

## FRAMWELLGATE MOOR PARISH COUNCIL

The Pavilion Building, Front Street - Framwellgate Moor, Durham DH1 5BL



[framwellgatemoorparishcouncil@yahoo.co.uk](mailto:framwellgatemoorparishcouncil@yahoo.co.uk)

03 December 2020

To: The Chairman and members of the **FRAMWELLGATE MOOR PARISH COUNCIL**

(Councillors K Willis (Chair) G Blenkiron, P Dawson, C Hillary, A Hopgood, P Johnston, N Martin, T Moderate, JG Holland, FM Simmons and M Wilkes)

Dear Sir / Madam

You are hereby summoned to attend a virtual meeting of the **FRAMWELLGATE MOOR PARISH COUNCIL** which will be held via Zoom on **Wednesday 2 December 2020 at 4.00pm. (Change of original time)** An invitation to join the group will be sent prior to the meeting.

### BUSINESS

1. To receive apologies for absence - to note all apologies and reason must be given in writing to the Clerk prior to the meeting
2. To receive and accept any Disclosable Pecuniary Interests from members in any item to be discussed. To remind members, if any changes in circumstances, that new forms need to be submitted
3. Questions and comments from members of the public – maximum 5 minutes per item / per individual (15 minutes in total)
4. To receive Police report (for information only).
5. To receive and approve the minutes of the meeting held on 4 November 2020 (copy attached)
6. Clerks report – Clerk to update the Parish Council on progress from previous meeting on any subject not on agenda

Due to issues at the last meeting where councillors were unable to join the meeting, the Clerk in consultation with the Chair purchased a subscription of Zoom for £11.99 which will be paid monthly via PayPal.

7. Parish Matters and ongoing items (below)

a) **Planning Applications**

These have previously been sent via e-mail – view online for location/details (if any)

See attached sheet - (appendix 1)

**Decision needed** - What recommendations to give

b) **County Councillors report** - For discussion only (decision / action to be placed on next agenda unless prior notice received)

c) **Members report** - For discussion only (decision / action to be placed on next agenda, unless items are submitted prior to published agenda)

d) **Notes from working groups – previously circulated** - To receive update from building and grounds / finance and governance joint meeting - *To note or agree to any suggestion's / ideas brought forward (if so, it will be a separate agenda item*

e) **Bowling green wooden boards**

To discuss work to be carried out on the bowling green three quotes received but have different levels of work.

**Decision needed** – To discuss this further or agree to which company to use.

f) **Draft budget**

To discuss recommendations from the working group. To be finalised in January ready for precept setting.

g) **Newsletter**

To discuss any changes to be made to newsletter. The cost for semi solo is £440 + vat. The date for distribution is 14 December.

**Resolved:** To agree to newsletter going to print

**h) Air Source Heat Pump**

To note the recommendation from the working group to go with an annual service

**Decision needed** – To agree to go having the annual service instead of service agreement.

**i) Report from Greenkeeper – To note report**

**j) Tennis / MUGA cleaning and re-opening**

To note the courts will be cleaned before lockdown is over, the free sessions will be put on the booking system from 3 December.

**k) Issues with the bank**

*There is £1.10 remaining in Natwest after they made an error.*

**Decision** – Agree what to do with the money as will cost 65p to write a cheque.

**l) Policy Review** - To accept policies that have been reviewed/adopted by Finance working group (remotely) - all policies to be uploaded onto website.

**Decision needed** – To agree the Chair sign off the following policies - (Delegation, Equality and Diversity and Public Participation)

**m) Training (regular agenda item)** - To note any training sessions coming up. To agree to any members/staff attending

- No planned events

**n) Correspondence received** (for discussion / decision / action or to be placed on next agenda)

- A request for a donation from the Majors Appeal. This year they are supporting the Fire Fighters Charity

**Decision needed** – To agree to donating to the charity, if so how much. The Clerk to arrange payment via BACS

**o) Correspondence received after agenda published** (to note only)

- p) **Urgent issues for noting** (Clerk to use delegated powers) **and any items Councillors wish to agenda for next meeting**

## **8. FINANCIAL MATTERS - To approve payments below to be paid by BACS**

### **Payments - The following to be approved and paid by BACS following the meeting**

- a) That the sum of £1,261.26 be paid to Mr B Quinn Greenkeeper (December 2020 wage)
- b) That the sum of £674.96 be paid to Mrs A Foster - Parish Clerk (December 2020 wage)
- c) That the sum of £373.34 be paid to Durham County Council Pension Fund
- d) That the sum of £49.16 be paid to Mrs A Foster – wood varnish/postage
- e) That the sum of £2,000 be paid to DCC – donation towards Carrs Nature Reserve project
- f) That the sum of £500.00 be paid to J R Ritson – sanding of play equipment
- g) That the sum of £60.00 be paid to CDALC – training
- h) That the sum of £179.99 be paid to Batsons – grass cutting
- i) That the sum of £421.88 be paid to Rawlins – paint
- j) That the sum of £31.20 be paid to Safety Signs 4 Less – safety signs
- k) That the sum of £360.00 be paid to Mazars – external audit
- l) That the sum of £540.00 be paid to Dual Courts – cleaning tennis / MUGA
- m) That the sum of £154.20 be paid to Paxtons – repairs to greenkeepers vehicle

### **Receipts – that the following amounts be noted**

- a) That the sum of £22.56 was received from Stripe – tennis bookings
- b) That the sum of £6,625.84 was received DCC for drainage on football pitch

## **9. DATE AND TIME OF NEXT MEETING**

6 January 2021 to commence at 1.00pm virtual meeting

**Yours faithfully**



**Angela Foster - Parish Clerk / RFO**

## Appendix 1

w/c 9 November 2020

DM/20/03181/FPA	40 Oatlands Way Pity Me Durham DH1 5GL	Erection of porch/hall extension to front and single storey family room extension to rear.
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DM/20/03182/FPA	10 Sniperley Grove Sniperley Park Durham DH1 5AA	Two-storey side and rear extension
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w/c 16 November 2020

DM/20/03205/FPA	20 High Carr Close Framwellgate Moor Durham DH1 5JP	Conservatory to rear
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DM/20/03223/FPA	31 Westcott Drive Framwellgate Moor Durham DH1 5AQ	Porch extension, conversion of original integral side garage into habitable accommodation, lean-to pitched roof and internal alterations
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w/c 30 November 2020

DM/20/03338/FPA	70 Newton Drive Framwellgate Moor Durham DH1 5BE	Detached annexe with bedroom, bathroom and living/dining/kitchen to rear garden
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