

# **FRAMWELLGATE MOOR PARISH COUNCIL**

Minutes of the Monthly Meeting of the Parish Council held on Wednesday 10th January 2018 held in the Pavilion Building, commencing at 6.30pm.

Present:- Councillors: - K.Willis (Chair), T.Moderate, C.Beddoes P.Dawson, J.G.Holland, A. Hopgood, P.Johnston, N.Martin, F.M.Simmons and M.Wilkes

One Member of the Public  
John Clare

Apologies:- Councillors: C.Hillary,

## **Declarations of Interest**

There were no declarations made at the commencement of the meeting.

**Min.No.3451**

## **Approval of the minutes of the previous meeting held on 6th December 2017**

These had been previously circulated and were confirmed as a true and correct record, and the minutes were then signed by the Chairperson.

**Min.No.3452**

## **Notes of the Sub Committees held during December 2017**

These had been previously circulated and were accepted by the full Parish Council meeting.

**Min. No.3453**

## **Neighbourhood Plan**

The Chair welcomed John Clare to the meeting

An address was given by him to the meeting on his experiences of introducing a Neighbourhood Plan in the Great Aycliffe vicinity of County Durham.

The address given included the following:

- Consultation
- Time frame – approximately 3 years to introduce
- Where planning development should be
- Total costs, including grants towards these
- Description of work to complete

The Chair thanked Mr Clare for his attendance and address to the meeting

A long and detailed discussion then took place, following which, it was agreed that, taking all the issues into account, the whole matter be referred back to the Planning sub-committee for further consideration. It was further agreed that once the Planning sub-committee has reported back to the full Parish Council, that another named vote be taken on the future production or otherwise of a Neighbourhood Plan.

The above decisions were unanimous and were supported by the following members:

Councillors K.Willis (Chair), T.Moderate, C.Beddoes P.Dawson, J.G.Holland, A. Hopgood, P.Johnston, N.Martin, F.M.Simmons and M.Wilkes

**Min. No.3454**

## **Pavilion Building Roof Update**

A number of e mails had been previously circulated, which related to the above. The following issues were agreed:

- The timetable to get the works out to tender with a view to commencing these in September 2018
- Notify the Bowling Club and Football Club about the likely start date for the works, in order for them to adjust their fixtures.
- Subject to the views of Milbank Architects there was a need to obtain an asbestos management plan and survey. In this respect, to initially contact Omega Consulting and Durham County Council Direct Services to quote for carrying out this service.
- Obtain a final price from Milbank Architects, likely to be in the region of £3500 plus VAT, to assist us in finalising the tender documentation, carrying out the role of Principal designer and producing sketches and drawings, to enable potential contractors to price for all the works.
- The above costs would be included in the estimated overall cost of the project, likely to be circa. £50k. In addition, applications for grants towards this cost, estimated to be circa. £40k, would be made, leaving a maximum contribution by the Parish Council of £10k.

**Min. No.3455**

## **Recent Assault on Students**

Discussion took place on the above, including the recent e mails, which had been circulated prior to the meeting.

The Parish Council wished to record their condemnation of this incident which had racial connotations. In addition, the Parish Council would like to further record their thanks to all members of the Public and Police Commissioner Ron Hogg who had greatly assisted and supported a resolution of the matter.

**Min. No.3456**

## **Public Matters**

There were no issues raised by members of the public

**Min.No.3457**

## **Members Matters**

The following were raised for discussion / update by Parish Members.

- The Chair raised an issue around the inadequacy of dog fouling bins in the vicinity of Finchale Training School resulting in dog dirt being left on the wall. The County Councillors would investigate a solution to this and report back to a future meeting.

**Min.No.3458**

## **Report from Unitary County Councillors**

This report given included the following:

- The recent planning application for the Primary School had been changed and improved since the original proposals.
- An update was given on the 2018-2019 budget position for Durham County Council
- A report was given on the recent upgrade to the lighting in the region of the Black Path, it being noted that this location was being used as a congregation spot. The Parish Council would monitor the position.

**Min.No.3459**

## Clerks Report

### **a. From County Council**

#### (i) Planning Applications.

The Council considered the following applications which had been received since the date of the last meeting.

