

**FRAMWELLGATE MOOR PARISH COUNCIL**



**Minutes of a Meeting of the Framwellgate Moor  
Parish Council held remotely via Zoom on  
4 November 2020 at 1.00pm**

**Present:** Councillors – K Willis (Chair) N Martin (Vice Chair), P Dawson, C Hillary,  
T Moderate, FM Simmons and Wilkes

**Also in attendance** - A Foster - Parish Clerk

The Vice Chair welcomed everyone to the meeting. The Chair will be slightly late.

1. **Apologies for Absence:**

Cllrs A Hopgood, P Johnston gave their apologies – Cllrs JG Holland and G Blenkiron struggled to connect to zoom.

2. **Disclosable Pecuniary Interests**

No members declared an interest.

3. **Questions from members of the public:**

No questions submitted prior to the meeting.

4. **Police Report:**

Newsletter submitted and circulated prior to the meeting. No issues raised.

5. **Minutes of Council meeting (previously circulated)**

**Resolved** That the minutes of the meeting held on 7 October 2020, were approved, and will be signed by the Chairman at the next possible opportunity.

6. **Clerks report**

- The wood around the bowling green has become dangerous and one bowler slipped. The Clerk to set up a site meet with contractors to get a costs to repair. Cllr Wilkes will check to see if Section106 money is available for this work.
- All sport facilities to close with immediate effect due to the National Lockdown. The Play area will remain open. The gym equipment to remain open for now but might need to be closed off. Awaiting confirmation from DCC.
- The water heaters in the changing rooms have been repaired.
- A site meeting to be arranged with DCC to look at the streetlight columns to see if suitable to install Christmas lights.

## 7. Parish Matters and on-going items

### a) Planning Applications

See appendix 1

**Resolved:** To recommend approval

### b) County Councillors Report

Cllr Wilkes gave an update

- Allotments – no update as there is a delay with the legal department at DCC. Still awaiting costs for fence.
- Beech Close – a team of volunteers have helped clear the area – one further skip might be required. He noted they have made a great improvement to the area and will continue for several weeks.
- Recycle centre – the costs to keep the road closed is costing DCC a large amount of money. The Councillors are all protesting this. It will be reviewed in December.
- Front Street, Pity Me – still awaiting costs to see if can carry out the work.
- Care Homes – they are continuing to receive patients from hospitals, which is putting the residents in harm's way of Covid 19.
- Eddis site – concerns have been raised with the drainage. He has suggested the excess water could be diverted to the nature reserve. This probably will go to committee.
- Carrs Nature Reserve – awaiting confirmation of 106 funding, once approved the work can commence.

Cllr Willis arrived at 1.24 pm and took over the chairing of the meeting

### c) Members Report

Cllr Dawson spoke of the continuing problems with traffic at the Arniston Centre. It has been advised to contact the site owners. To encourage residents to do the same.

Cllr Hillary asked if any update on the funding for the football pitch draining. He will contact Cllr Hopgood to see if any update.

### d) Notes from working groups – previously circulated

The virtual joint meetings for Finance and Governance and Building and Grounds working groups took place on 27 October 2020.

The notes were agreed as a true record. All items that need approving to be separate agenda items.

- e) **Charities** – Although it was approved at the last meeting to dissolve both the charities (Abbey Road and Newcastle Terrace) the Charity Commission have come back to say that is not allowed. Dispensation forms should be signed by all members.

**Resolved:** It was agreed not to pursue this any further. It was agreed to have the forms signed at the Annual Meeting of the Council in May.

- f) **Durham Football Club** – It was recommended at the working group to go to public consultation as per the Fields in Trust application form.

**Resolved:** It was agreed to advertise this in the next newsletter, the website and social media.

- g) **Flood lights** – It was recommended at the working group to only get them serviced every 4 years. A budget amount to be set up annually to get them serviced in 2024, approx. cost £500.

**Resolved:** All agreed to set a budget and service in 2024

- h) **Newsletter** – The Clerk requested any suggestions of content to be sent via email. The cost for solo delivery versus multiple was discussed.

**Resolved:** As this needs to go out before Christmas it was agreed to have solo delivery at £480 + vat.

- i) **Land at the War Memorial** – It was noted the work will be finalised by mid-November allowing the transfer of land to be completed by end of November. Getting quotes for the work that needs to be carried out was discussed. The British Legion have agreed to help with the maintenance of the ground.

**Resolved:** It was agreed to go to the three companies who already quoted to give a new price.

- j) **Tennis Courts – free play** – It was recommended from the working group to offer free play sessions from 3pm – 6pm on weekdays and 10am – 12noon on weekends. This to be put in place once the National Lockdown has come to an end, or restriction re sport is lifted.

**Resolved:** It was agreed to implement these sessions once Lockdown is over. It was agreed to lock the courts/MUGA and turn off the floodlights.

- k) **Report from Greenkeeper** – He will continue to work during lockdown as has plenty of work to do without putting anyone or himself in danger.

- l) **Policy review** - All policies have been distributed for approval prior to the meeting. A fire risk assessment was carried out by the Clerk and Cllr Dawson and noted several additional signs need to be purchased.

**Resolved:** The Chair to sign at the next possible opportunity – Finance and Internet Banking, Fire Risk Assessment, Fire Safety Inspection and What to do in case of fire. The Clerk to order all fire / safety signs necessary.

- m) **Training** – No training sessions planned.

Cllr Wilkes left the meeting at 2.15pm

- n) **Correspondence received** - Nothing received

- o) **Correspondence received after agenda published** – Nothing received
- p) **Urgent issues for noting** - (The Clerk to use delegated powers). Any items members wish to place on next month's agenda

The Clerk noted after the VAT training, several queries have been raised. She will seek advice and report back.

The Clerk to get costs for zoom, it was agreed to purchase a subscription as is deemed urgent.

## **8. Financial Matters**

**Payments - The following were approved and will be paid by BACS following the meeting**

- a) That the sum of £1,261.26 be paid to Mr B Quinn Greenkeeper (November 2020 wage)
- b) That the sum of £674.96 be paid to Mrs A Foster - Parish Clerk (November 2020 wage)
- c) That the sum of £373.34 be paid to Durham County Council Pension Fund
- d) That the sum of £175.67 be paid to Mrs A Foster – leaf blower / stationery
- e) That the sum of £40.00 be paid to Fuel Genie
- f) That the sum of £14.97 be paid to Cllr Dawson – items required for greenkeeper

**Receipts** – that the following amounts be noted:

- a) That the sum of £60.94 was received from Club spark – tennis bookings
- b) That the sum of £150.57 was received from Pay Pal – tennis bookings
- c) That the sum of £48.00 was received from Netball club - MUGA
- d) That the sum of £327.20 was received from HMRC – VAT reclaim
- e) That the sum of £6,150 was received from LTA – Grant for gate installation

## **9. Date of Next Meeting**

2 December 2020 to commence at 1.00pm (this to be a virtual meeting)

The meeting terminated at 2.30pm

**Chairman  
Date**

4

**Initialed by Chairman** \_\_\_\_\_ 2020 - 2021 - 5

## Appendix 1 – Planning Applications - agenda item A

W/C 12 October 2020

DM/20/02651/FPA	Beauty Rising	17 Front Street Framwellgate Moor Durham DH1 5EJ	Change of use of shop (A1) to Beauty Salon (Sui-Generis) and installation of roller shutters to front, side and rear windows (Retrospective)
DM/20/02776/VOC	Wyngrove Ltd	Elddis Business Park Finchale Road Framwellgate Moor DH1 5HE	Variation of Condition(s) 2 (approved plans), 3 (permitted floorspace) (predominantly comprising of revisions to Units 1, 2 and 4), 5 (land contamination scheme), 7 (construction management plan), 8 (scheme for the provision of foul and surface water drainage), 9 (details of external materials), 10 (surface treatment), 12 (landscape maintenance), 17 (acoustic fence) and 21 (bird and bat boxes) (additional information provided in relation to pre-commencement/construction conditions) pursuant to planning permission DM/19/03209/FPA

w/c 19 October 2020

DM/20/02797/AD	New College Durham	New College Durham Framwellgate Moor Durham DH1 5ES	Signage above entrance doors to the western elevation
DM/20/02888/LB	Mrs Ann Watson	Finchale Abbey Farm Brasside Durham DH1 5SH	Removal and Replacement of Existing Corrugated Roof with Reclaimed Welsh Slates complemented with Polycarbonate Light Sheets

w/c 26 October 2020

DM/20/02979/FPA	HM Prisons	HM Prison Frankland Finchale Avenue Brasside Durham DH1 5YD	Replacement of the existing internal duct extraction system with a new external extraction system.
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w/c 2 November 2020

DM/20/03111/FPA	Mr & Mrs Cullen	6 Dryburn View Framwellgate Moor Durham DH1 5AP	Erection of rear single storey extension to form sunroom and installation of new window to existing study
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