

# **FRAMWELLGATE MOOR PARISH COUNCIL**

Minutes of the Annual Meeting of the Parish Council on Wednesday 2nd May 2018 held in the Pavilion Building, Front Street, commencing immediately following the conclusion of the Annual Assembly of Electors meeting which was scheduled to commence at 6.15pm.

Present:- Councillors: - K.Willis (Chair), C.Beddoes, P.Dawson, C.Hillary, J.Holland, A.Hopgood, P.Johnston, N.Martin, F.M.Simmons and M.Wilkes

One Member of the Public

Apologies: - T. Moderate

## **Election of Chairperson for the ensuing year**

Councillor Willis was nominated, seconded and therefore duly elected to the position of Chairperson for the ensuing year and then signed her Declaration of Acceptance of Office.

Min.No.3532

## **Election of Vice Chairperson for the ensuing year**

Councillor Hillary was nominated, seconded and therefore duly elected to the position of Vice Chairperson for the ensuing year.

Min.No.3533

## **Appointment of Internal Auditor**

The Council agreed to the appointment of Gordon Fletcher for the ensuing year.

Min.No.3534

## **Appointment of Representatives to Outside Bodies**

- County Durham Association of Local Councils (CDALC)  
Councillors Dawson and Hillary
- Framwellgate Moor Youth and Community Association (FMYCA)  
Councillor Moderate
- Area Action Partnership (AAP)  
Councillors C.Hillary and Simmons.

Min.No.3535

## **Approval of Standing Orders and Financial Regulations**

These had been previously circulated and were formally adopted by the Council. They would also be put on the Councils Website.

Min.No.3536

## **Notices of Motion and Declarations of Interest**

There were none made or received for the meeting.

Min.No.3537

## **Approval of the Minutes of the meeting held on 4th April 2018**

These had been previously circulated and were confirmed as a true and correct record, and they were signed by the Chairperson.

Min.No.3538

### **Notes of the Sub – Committee Meetings**

These had been previously circulated with all recommendations and all suggested policies adopted, and these notes were then accepted by the full Parish Council meeting.

**Min.No.3539**

### **Neighbourhood Plan Update**

A full update was given o the meeting which included the following:-

- The 2018 Parish Newsletter included a detailed account of their proposals for a plan and all views were welcomed.
- Details were given of a Neighbourhood Planning workshop on 8th May 2018.
- Durham County Councils Spatial Policy Team had offered further assistance with the development of our proposed plan.

**Min.No.3540**

### **Pavilion Roof Update**

The update to the meeting included the following :-

- Four tenders had now been received and were being analysed by the Finance and Governance sub – committee
- On completion of the analysis, two tenderers would then be contacted for further information and after that process, a recommendation would be brought to a future meeting of the full Council.
- The funding of the project was on-going with monies already agreed / secured from the Parish Council (£10k) and the AP (£10K), with other sources being sought from Section 106 monies, Sport England, Jewsons and Lottery Fund.
- Further reports would be given to future meetings of the full Parish Council.

**Min.No.3541**

### **Chief Inspector Long – Update**

The Chair welcomed Inspector Long to the meeting. The update included the following:-

- Responses to 101 and 999 calls and dips in performance
- Dealing with spill over calls from other Forces (including MET Police)
- Answering of queries from members of the Council.

The Inspector agreed to forward some updated figures on queries raised and the Chair then thanked Inspector Long for his attendance.

**Min.No.3542**

### **Public Matters**

There were no issues raised by members of the public for consideration.

**Min.No.3543**

### **Members Matters**

The following were raised for discussion / update by Parish Members:

- Attendance by a member at a recent General Data Protection Regulation meeting.
- Linked to the above, the information given to everyone on Planning applications was likely to be changed.

**Min.No.3544**

## **Report from Unitary County Councillors**

The report this month included the following:-

- An update on the garden clearing service.
- Various project updates on current regeneration works throughout the Country.

**Min.No.3545**

## **Clerks Report**

### **a. From County Council**

#### **(i) Planning Applications.**

The Council considered lists of Planning Applications received since the previous meeting

All applications considered were as follows :

1. **List dated 9th April 2018**

There were no applications from this list

2. **List dated 16th April 2018**

<b><u>App. Number</u></b>	<b>Applicant</b>	<b>Location</b>	<b>Proposal</b>	<b>Case Officer</b>	<b>Decision Level</b>
DM/18/01058/FPA	R Ritz	6 Corriedale Close Pity Me Durham DH1 5GY	Single storey rear pitched roof extension and single storey pitched roof front porch extension	John Russell	Delegated

3. **List dated 23rd April 2018**

<b><u>App. Number</u></b>	<b>Applicant</b>	<b>Location</b>	<b>Proposal</b>	<b>Case Officer</b>	<b>Decision Level</b>
DM/18/01153/TPO	Mrs Joan Davison	19 Rosemount Pity Me Durham DH1 5GA	15% crown reduction at TPO/0062/2017	John Russell	Delegated

4. **List dated 30th April 2018**

There were no applications from this list

**b Other Correspondence**

- (i) 2018 Pay Award  
This had now been agreed at an average of 2% and the Council gave their agreement that this percentage be applied to the salary of the Clerk with effect from 1st April 2018  
**Min.No.3547**
- (ii) GDPR  
The Council agreed to formally register the Parish Council with the Information Commissioner at a cost of £35.00  
**Min.No.3548**
- (iii) 2018 Newsletter  
This had now been printed and arrangement would be made to have it delivered.  
**Min.No.3549**
- (iv) Low Newton Exterior Works  
Following receipt of some comments and suggestions from a local resident, it was agreed that Councillor Hopgood would make some further enquiries and report back to the Council.  
**Min.No.3550**

**c Verbal Update**

Repairs to Bowling Green Grass Cutter

The Council agreed to proceed with these necessary repairs, estimated to be around £400.00(exclusive of VAT) In the meantime, alternative arrangements would be made for the cutting of the Bowling Green while the machine was being repaired.

**Min.No.3551**

**Finance / Governance Reports**

a) Accounts for Payment / Approval of Expenditure for 2018-2019

The Clerk asked for confirmation of the Members actions in agreeing to the usual salary and wages paid in accordance with conditions of service, and employment contracts, since the last meeting AND the following Accounts, report previously circulated, it being noted that some additional Accounts below were also presented and agreed at the meeting:

6. A.M. Locksmiths	
-Replacement kitchen door lock for Pavilion	£63.00
7. John Turner Electrical Services	
-Festive lights work for Christmas 2017	£156.59(Includes £26.10 VAT)
8. Durham County Pension Fund	
-Contributions for April 2018	£338.87
9. SSE Southern Electric	
-Pavilion Electricity for March 2018 (Direct Debit)	£48.93(Includes £2.33 VAT)
10.Zurich Municipal	
-Annual Vehicle insurance	£516.66
11. Batson Landscape & Tree Care Ltd	
-Remove fallen tree in Parish play area	£180.00(Includes £30.00 VAT)
-Grass cutting April 2018	<u>£145.70</u> (Includes £24.28 VAT)
	£325.70

12. CDALC	
-Annual subscription	£717.22
13.rtdesign Co. Ltd	
-Printing 3000 newsletters	£124.00
14. T Moderate	
-Reimbursement for the cost of toilet rolls for the Pavilion Building	£11.51
<b>TOTAL</b>	<b><u>£2302.48</u></b>

Min.No.3552

**Date of Next Meeting**

This was agreed as  
 Wednesday 6th June 2018 at 6.30pm in the Pavilion Building  
 The meeting concluded at 8.00pm

**Signed as a true and correct record**

.....Chairperson

.....Date