1. **List dated 11th December 2017**

There were no applications from this list

2. **List dated 18th December 2017**

There were no applications from this list

3. **List dated 22nd December 2017**

<b><u>App. Number</u></b>	<b><u>Applicant</u></b>	<b><u>Location</u></b>	<b><u>Proposal</u></b>	<b><u>Case Officer</u></b>	<b><u>Decision Level</u></b>
DM/17/04011/FPA	John Little	First Framwellgate Moor Scout Group The Scout Hut Newcastle Terrace Framwellgate Moor Durham DH1 5EG	Demolition of single storey extension to front and rear, erection of proposed single storey extensions to provide new activities hall, kitchen, stores and garage space & internal alterations to re-configure stairway, provide new office and improved toilet facilities including assisted WC.	Paul Hopper	Delegated
DM/17/03970/FPA	Mrs Akkelin Harris	8 Dunholme Close Aykley Heads Durham DH1 5WB	Erection of single-storey extension at rear of dwelling and construction of new retaining wall with fence on top to rear garden area.	Lisa Morina	Delegated

4. **List dated 8th January 2018**

There were no applications from this list

Min.No.3460

## **b Other Correspondence**

- (i) Pay Award for 2018  
A recent offer of 2% had been made which had been provisionally factored into the budget proposals for 2018-2019.  
**Min.No.3461**
- (ii) Buckingham Palace Invitation for 2018  
Councillor Wilkes was nominated and seconded to be submitted for consideration, subject to him checking his availability  
**Min.No.3462**
- (iii) Parking and Waiting Restrictions in Various Parts of our Parish.  
No objections were made in respect of the proposals for the above.  
**Min.No.3463**
- (iv) General Data Protection  
An update was given to the meeting on the above which is due to be introduced in May 2018. The update included a recommendation from NALC that the Clerk to the Council should not fulfil this role.  
**Min.No.3464**
- (v) Audit and Governance Issues  
The Clerk reported that he was in receipt of a number of updates in relation to the requirements for the 2017-2018 Accounts. This included a strengthening of the Internal Audit arrangements which would be referred to the next Finance and Governance sub-committee.  
**Min.No.3465**

## **Next Parish Newsletter**

This agenda item was tabled in order to discuss the establishment of a plan for the next newsletter during 2018. Members would consider this in readiness for further deliberation at a future meeting.

**Min.No.3466**

## **Any Other Business**

- (a) Banking Arrangements  
The Clerk agreed to make some enquiries to move these arrangements to an on line system for payments etc, obviating the need for cheques and report back to a future meeting of the Council.  
**Min.No.3467**
- (b) Notice Boards  
Councillor Martin agreed to populate the various Notice Boards with relevant Parish Information once their locations were notified to him.  
**Min.No.3468**
- (c) Christmas Lights Arrangements for 2018  
These needed to be discussed in plenty of time and would be referred to a sub committee meeting well in advance of December 2018.  
**Min.No.3469**

**Finance / Governance Issues**

a) Accounts for Payment / Approval of Expenditure 2017 - 2018

The Clerk asked for confirmation of the Members actions in agreeing to the usual salary and wages paid in accordance with conditions of service, and employment contracts, since the last ordinary monthly meeting AND the following Accounts:

58 SSE Southern Electric -Pavilion electricity for 7 <sup>th</sup> Nov- 7 <sup>th</sup> Dec 2017 (Paid by Direct Debit)	£82.77(Includes £3.94 VAT)
59. HMRC -Tax & NI for Q3 for 2017-18	£1007.44
60.Durham County Pension Fund - Contributions for December 2017	£324.59
61. D Temple -Reimbursement of the cost of a Christmas banner	£98.63(Includes £16.44 VAT)
62. B & S Chains(Midlands) Ltd -Swing seat & fittings	£174.54(Includes £29.09 VAT)
<b>TOTAL</b>	<b>£1687.97</b>

**Min.No.3470**

b) 2nd Budget Monitor for 2017-2018 and 2018-19 Precept

The Council considered a report which had been previously circulated in respect of the above. The revised position for 2017-2018 was accepted, it being noted that the estimated reserve position at 31st March 2018 was around £30k

**Min.No.3471**

In respect of the estimates of Income and Expenditure for 2018-2019, the report was accepted with the amendment that the total estimated expenditure and income for the Pavilion Roof be increased to £50k and £40k respectively.

It was further agreed that the Precept for 2018-2019 would be £47952, which was reflective of an increased Tax Base and an estimated 5% increase on the current year.

**Min.No.3472**

**Date, Time and Venue of Next Meeting**

**Wednesday 7th February 2018 at 6.30pm** in the Pavilion Building

This meeting concluded at 8.30pm

**Signed as a true and correct record**

.....Chairperson

.....Date