

FRAMWELLGATE MOOR PARISH COUNCIL

Minutes of the Monthly Meeting of the Parish Council held on Wednesday 3rd April 2019 held in the Framwellgate Moor Pavilion Building, commencing at 6.30pm.

Present:- Councillors: - K.Willis (Chair), G.Blenkiron, P.Dawson, C.Hillary, A. Hopgood, J.G.Holland, P.Johnston, and F.M.Simmons

One Member of the Bowling Club

Apologies:- Councillors , N.Martin, T.Moderate and M.Wilkes

Declarations of Interest

There were no declarations made at the commencement of the meeting.

Min.No.3724

Approval of the minutes of the previous meeting held on 6th March 2019...

These had been previously circulated and were confirmed as a true and correct record, and the minutes were then signed by the Chairperson.

Min.No.3725

Notes of the Sub Committees held during February and March 2019

These had been previously circulated, with all recommendations and all suggested policies adopted, and were then accepted by the full Parish Council meeting.

Min. No.3726

Formal Adoption of Policies

The following policies were formally adopted as follows:

- Community Engagement
- Sickness Absence

These would be kept on file and put on the Councils Website

Condition of the Bowling Green

The Council considered papers which had been previously circulated and following discussion agreed the following:

- The Council accepted confirmation that the Bowling Green was in good condition, as verified by an independent local expert.
- The annual maintenance schedule, as suggested by the expert, be implemented and adopted.
- The quotations provided for the one off issues, by the expert firm be examined by the various sub committees and be considered at a future date.

Min. No.3728

Neighbourhood Plan Update

A full update was given to the meeting on the above, which included the following:

- Confirmation and agreement to the papers which had been previously circulated to this meeting.
- Include the various suggestions in the next Parish Council Newsletter.

Min. No.3729

Public Matters

The Chair welcomed a member of the local Bowling Club to the meeting and, following his presentation, the Bowling Club representative was thanked and left the meeting.

Issues then discussed and agreed included the following:

- The Chair reiterated the various points in relation to the condition of the Bowling Green
- Despite the demise of the Mens section of the Bowling Club and their withdrawal from the League, the Council ratified its previous decision to introduce a charge of £5 per member, per session, (1 hour) from April 2019 together with an alternative charge of £600 per season for any Club /person who wished to use the Bowling Green facilities on a season long unlimited basis.
- The Chair and Clerk would, if necessary, meet again with the Bowling Club representatives to explain the Parish Councils position and various options now open to the Bowling Club

Min.No.3730

Members Matters

The following matters were raised for discussion / update by Parish Members.

- An update was given on the next steps in relation to the Tennis Court painting and relining together with the funding to be accessed. The various sub-committees would consider the next steps.
- Various issues concerning the Brasside and Finchale areas were reported to the meeting.
- An issue was raised in relation to car parking on pavements in the vicinity of the entrance to the Methodist Church. The County Council representatives would make enquiries about the Land Ownership of this area.

Min.No.3731

Report from Unitary County Councillors

The update for this month included the following:

- A Police update on various incidents in the Parish, including the recent damage to the

bollard lights on the Pavilion driveway

- **Progress was ongoing with regard to the issue of Flower Tubs in the Parish with consideration being given to a different type of three tier flower tubs.**

Min.No.3732

Clerks Report

a. From County Council

I. Planning Applications.

The Council considered the following applications which had been received since the date of the last meeting.

Councillor Dawson declared an interest in application No DM/19/00821/TPO

Councillor Holland would represent the Parish views in relation to application No DM/19/00702/FPA

1. List dated 11th March 2019

<u>App. Number</u>	<u>Applicant</u>	<u>Location</u>	<u>Proposal</u>	<u>Case Officer</u>	<u>Decision Level</u>
DM/19/00600/ VOC	Adventure Valley	Adventure Valley Union Hall Farm Brasside Durham DH1 5SG	Application to remove Condition 9 (Footpath Link Detail and Implementation) pursuant to Planning Permission DM/ 17/03486/FPA	Paul Hopper	Delegated
DM/19/00702/ FPA	Mr Kevin McLernon	7 Dryburn Hill Durham DH1 5AE	Change of use from dwelling (use class C3) to small HMO (use class C4) with 5 bedrooms	Sue Hyde	Delegated
DM/19/00749/ FPA	Mr J Blythe	27 Bishops Way Pity Me Durham DH1 5DB	Erection of first floor extension above existing garage at side of dwelling.	Lisa Morina	Delegated

