,349.92. The Budget was approved and will be signed at the next opportunity from the Chair. A new contract of employment for the Clerk to be signed at the next meeting.

j) **Precept** – After considering recommendations from the F & G working group, it was suggested increasing the precept by either 2% or 4%.

Resolved: It was agreed by the majority of members to increase by 4%. The Chair and Clerk to sign the request form at the next possible opportunity.

k) **The Carrs** – Cllr Wilkes gave an update. The work has commenced and is running slightly late but should be completed in February. A couple of new seating area will be made in the future. A resident has been doing litter picks. The Clerk to send a letter of appreciation to him.

l) **Report from Greenkeeper** - Nothing to report.

m) **Newsletter distribution issues** – The company who delivered the newsletters have been disappointing. Lots of areas have been missed. Other companies need to be sought for future newsletters.

Resolved: Not to use this company again.

n) **Winter maintenance** – The grit in the bins will soon need to be replenished. To check to see if a new hopper machine should be purchased, Cllr Wilkes will check re the machine and get some more salt ordered.

- o) **Policy review** - All policies have been distributed for approval prior to the meeting.
- Resolved:** The Chair to sign at the next possible opportunity – Lettings, Hire Agreement and Outdoor Space
- p) **Training** – No training sessions planned.
 - q) **Correspondence received** – Nothing received
 - r) **Correspondence received after agenda published** – Police proposed precept increase was distributed. As the deadline to respond is before the next meeting, a letter to be sent stating disappointment in the 7% increase. It was suggested completing the survey as an individual.
 - s) **Urgent issues for noting** - (The Clerk to use delegated powers). Any items members wish to place on next month's agenda

8. Financial Matters

Payments - The following were approved and will be paid by BACS following the meeting

- a) That the sum of £1,261.26 be paid to Mr B Quinn Greenkeeper (January 2020 wage)
- b) That the sum of £674.96 be paid to Mrs A Foster - Parish Clerk (January 2020 wage)
- c) That the sum of £373.34 be paid to Durham County Council Pension Fund
- d) That the sum of £138.77 be paid to Net Power – website hosting
- e) That the sum of £160.80 be paid to Turfcare - fertiliser
- f) That the sum of £60.00 be paid to LTA – annual subscription (paid)
- g) That the sum of £507.39 be paid to HMRC – paint.

Receipts – that the following amounts be noted:

- a) That the sum of £356.82 was received from N Power – solar panels reimbursement
- b) That the sum of £53.20 was received from netball via pay pal – this will need to be refunded due to the lockdown

9. Date of Next Meeting

3 February 2021 to commence at 1.00pm (this to be a virtual meeting)

The meeting terminated at 3.00pm

**Chairman
Date**

Appendix 1 – Planning Applications - agenda item A

w/c 21 December 2020

DM/20/03694/F
PA

Two storey side extension,
single storey front extension
and widening of front drive

w/c 24 December 2020

M/20/0366
5/FPA

3 Aykley Vale
Aykley Heads
Durham
DH1 5WA

Existing porch and stairs to the front of the property to be replaced with raised patio to the front of the property, sloped rear garden to be terraced creating new paved areas. 2no existing windows replaced with patio doors and 1no patio door replaced with windows to the rear of the property. Existing wire fence in woodland area to be replaced with timber fence (1800mm) to match existing. Driveway to be enlarged without affecting driveway entrance.