

## FRAMWELLGATE MOOR PARISH COUNCIL



### **Minutes of a Meeting of the Framwellgate Moor Parish Council Pavilion Building held on 8 January 2020 at 6.30pm**

**Present:** Councillors - N Martin (Vice chair), A Hopgood, G Blenkiron, P Dawson, C Hillary, J G Holland, F M Simmons, T Johnston, T Moderate and M Wilkes

**Also in attendance** - A Foster - Parish Clerk

The Vice Chair opened the meeting and wished everyone a Happy New Year

1. **Apologies for Absence:**

Cllr K Willis

2. **Disclosable Pecuniary Interests**

No members declared an interest.

3. **Questions from members of the public:**

No members of the public in attendance

4. **Police Report:**

PCSO Bell attended and gave a verbal report. He noted the new lights that have been installed has helped greatly in deterring anti social behaviour on the King George V field. He will try to do lunchtime patrols as youths are continuing to take drugs on the field. He advised everyone to check the police website for any updates on crimes and when PACT meetings will take place. Door to door salesmen are an issue in the area, he advised not to purchase anything from them.

5. **Minutes of Council meeting (previously circulated)**

**Resolved** *That the minutes of the meeting held on 4 December 2019, were approved and signed by the Chairman.*

6. **Clerks report**

- No issues arising from the last meeting.

## 7. **Parish Matters and on-going items**

### a) **Planning applications received**

(see attached appendix 1 attached)

**Resolved:** *To recommend approval*

*Cllr Wilkes noted Eddis application has been amended but still has some issues, which have not been addressed mainly around safety and access issues. Cllrs Wilkes and Hopgood will go to planning committee and report back.*

### b) **Banking details**

The Clerk provided an update. The bank account is now open, but a few issues around online banking has caused a delay. A cheque to be raised in February meeting to put into the new account, then once all the standing orders are cancelled and changed over the Natwest bank will be closed. She noted no bank statements have been delivered for November and December from Natwest, she will chase up.

### c) **County Councillors report**

Cllr Wilkes spoke of the tennis club wishing to use the tennis courts on a trial basis. It was agreed to give them 4 weeks free. Then the F & G working groups will discuss charges that will be implemented if the club wish to take forward.

He noted that improvements could be made at Abbey Sports Centre if plans are approved from Government to invest in leisure facilities.

Cllr Hopgood noted Newton Hall Community Centre are to have their hall refurbished and will be closed for one month and the groups that use the centre wish to hire the Pavilion. Cllr Hopgood to liaise with Clerk to see what days of the week it could be used. They will be charged £10 per hour.

She spoke of yellow lines in several areas around the Parish could be carried out if approved by DCC legal department.

### d) **Members report**

Cllr Blenkinron asked for update on Smithfield parking issues. Cllr Wilkes said yellow lines will be put in place as part of a larger campaign. The lorry which is parked up will have time restrictions put in place.

Cllr Hillary asked if the sign at Alexandra Close which is damaged could be chased up. Cllr Hopgood to look into again.

Cllr Hopgood to chase up Assets re the land transfer at the memorial garden.

### e) **Notes from working groups (previously circulated)**

**Building and Grounds** – Cllr Dawson gave an update on the draft sign for smoking/vaping and no dogs. This to be approved.

He noted he has a contact for a new gate, this will go to the next B & G meeting.

**Finance and Governance** – Cllr Hillary discussed the next meeting will be a joint meeting to discuss the future plans of the bowling green. It will commence at 9am and all members are invited to analyse the surveys received.

- f) **Cost of printing signed** – A cost of £90 was received, but Cllr Dawson has received a 20% discount.

**Resolved:** *It was agreed to get 10 signs printed*

- g) **Asbestos Management Plan** – Cllr Hillary will speak with Omega as some confusion has arisen as to what is the next steps.

- h) **Report from groundsman** – No issues raised. The Clerk noted the salt bins have been filled.

- i) **Annual budget** - The Clerk distributed the final budget after the working group gave their recommendations.

**Resolved:** *The budget was agreed and signed off*

- j) **Precept** – After considering recommendations from the F & G working group, it was suggested increasing the precept by 8%. Giving the Parish an extra £4,251 including the £533 LCTSS grant.

**Resolved:** *It was agreed to increase by 8%. The Chair and Clerk signed the request form.*

- k) **Policy review** – No policies to sign off as the Lettings still requires some attention. This to be signed off in February.

- l) **General Power of Competence** – This was missed off at the meeting in error. This to be place on next month's agenda.

- m) **Training** – No imminent training planned.

- n) **Quarterly accounts** – As the Clerk hasn't received 2 months bank statements, she was unable to provide accounts. She distributed the budget and will be placed on the next agenda.

- o) **Website** – The new website should be up and running within the next few weeks.

p) **Correspondence received**

- Thankyou letter was received from NEPACS thanking for the grant.
- Confirmation the Police Crime Commissioner will attend the April meeting
- SLA agreement from DCC was received for Legionella and PAT testing

**Resolved:** *It was agreed to sign the agreement and ask for a one year contract*

q) **Correspondence received after agenda published (to note only)**

- None received

r) **Urgent issues for noting** (The Clerk to use delegated powers once the policy is in place). Any items members wish to place on next month's agenda.

- Newsletter to be placed on next agenda

8. **Financial Matters**

	<b>(a)</b> <b><u>Payments</u></b>	
	<b><u>Resolved:</u></b> That the following payments be agreed:	
		<ol style="list-style-type: none"> <li>1. That the sum of £1,198.86 be paid to Mr B Quinn Greenkeeper (January 2020 wage)</li> <li>2. That the sum of £657.08 be paid to Mrs A Foster - Parish Clerk (January 2020 wage)</li> <li>3. That the sum of £355.31 be paid to Durham County Council Pension Fund</li> <li>4. That the sum of £860.38 be paid to HMRC - tax</li> <li>5. That the sum of £5.95 be paid to Mr G Blenkinron reimbursement for lock for xmas lights box</li> <li>6. That the sum of £1,260 be paid to Olivers tree services</li> <li>7. That the sum of £108.00 be paid to CDALC - planning training</li> <li>8. That the sum of £30.02 be paid to Mrs A Foster - reimbursement stationery/postage</li> </ol>
	<b>(b)</b>	<b><u>Receipts</u></b>  <b><u>Resolved:</u></b> That the following receipts be noted:  No income received

9. **Date of Next Meeting**

5 February 2020 to commence at 6.30pm

The meeting terminated at 7.50pm

**Chairman**  
**Date**

w/c 17 December 2019

DM/19/03788/LB	Finchale Abbey Farm Brasside Durham DH1 5SH	Retention of Replacement Pantile Roof and Associated Repairs
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w/c 24 December 2019

DM/19/03824/AD	Happy Wanderer 3 Beech Road Framwellgate Moor Durham DH1 5JE	Erection and Display of 1 no illuminated pole mounted sign, 2 no non-illuminated pole mounted signs, 1 no illuminated individual fret letters, 2 no non- illuminated wall mounted signs to front and 1 no illuminated fret letters to side.
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DM/19/03868/FPA	Maddisons Autos Victoria Court Framwellgate Moor Durham DH1 5BY	Extension to existing garage
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