1. List dated 18th March 2019

<u>App. Number</u>	<u>Applicant</u>	<u>Location</u>	<u>Proposal</u>	<u>Case Officer</u>	<u>Decision Level</u>
DM/19/00821/ TPO	Mr Peter Dawson	The Forge Abbey Road Pity Me Durham DH1 5DQ	Various tree works	Stephen Potter	Delegated

1. List dated 25th March 2019

<u>App. Number</u>	<u>Applicant</u>	<u>Location</u>	<u>Proposal</u>	<u>Case Officer</u>	<u>Decision Level</u>
DM/19/00831/ FPA	Durham County Council	2 Aykley Road Framwellgate Moor Durham DH1 5JJ	Change use of 2no. grass verges into car parking areas	Michelle Hurton	Delegated
DM/19/00877/ TPO	Mr & Mrs Longstaff	28 The Orchard Pity Me Durham DH1 5DA	Crown thin 1no lime tree	Allan Fenwick	Delegated

1. List dated 1st April 2019

<u>App. Number</u>	Applicant	Location	Proposal	Case Officer	Decision Level
DM/19/00867/ FPA	Mr J Penfold	61 The Orchard Pity Me Durham DH1 5DA	Replace conservatory with a single storey extension to rear	Michelle Hurton	Delegated

Min.No.3733

b Other Correspondence

There was no correspondence to be reported to the meeting

Min.No.3734

c Verbal Update

There was no verbal update given to the meeting.

Min.No.3735

Damaged Driveway Lights

It was reported that further damage had occurred to another 2 lights. The Council would now consider its long term strategy regarding the viability of this type of low level light and the matter was referred to the various sub committees for detailed consideration.

Min.No.3736

Any Other Business

I. Update on Recruitment of New Clerk

The Council confirmed its agreement to the recommendations of the Finance and Governance sub Committee, which included the following:

- The new Clerk would be recruited on a contract of 12 hours per week
- He/She would be based in the Pavilion Building
- The role would include the clerking of all sub-committee meetings
- The recruitment process would commence this month
- The closing date for applications would be next month (May 2019)

- The new Clerk would be appointed w.e.f. from 1st July 2019
- The existing Clerk would leave on 31st July 2019 to allow for one months seamless

transition for the new Clerk and the Parish Council

Min.No.3737

I. Sub Committee Membership

Councillor Blenkiron clarified his position with regard to his non membership of the above, which was accepted by the Parish Council

Min.No.3738

Finance / Governance Issues

(a) Accounts for Payment / Approval of Expenditure 2018 - 2019

The Clerk asked for confirmation of the Accounts/Invoices paid/to be paid and to be authorised, as follows:

94. Green keeper

-Monthly wage for March 2019	£1144.29
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95. Clerk to the Council

-Monthly salary for March 2019	£491.67
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96. Durham County Pension Fund

-Contributions for March 2019	£338.89
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97. HMRC

-Tax & NI-4th Quarter 2018-19	£1057.00
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-Expenses for 2018-19- Postage, Stationery etc	£133.46 (Includes £3.50 VAT)
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-Reimbursement of monthly Internet charges

13.03.19- 13.04.19	£8.39 (Includes £1.40 VAT)
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- Pavilion electricity for February 2019 (Direct Debit) £167.64 (Includes 27.96 VAT)

- Survey and Report for Trees £240.00 (Includes £40.00 VAT)

-Isolate and Remove Damaged Bollard Lights	£179.47 (Includes £29.91 VAT)
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-Grasscutting for March 2019	£218.56 (Includes £36.43 VAT)
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TOTAL VALUE OF ACCOUNTS **£3979.37**

Accounts for Payment/Approval of Expenditure 2019/2020

-Annual Maintenance charge to Intruder Alarm

System at Pavilion lock up	£108.00 (Includes £18.00 VAT)
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2. Max Recycle

-Annual Charges for Trade Refuse £1770.14 (Includes £295.20 VAT)

3.P.Dawson

-Reimbursement of cost of Tabards £105.00 (Includes £17.50 VAT)

TOTAL VALUE OF ACCOUNTS £1983.14

Min.No.3739

Date, Time and Venue of Next Meeting

Wednesday 1st May 2019 at 6.15pm in the Pavilion Building (Annual Assembly of Electors Meeting)

to be immediately followed by the Annual Meeting of the Council

This meeting concluded at 8.15pm

Signed as a true and correct record

.....Chairperson

.....Dated