

# Building & Grounds Subcommittee



Meeting held 2018-10-31 in the Old School House 09:30

**Attendance:** Peter Dawson, Nigel Martin, Colin Hillary

**Apologies:** Maimie Simmons, Mark Wilkes, Clive Beddoes

**Minutes of the previous meeting** – were agreed

**Matters arising**

**Memorial update**

- **Installation** – completed 2018-11-01 – photograph circulated.
- **Seating** – base ready for installation on 2019-11-09.

**KGV facilities**

**Hiring**

- **Agreement** – in place
- **Conditions** – in place – accessibility and provision of keys below.
- **Application** – in place. To be completed and submitted online.
- **Advertising** -Notices, Website, DCC News (funding for activities),  
Inform AAP of our refurbished facilities
- **Notices** – see below
- **Facilities**
  - **Football pitch** – junior football fees already agreed
  - **Football pitch and changing** – seniors also agreed
  - **MUGA** –available all year round - illuminated Oct – Apr  
from dusk to 21:00
  - **Adult equipment** – not feasible to charge
  - **Basketball 5 a side** – Free use notice see below
  - **Tennis court** - £5 – will need access to lights – see below –  
not available from 21:00 – 08:00
    - **Pavilion including kitchen – ~~pop-up~~ café?**
    - **Pavilion Room only** - £12 per hour
- **Scheduling and Calendar arrangements**  
To be organised by Parish Clerk – published on the website and  
main notice board at KGV for each facility - also see below

## Building & Grounds Subcommittee

### Other Issues raised

- Justice team have expressed an interest in hiring the pavilion – we will need to meet them and see what they require.
- We need a key policy and a register – with contact details - of all keyholders – a deposit should be required for keys issued.
- New hirers to be interviewed to ascertain their suitability and requirements.
- If we can reach a similar arrangement as the Community Association, where we pay someone to open and/or lock up the pavilion that would be a way of ensuring security of the site given that two keys will be needed to gain access to the pavilion - gate and front door. This would need to be an extra charge to the hirer of £10.
- Heating will need to be turned on and off so that the building is comfortable for the hire period.
- Pavilion security must be maintained by means of the alarm system which will also need to be managed.

### Pavilion

- **post box** – it was thought that any external post box system would be too vulnerable to provide a secure service.

### Parking

- **Signage**



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### MUGA/Tennis court/adult training

- **Signage/area**
  - **Name of facility**
  - **Availability Rental charges**
  - **How to contact – Find out more**

Old background colour      Suggested improvement



**Xmas tree lights** – the cable is still in place – but we need to find a stronger tree which isn't so susceptible to the effects of the wind.

### **AOB**

Issues to be addressed by the next Finance and Governance subcommittee meeting

Bowls club could charge a green fee of £4 per session which they would keep as an incentive to recruitment by automatically offering membership to users when they have contributed the equivalent of their annual fees for membership.

The Greenkeeper could issue tickets when the bowls club is not in session if potential users have their own equipment and suitable footwear.

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Setting aside money towards relining the tennis court.  
Resurfacing the MUGA and the tennis court.  
Chilton Parish council has just completed a similar project and might be approached to give us a tennis court figure to aim for.

Peter Dawson  
2018-10-30