

FRAMWELLGATE MOOR PARISH COUNCIL



The Pavilion Building, Front Street - Framwellgate Moor, Durham DH1 5BL

framwellgatemoorparishcouncil@yahoo.co.uk

12 March 2020

To: The Chairman and members of the **FRAMWELLGATE MOOR PARISH COUNCIL**

(Councillors K Willis (Chair) G Blenkiron, P Dawson, C Hillary, A Hopgood, P Johnston, N Martin, T Moderate, JG Holland, FM Simmons and M Wilkes)

Dear Sir / Madam

You are hereby summoned to attend a meeting of the **FRAMWELLGATE MOOR PARISH COUNCIL** which will be held at The Pavilion Building, Framwellgate Moor on **Wednesday 5 February 2020 at 6.30pm**

BUSINESS

1. To receive apologies for absence - to note all apologies and reason must be given in writing to the Clerk prior to the meeting
2. To receive and accept any Disclosable Pecuniary Interests from members in any item to be discussed. To remind members, if any changes in circumstances, that new forms need to be submitted
3. Questions and comments from members of the public – maximum 5 minutes per item / per individual (15 minutes in total)
4. To receive Police report (for information only).
5. To receive and approve the minutes of the meeting held on 8 January 2020 (copy attached)
6. Clerks report – Clerk to update the Parish Council on progress from previous meeting on any subject not on agenda
7. Parish matters and on-going items (attached)
8. To accept financial matters (attached)
9. To note date of next meeting

Yours faithfully

Angela Foster / Clerk / RFO

7. PARISH MATTERS AND ON-GOING ITEMS:

- a) **Planning Applications** 10
- These have previously been sent via e-mail – view online for location/details (if any)
- See attached sheet - (appendix 1)
 - To receive any update regarding Eddis and the Happy Wanderer applications
- Decisions needed:-* *What recommendations to give. To note update*
- b) **Banking details** – To note new bank account is open. To check if members 5
have managed to log onto internet banking.
- Decisions needed:-* To note update.
- c) **County Councillors report** - For discussion only (decision / action to be 10
placed on next agenda unless prior notice received)
- To receive report from County Councillors.
- Decisions needed:-* *To note update, if any decision to be made, to be placed on
next agenda*
- d) **Members report** - For discussion only (decision / action to be placed on next 10
agenda, unless items are submitted prior to published agenda)
- To receive report from the members
- Decisions needed:-* None needed
- e) **Notes from working groups – previously circulated** 10
- To receive update from building and grounds / finance and governance.
- Decisions needed:-* *To note or agree to any suggestion's / ideas brought
forward (if so it will be a separate agenda item)*
- f) **Omega re-inspection survey** 5
- To note costs of £250 + vat to have an annual survey carried out by Omega
- Decisions needed:-* *To agree to carrying out survey.*
- g) **Bowling green** 5
- To note discussions regarding the future of the bowling green, to see if no interest from
any bowling clubs, then to seek information on installing a 3G pitch.
- Decisions needed:-* To agree to asking Jonathan Crowther, Sports Pitch
Consultant for initial guidance re installing 3G pitch at a
cost of £3,000

- h) **Report from grounds man** 5
 Grounds man's report to be received
Decisions needed:- To note update, to agree to any issues being resolved
- i) **Newsletter**
 To discuss items to be included in the next edition
Decisions needed:- To agree to content, agree to print and delivery company and raise cheque at next meeting
- j) **Internal Audit**
 To discuss asking Gordon Fletcher to be the internal auditor for 2019/20 audit
Decisions needed:- To agree to contacting Gordon Fletcher and asking for price
- k) **Policy review** 10
 To accept policies that have been reviewed/adopted by Finance working group - all policies uploaded onto website. To note this will be done once new website is up and running.
Decisions needed:- Chair to sign off the updated policies (hall lettings/hire agreement, outdoor space, freedom of information, conflict of interest, dignity at work, GDRP and environment)
- l) **General Power of Competence** 5
 As previously discussed and information distributed, to note the Council are eligible for this power
Decisions needed:- To agree to adopt the power which will be in place until May 2021
- m) **Local Council Award Scheme** 5
 The Clerk to discuss benefits of applying for the award scheme
Decisions needed:- To agree to look into this once the website and policies are in place
- n) **Training** - to note any training sessions coming up. To agree to any members/staff attending 5
 • Planning awareness 24 February 2020
Decisions needed:- To agree if any members wish to attend

o) **Quarterly accounts** 5

To accept quarterly accounts previously circulated. To note this is one month late due to bank statements not being received

Decisions needed:- Non signatory to sign bank statement, reconciliation and budget

p) **Website**

To note any update on new site

Decisions needed:- None needed

q) **Correspondence received** (for discussion / decision / action or to be placed on next agenda) 5

- Nothing received

Decisions needed:- To note correspondence.

r) **Correspondence received after agenda published** (to note only) 5

Decisions needed:- None needed

s) **Urgent issues for noting** (Clerk to use delegated powers) **and any items Councillors wish to agenda for next meeting** 5

8. FINANCIAL MATTERS - To approve and sign the list of cheques drawn below

a. **Payments**

Recommended – that the following payments be agreed:

1. That the sum of £1,198.86 be paid to Mr B Quinn Greenkeeper (February 2020 wage)
2. That the sum of £657.08 be paid to Mrs A Foster - Parish Clerk (February 2020 wage)
3. That the sum of £355.31 be paid to Durham County Council Pension Fund
4. That the sum of £ be paid to Lloyds bank, this to open the account. The Clerk to then change standing orders from Natwest
5. That the sum of £210.00 be paid to Olivers tree services
6. That the sum of £66.05 be paid to Mrs A Foster - reimbursement no smoking signs
7. That the sum of £60.00 be paid to DCC – planning training

b. **Receipts**

Recommended – that the following amounts be noted:

That the sum of £50.00 received from Lloyds bank for compensation of complaint made

9. DATE AND TIME OF NEXT MEETING

4 March 2020 to commence at 6.30pm