

FRAMWELLGATE MOOR PARISH COUNCIL



**Minutes of a Meeting of the Framwellgate Moor
Parish Council Pavilion Building held on
5 February 2020 at 6.30pm**

Present: Councillors - K Willis (Chair), N Martin, A Hopgood, G Blenkiron, P Dawson, C Hillary, J G Holland, F M Simmons, T Johnston, T Moderate and M Wilkes

Also in attendance - A Foster - Parish Clerk

1. **Apologies for Absence:**

All councillors present

2. **Disclosable Pecuniary Interests**

No members declared an interest.

3. **Questions from members of the public:**

No members of the public in attendance

4. **Police Report:**

PCSO's Bell and Lawrence attended and gave a verbal report. They will continue to do patrols around the King George field for drug use. They have asked the warden and dog section to help with this.

They gave an update to the recent accident., three accidents in the last 6 months on the Front Street. Cllrs Wilkes and Hopgood to attend a site meeting with highways to discuss ways of reducing further accidents.

Cllr Martin asked if something can be done about cars parking along Rotary Way, which cause an obstruction.

5. **Minutes of Council meeting (previously circulated)**

Resolved That the minutes of the meeting held on 8 January 2020, were approved and signed by the Chairman.

6. **Clerks report**

- No issues arising from the last meeting.

7. Parish Matters and on-going items

a) **Planning applications received**

(see attached appendix 1 attached)

Resolved: *To recommend approval*

No update on Eddis application

b) **Banking details**

The Clerk provided an update. The bank account is now open and will transfer £25,000 over, the Clerk will then change all standing orders/direct debits and will start using the new Lloyds bank account from March with all remaining money to be transferred in April.

c) **County Councillors report**

Cllr Wilkes spoke of Council budgets looking positive. The report can be found on DCC website. He asked all members to report all fly tipping/litter and dog fouling etc to him.

d) **Members report**

Cllr Blenkinron asked for update on Smithfield parking issues. Cllr Wilkes will see how long timescale for the yellow lines will be.

Cllr Hillary reminded Cllr Hopgood to chase the sign at Alexandra Close.

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e) **Notes from working groups (previously circulated)**

Building and Grounds (B&G) – Cllr Dawson noted the signs for smoking/vaping and no dogs have been placed at all play areas around the Parish. The memorial plaques now have the correct dates on.

Finance and Governance (F&G) – Report noted

f) **Omega re-inspection survey** – A cost of £175 which was reduced from original quote was received from Omega then £125 for subsequent years.

Resolved: *It was agreed to ask Omega to carry out the survey.*

g) **Bowling green** – The future of the green was discussed at great length including installing a 3G pitch. Langley Park bowling club have shown an interest in hiring the green. Local residents would like to use on a regular basis. Further costs and check to see if there is a demand for installing a 3G pitch is required before any decision is made. Cllr Wilkes will speak to the FA and other possible funding sources. He will email all members with the information he receives, and final decision will be made at the next full council meeting.

Resolved: *As all future plans will take at least one year, it was agreed if Langley Park or*

other clubs wish to use the green, a £5,000 charge will be put in place. For casual users there would be a £5 per session charge.

h) **Report from groundsman** – No issues raised.

i) **Newsletter** - The Clerk requested all information for the next edition of the newsletter should be submitted before the next F&G meeting, then approved at the next full council meeting to enable it to be delivered end of March.

j) **Internal Audit** – Asking Gordon Fletcher to carry out the internal audit was discussed.

Resolved: *It was agreed to ask Mr Fletcher to carry out the audit, to ask for the fee and timescale.*

k) **Policy review** – Four policies have been discussed and reviewed at the F&G working group. Plus, the 3 from last month needs to be signed off

Resolved: The Chair signed off hall lettings, hire agreement, outdoor space, conflict of interest, dignity at work, GDPR and environment.

l) **General Power of Competence** – All criteria are met and therefore able to adopt

Resolved: *It was agreed to adopt the General Power of Competence, this will be in place until May 2021 where if criteria still in place will be re-adopted.*

m) **Local Council Award Scheme** – The Clerk passed all information relating to this scheme on to the members.

Resolved: *It was agreed once the website and all the policies are in place, then they will look at applying for the scheme.*

n) **Training** – Planning training 24 February, play area management training and scam awareness training. The last 2 are free courses.

Resolved: *The Clerk and greenkeeper to attend the play area, the Clerk to attend the scam awareness. No members wished to carry out the planning*

o) **Quarterly accounts** – The Clerk distributed the accounts

Resolved: *Cllr Hopgood signed the reconciliation, budget and bank statement*

p) **Website** – The website should be ready for soft launch very soon.

q) **Shredder** – The Clerk requested a shredder. It was suggested purchasing a robust one

Resolved: It was agreed the Clerk to spend up to £100 + vat

r) **Correspondence received**

- Nothing received

s) **Correspondence received after agenda published (to note only)**

- Nothing received

t) **Urgent issues for noting** (The Clerk to use delegated powers once the policy is in place). Any items members wish to place on next month's agenda.

8. **Financial Matters**

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| | (a) <u>Payments</u> | |
| | <u>Resolved:</u> That the following payments be agreed: | |
| | | <ol style="list-style-type: none">1. That the sum of £1,198.86 be paid to Mr B Quinn Greenkeeper (February 2020 wage)2. That the sum of £657.08 be paid to Mrs A Foster - Parish Clerk (February 2020 wage)3. That the sum of £355.31 be paid to Durham County Council Pension Fund4. That the sum of £25,000 be paid to Lloyds bank, this to open the account. The Clerk to then change standing orders from Natwest5. That the sum of £210.00 be paid to Olivers tree services6. That the sum of £103.49 be paid to Mrs A Foster - reimbursement no smoking signs, kettle and key safe7. That the sum of £153.60 be paid to Max Recycle8. That the sum of £60.00 be paid to DCC – planning training |
| | (b) | <u>Receipts</u> <u>Resolved:</u> That the following receipts be noted: <ol style="list-style-type: none">1. That the sum of £50.00 was received from Lloyds bank re compensation from complaint |

9. **Date of Next Meeting**

4 March 2020 to commence at 6.30pm

The meeting terminated at 8.30pm

Chairman
Date

Appendix 1

DM/20/0009
6/AD

The Village Optician

Unit 2
Finchale Road
Framwellgate Moor
Durham
DH1 5RW

Display of 1 no. internally
illuminated fascia sign.