

FRAMWELLGATE MOOR PARISH COUNCIL

Minutes of the monthly Meeting of the Parish Council on Wednesday 2nd April 2014 held at Framwellgate Moor Youth and Community Centre, Front Street, commencing at 6.30pm.

Present:- Councillors: - K.Willis (Chair), G.Blenkiron, C.Hillary, P.Wolstenholme, T.Moderate, K.Gates, C.Lowery, T.Simpson, A.Smith, S.Kennedy and D.Gill

County Councillor Simmons

Apologies: - None

Declarations of Interest

The Clerk requested that all members of the Council declare whether or not they had any personal and / or prejudicial interest in any items of this month's agenda.

Councillor Moderate declared an interest in the update on the One-off projects where the Tree Surgery project may be discussed.

Min.No.2671

Notices of Motion

The council agreed a notice of motion with regards to "Planning Applications" as follows:-
"All delegated planning matters affecting the Parish to be heard by a Planning Committee".

Min.No.2672

Report of Community Police

In the absence of the Police representatives there was no report given to the meeting.

Min.No.2673

Report of Neighbourhood Warden

In the absence of the Neighbourhood Warden representatives there was no report given to the meeting.

Min.No.2674

Approval of the minutes of previous meetings held on 5th March and 20th March 2014

The minutes of the previous meetings had been circulated and were confirmed as a true and correct record and they were signed by the Chairperson.

Min.No.2675

Matters arising from the previous meetings held on the 5th March and 20th March 2014

There were no matters arising from the minutes of the previous meeting held on 5th March and 20th March 2014 other than:

Minute No 2661 Unitary County Councillor Report
In relation to the parking proposals at St. Cuthberts Avenue, a resident ballot resulted in a vote against the introduction of permit parking and therefore this will not be progressed.

Min.No.2676

Minute No 2666 General Environment in Durham.
The Council had requested that an officer from Durham County Council attend a future meeting of the Parish Council and that photographs of the general state be taken in support of our concerns.

Min.No.2677

New Web Site

An inaugural meeting of the project sub group would take place immediately after this meeting in order to discuss the progression of this project.

Min. No.2678

Public Matters

There were no members of the public present at the meeting therefore there were no items submitted for consideration.

Min.No.2679

Members Matters

The following were raised by members as reportable items for referral to the responsible organisations :-

- The yellow lines at the top of Durham Terrace have been eroded and require repainting.
- A new inspection site in Brasside, which is accessible by children, has been created. It is not behind a padlocked gate. Network Rail would be advised of the Parish Councils concerns.
- The local Primary school had requested that the land and trees between themselves and ourselves be transferred over to their school. The Parish Council agreed to this request.

Min.No.2680

Report from Unitary County Councillors

The Chairperson welcomed County Councillor Simmons to the meeting who gave a report which included the following issues:-

- The County Plan has now been approved.
- An update on car parking in St Cuthberts Avenue was given.
- An update on parking restrictions in Beech Road was given.
- The parking bay area in Priory Road will proceed with a 3 hour limit.

The Chairperson thanked County Councillor Simmons for attendance and report.

Min.No.2681

Clerks Report

a. From County Council

(i) Planning Applications.

The Council considered lists of Planning Applications received since the previous meeting

All applications considered were as follows :

1. **List dated 3rd March 2014**

There were no applications from this list

2. **List dated 10th March 2014**

There were no applications from this list

3. **List dated 17th March 2014**

There were no applications from this list

4. **List dated 24th March 2014**

<u>App. Number</u>	Applicant	Location	Proposal	Case Officer	Decision Level
<u>DM/14/00024/AD</u>	New College Durham	New College Durham Framwellgate Moor Durham DH1 5ES	Non illuminated signage	Allan Fenwick	Delegated

There were no issues raised with regard to these applications.

Min.No.2682

b Other Correspondence

- (i) Durham Coronary Support Group
Letter of thanks and appreciation was received in relation to our recent donation. **Min.No.2683**
- (ii) Notice of External Audit of the 2013 – 2014 Accounts
The Audit will commence on 28 July 2014 and all notices will be displayed in readiness for the audit. **Min.No.2684**
- (iii) Traffic Management Order
This was a proposal for an order in the location of Beech Road and the proposed layout was accepted by the Parish Council. **Min.No.2685**
- (iv) Councillors Register of Interests
A reminder was given that the above must be provided on our website of the details or a link provided to the County Council website. **Min.No.2686**
- (v) Batsons
The Council agreed to continue with the existing contract for the above firm to cut and maintain the KGV5 football field for the year 2014. **Min.No.2687**
- (vi) Use of KGV5 Football Pitch
The Council agreed to a request from the Newton Hall Jovial Monk F.C. to use the above once there was any availability for next season. **Min.No.2688**
- (vii) Verbal Update
The Clerk confirmed that arrangements had been made to add Councillors Blenkiron and Gates to the existing list of signatories for the Councils bank accounts. **Min.No.2689**

One off Projects

Following discussion, it was agreed that all recently approved projects would now be progressed.

Min.No.2690

Finance / Governance Reports

a) Accounts for Payment / Approval of Expenditure for 2013-2014

The Clerk asked for confirmation of the Members actions in agreeing to the usual salary and wages paid in accordance with conditions of service, and employment contracts, since the last meeting AND the following Accounts, report previously circulated, it being noted that some additional Accounts below were also presented and agreed at the meeting:

65. Viking	
- 2 Felt notice boards	£76.30(includes VAT)
66. D Temple	
- Clerks expenses-half year ended 31.03.14	£104.34
67. HMRC	
- 4th quarter Tax and National Insurance	£705.76
68. Durham County Pension Fund	
- Pension Contributions (Final Amount for 2013-14)	£305.40

69. Durham Indoor Bowling Association		
- Grant donation		£1000.00
70. J.G.Paxton and Sons Ltd		
- Cable for Lawnmower		£15.54 (includes VAT)
71. Daykin and Storey		
- NewWebsite (25%)	£634.50	
- Domain Name	£24.00	<u>£658.50</u> (includes VAT)
TOTAL		<u>£2865.84</u>

Approval of Expenditure 2014/15

The Clerk asked for confirmation of the Members actions in agreeing to the usual salary and wages paid in accordance with conditions of service, and employment contracts, since the last meeting AND the following Accounts:

1. CDS Security and Fire		
- Alarm Maintenance charge at Pavilion Building		£108.00(includes VAT)
2. Max Recycle		
- Trade refuse charges for the KGV playing fields		£1267.92(includes VAT)
- Duty of care covers for the KGV playing fields		£125.40(includes VAT)
3. Batsons Landscape and Tree Care Ltd		
- Maintenance 2014 – 2015		<u>£37.58</u> (includes VAT)
TOTAL		<u>£1538.90</u>

Min.No.2691

Date of Next Meeting

This was agreed as

Wednesday 7th May 2014 at the earlier time of 6.15pm.

This would be the Annual General Meeting of the Parish Council.

The meeting concluded at 7.30pm

Signed as a true and correct record

.....Chairperson

.....Date