

FRAMWELLGATE MOOR PARISH COUNCIL

**Minutes of a Meeting of the Framwellgate Moor
Parish Council Pavilion Building held on
4 March 2020 at 6.30pm**



Present: Councillors - K Willis (Chair), N Martin, A Hopgood, G Blenkiron, P Dawson, C Hillary, J G Holland, F M Simmons, T Johnston and T Moderate

Also in attendance - A Foster - Parish Clerk

1. **Apologies for Absence:**

No apologies from Cllr Wilkes

2. **Disclosable Pecuniary Interests**

No members declared an interest.

3. **Questions from members of the public:**

No members of the public in attendance. One resident visited the Pavilion to complain about potholes in the road at Woodbine Road. Cllr Hopgood advised that she has asked for figures to have these filled in. The road in question is not adopted. The Clerk to contact the resident to give feedback.

4. **Police Report:**

No police presence.

5. **Minutes of Council meeting (previously circulated)**

Resolved *That the minutes of the meeting held on 5 February 2020, were approved and signed by the Chairman.*

6. **Clerks report**

- No issues arising from the last meeting.

7. Parish Matters and on-going items

a) Planning applications received

(see attached appendix 1 attached)

Resolved: *To recommend approval*

No update on Eddis application

b) Banking details

The Clerk provided an update. There will be a 65p charge for using cheques. Contacting Natwest to close the account was discussed. Paying all payments including salaries was discussed

Resolved: *It was agreed to ask the Clerk to close the account at Natwest from April after transferring the remaining funds over to Lloyds. It was agreed to pay all payments (wherever possible) including salaries via BACS.*

c) County Councillors report

Cllr Hopgood gave an update on the County Plan and noted the relief road has been squashed and are not going to appeal. Sniperly Park are still in the plans. Yellow lines at High Carr Close and Smithfield should go ahead soon. Alexandra Close sign has been reported but DCC having problems with the signage company.

d) Members report (for information only)

Cllr Martin gave an update on a CDALC smaller council meeting that he attended and spoke of the plans for electric vehicle charging points to be installed in areas where residents have no means of charging their cars. He noted that NALC have a website with several policies that the Parish could use. He contacted electoral services to advise of wrong polling stations at Pity Me.

e) Notes from working groups (previously circulated)

Finance and Governance (F&G) – Cllr Hillary gave an update, items for approval are on agenda as a separate item.

War Memorial Pathways – DCC have agreed to improve the path in black top out of their budget. Cllr Wilkes to contact DCC to ask if they could give itemised bill and see if they could give the Parish that money to complete the work themselves.

Building and Grounds (B&G) – Cllr Dawson gave an update. He will contact the company who installed the play area to see if they can repair the gates. NDRTI application has had more queries, it has now been resubmitted. Awaiting further response from Ofgem.

- f) **Bowling green** – Installing a 3G pitch at both the Bowling Green and Football pitch was discussed. The Cost to get Jonathan Crowther, Sports Pitch Consultant for initial guidance was £3,000 for each area. Installing a wind turbine was discussed.

The chair spoke to the casual bowlers who have suggested paying £40 per year each to use the green.

Resolved: *It was agreed to ask Jonathan Crowther to give initial guidance for the bowling green only at this stage. It was agreed to allow the bowlers to pay £40. It was agreed not to pursue the wind turbine at this time.*

- g) **Football pitch** – Cllr Wilkes contacted the FA to give a subsidised survey of the football pitch at King George V field for £150 as the pitch floods easily.

Resolved: *It was agreed to ask the FA to carry the survey out.*

- h) **Play area inspections** – DCC have given a cost for inspecting the 3 play areas at £56.96 per inspection.

Resolved: *It was agreed to sign the SLA for DCC and have the inspections quarterly. The Groundsman to carry out weekly inspections once he has undergone training.*

- i) **VE Day celebrations** – Holding an event was discussed along with all arrangements. The WI have agreed to prepare the food and refreshments.

