

FRAMWELLGATE MOOR PARISH COUNCIL

Minutes of the monthly Meeting of the Parish Council on Wednesday 4th June 2014 held at Framwellgate Moor Youth and Community Centre, Front Street, commencing at 6.30pm.

Present:- Councillors: - T.Moderate (Chair), C.Hillary, C.Lowery, T.Simpson, A.Smith, S.Kennedy and D.Gill

One Member of the Public
Two Police Representatives
County Councillor M.Wilkes
M. Storey (Web Site Provider)

Apologies: - Councillors:- K.Willis, G.Blekiron, K.Gates and P.Wolstenholme.

In the absence of the Chairman and the Vice Chairman, Councillor T. Moderate chaired the meeting.

Declarations of Interest

The Clerk requested that all members of the Council declare whether or not they had any personal and / or prejudicial interest in any items of this month's agenda.

There were no declarations of interest made.

Min.No.2712

Notices of Motion

There were no notices of motion submitted.

Min.No.2713

Report of Community Police

The Chairman welcomed the two Police Representatives to the meeting and a report was circulated at the meeting as follows:-

The report for May included statistics on
Burglaries
Thefts
Anti-social behaviour
Criminal Activities

Details were also given to the meeting on the next PACT meeting on 18 June 2014.

Min.No.2714

Approval of the minutes of previous meetings held on 7th May and 22nd May 2014

The minutes of the previous meetings had been circulated and were confirmed as a true and correct record and they were signed by the Chairperson.

Min.No.2715

Matters arising from the previous meetings held on the 7th May and 22nd May 2014

There were no matters arising from the minutes of the previous meeting held on 7th May and 22nd May 2014 other than:

Minute No 2695

Area Action Partnership

The representatives are Councillors Moderate and Gates

New Web Site – Update and Discussion

The Chairman welcomed Maureen Storey to the meeting who outlined the progress to date on the development of the Parish Councils New Web Site.

Members were satisfied with the progress to date and the website project group would now finalise all outstanding issues with a view to the site going live during the summer

Min. No.2717

Public Matters

There were no matters raised by members of the public.

Min.No.2718

Members Matters

The following items / issues were raised to be actioned / followed up for attention :-

- St Cuthberts Avenue – grasscuttings which were causing drains to be blocked.
- Outstanding items from previous meetings to be followed up by the Clerk with Durham County Council and other bodies

Min.No.2719

Report from Unitary County Councillors

The Chairperson welcomed County Councillor Wilkes to the meeting who gave a comprehensive report which included the following issues:-

- Review of funding to Bowling Clubs
- Priory Road parking is complete
- Council Housing to be possibly transferred to a newly created body
- Member Initiative fund details
- Parking arrangements in St Cuthberts Avenue
- Bedroom Tax situation in County Durham
- Details of Interest free loans / grants by way of Central Government funding.

The Chairperson thanked County Councillor Wilkes for his attendance and report.

Min.No.2720

Clerks Report

a. From County Council

(i) Planning Applications.

The Council considered lists of Planning Applications received since the previous meeting

All applications considered were as follows :

1. **List dated 5th May 2014**

<u>App. Number</u>	Applicant	Location	Proposal	Case Officer	Decision Level
<u>DM/14/00932/FPA</u>	Mr A Unsworth	5 Witton Grove Framwellgate Moor Durham DH1 5AB	Single-Storey Side and Rear Extension	Michelle Hurton	Delegated

2. **List dated 12th May 2014**

There were no applications from this list

3. **List dated 19th May 2014**

There were no applications from this list

4. **List dated 26th May 2014**

There were no applications from this list

Min.No.2721

b Other Correspondence

(i) Licensing Application – