

**FRAMWELLGATE MOOR PARISH COUNCIL**



The Pavilion Building, Front Street - Framwellgate Moor, Durham DH1 5BL

[framwellgatemoorparishcouncil@yahoo.co.uk](mailto:framwellgatemoorparishcouncil@yahoo.co.uk)

06 January 2020

To: The Chairman and members of the **FRAMWELLGATE MOOR PARISH COUNCIL**

(Councillors K Willis (Chair) G Blenkiron, P Dawson, C Hillary, A Hopgood, P Johnston, N Martin, T Moderate, JG Holland, FM Simmons and M Wilkes)

Dear Sir / Madam

You are hereby summoned to attend a meeting of the **FRAMWELLGATE MOOR PARISH COUNCIL** which will be held at The Pavilion Building, Framwellgate Moor on **Wednesday 8 January 2020 at 6.30pm**

**BUSINESS**

1. To receive apologies for absence - to note all apologies and reason must be given in writing to the Clerk prior to the meeting
2. To receive and accept any Disclosable Pecuniary Interests from members in any item to be discussed. To remind members, if any changes in circumstances, that new forms need to be submitted
3. Questions and comments from members of the public – maximum 5 minutes per item / per individual (15 minutes in total)
4. To receive Police report (for information only).
5. To receive and approve the minutes of the meeting held on 4 December 2019 (copy attached)
6. Clerks report – Clerk to update the Parish Council on progress from previous meeting on any subject not on agenda
7. Parish matters and on-going items (attached)
8. To accept financial matters (attached)
9. To note date of next meeting

**Yours faithfully**

**Angela Foster / Clerk / RFO**

## 7. PARISH MATTERS AND ON-GOING ITEMS:

- a) **Planning Applications** 10
- These have previously been sent via e-mail – view online for location/details (if any)
- See attached sheet - (appendix 1)
  - To receive any update regarding Eddis and the Happy Wanderer applications
- Decisions needed:- What recommendations to give. To note update*
- b) **Banking details** – To note new bank account is open. All members to receive their online banking detail. A cheque will need to be raised to put in new account. To note old bank will be still up and running until all standing orders have been changed over 5
- Decisions needed:- To note update.*
- c) **County Councillors report** - For discussion only (decision / action to be placed on next agenda unless prior notice received) 10
- To receive report from County Councillors.
- Decisions needed:- To note update, if any decision to be made, to be placed on next agenda*
- d) **Members report** - For discussion only (decision / action to be placed on next agenda, unless items are submitted prior to published agenda) 10
- To receive report from the members
- Decisions needed:- None needed*
- e) **Notes from working groups – previously circulated** 10
- To receive update from building and grounds / finance and governance.
- Decisions needed:- To note or agree to any suggestion's / ideas brought forward (if so it will be a separate agenda item)*
- f) **Cost for printing signs for No Dogs/smoking/vaping** 5
- To note costs received
- Decisions needed:- To agree to costs and getting printed*
- g) **Asbestos Management Plan** 5
- To discuss report from Omega
- Decisions needed:- To agree to carrying out annual inspection*
- h) **Report from grounds man** 5

Grounds man's report to be received

*Decisions needed:-* To note update, to agree to any issues being resolved

i) **Budget** 10

To accept final suggestions from F & G working group. To ask members if there are any changes or additions.

*Decisions needed:-* To accept and chair to sign off final budget

j) **Precept** 10

To set precept for coming year

*Decisions needed:-* To agree and set precept. The Chair and Clerk to sign the precept request

k) **Policy review** 10

To accept policies that have been reviewed/adopted by Finance working group - all policies uploaded onto website.

*Decisions needed:-* Chair to sign off the updated policies (Hall lettings/Hire agreement and outdoor space)

l) **General Power of Competence** 5

As previously discussed and information distributed, to note the Council are eligible for this power

*Decisions needed:-* To agree to adopt the power which will be in place until May 2021

m) **Training** - to note any training sessions coming up. To agree to any members/staff attending 5

- No training courses arranged

*Decisions needed:-* None needed

n) **Quarterly accounts** 5

To accept quarterly accounts previously circulated

*Decisions needed:-* Non signatory to sign bank statement, reconciliation and budget

o) **Website**

To note any update on new site

*Decisions needed:-* None needed

p) **Correspondence received** (for discussion / decision / action or to be placed on next agenda) 5

- Thank you letter received from NEPACS re grant
- Confirmation of invitation of Police Crime Commissioner to attend parish meeting on 1 April 2020
- SLA agreement from DCC to be signed for Legionella and PAT testing

*Decisions needed:-* To note correspondence. To agree to sign SLA

q) **Correspondence received after agenda published** (to note only) 5

*Decisions needed:-* None needed

r) **Urgent issues for noting** (Clerk to use delegated powers) **and any items Councillors wish to agenda for next meeting** 5

## 8. FINANCIAL MATTERS - To approve and sign the list of cheques drawn below

### a. Payments

**Recommended** – that the following payments be agreed:

1. That the sum of £1,198.86 be paid to Mr B Quinn Greenkeeper (January 2020 wage)
2. That the sum of £657.08 be paid to Mrs A Foster - Parish Clerk (January 2020 wage)
3. That the sum of £355.31 be paid to Durham County Council Pension Fund
4. That the sum of £860.38 be paid to HMRC - tax
5. That the sum of £5.95 be paid to Mr G Blenkinsop reimbursement for lock for xmas lights box
6. That the sum of £1,260 be paid to Olivers tree services
7. That the sum of £108.00 be paid to CDALC - planning training
8. That the sum of £30.02 be paid to Mrs A Foster - reimbursement stationery/postage

### b. Receipts

**Recommended** – that the following amounts be noted:

Nothing received

## 9. DATE AND TIME OF NEXT MEETING

5 February 2020 to commence at 6.30pm