Resolved: *It was agreed to hold the event on 8th May at 3pm and to get the Pavilion decorated. Letters to be sent to all shop holders asking for them to dress their windows, a prize to be given to best one. Cllr Hopgood to source funding from members fund. Cllr Dawson to ask DLI if they could provide photos etc. Cllr Moderate to ask to borrow tables from community centre. A face painter to be sourced. Agree to ask for donations for refreshments and give to local charities.*

Cllrs Hopgood and Dawson left the meeting at 7.45

- j) **Annual Parish Meeting** – The meeting to be held before the Council meeting on 6 May at 6pm

- k) **Newsletter** – The Clerk distributed the final version of the newsletter for approval. Costs for printing at £210 and solo delivery cost of £480 + vat were received.

Resolved: *It was agreed to go to print. It was agreed to have solo delivery.*

- l) **Report from groundsman** – The Parish Vehicle broke down and needed to be repaired. Paxtons were asked to call out. A cost of £189.55 was received. He requested some sand and top soil for the bowling green. A trade account needs to be signed for Agrigem. It was suggested providing him with a new phone that makes phone calls and takes photos.

Resolved: *The Clerk authorised the payment to get the vehicle repaired, using delegated powers. The Clerk to sign the credit form to order the materials requested. Costs to be approved at the next meeting for a new phone.*

m) **Policy review** – Four policies have been discussed and reviewed at the F&G working group.

Resolved: The Chair signed off the updated policies (Effectiveness of Internal Audit, Internal Control, Corporate Annual Risk Assessment and Complaints)

n) **Selective Licensing** – It was suggested seeking further information before submitting a response as Framewllgate Moor has been missed off.

o) **Gospel Outreach** – A request to use Abbey Road field has been received. Monitoring of parking and DBS was discussed

Resolved: *It was agreed to allow as long with conditions applied.*

p) **Training** – Councillor training provided by Shadforth Parish was discussed.

Resolved: *No members wish to attend. It was suggested holding training after the next elections. The Clerk to seek an induction manual to adopt.*

q) **Website** – The Clerk gave an update on the new website. The new company to take over the hosting. The Clerk to contact the current provider to cancel the contract.

r) **Correspondence received**

- Nothing received

s) **Correspondence received after agenda published (to note only)**

- Nothing received

t) **Urgent issues for noting** (The Clerk to use delegated powers once the policy is in place). Any items members wish to place on next month's agenda.

8. **Financial Matters**

	(a) <u>Payments</u>	
<u>Resolved:</u> That the following payments be agreed:		
		<ol style="list-style-type: none"> 1. That the sum of £1,198.86 be paid to Mr B Quinn Greenkeeper (March 2020 wage) 2. That the sum of £657.08 be paid to Mrs A Foster - Parish Clerk (March 2020 wage) 3. That the sum of £355.31 be paid to Durham County Council Pension Fund 4. That the sum of £234.00 be paid to Alto Energy - boiler service 5. That the sum of £210.00 be paid to Stewed Apple - newsletter print (If agreed) 6. That the sum of £576.00 be paid to Swift Advertising - newsletter delivery (if agreed) 7. That the sum of £115.63 be paid to Mrs A Foster - shredder and cleaning 8. That the sum of £2,058 be paid to Art of Stone memorials 9. That the sum of £189.55 be paid to Paxtons – Parish vehicle repair
	(b) <u>Receipts</u>	<p><u>Resolved:</u> That the following receipts be noted:</p> <ol style="list-style-type: none"> 1. That the sum of £20.00 was received for room hire 2. That the sum of £2,524.59 was received for VAT reclaim
<p>9. <u>Date of Next Meeting</u></p> <p>1 April 2020 to commence at 6.30pm</p> <p>The meeting terminated at 8.00pm</p> <p style="text-align: right;">Chairman Date</p>		

Appendix 1

W/c 10 February 2020

DM/20/00215/AD	Durham Pathways	Durham Pathways Abbey Road Pity Me DH1 5DQ	Non-illuminated vinyl signage to south east corner of building
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DM/20/00263/FPA	Mr John Duncan Turnbull	7 Suffolk Way Pity Me Durham DH1 5GN	Two storey extension to rear and extension above existing garage.
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w/c 24 February 2020

DM/20/00415/FPA	Framwellgate School Durham	Framwellgate School Finchale Road Framwellgate Moor Durham DH1 5BQ	Single storey extension to dining area
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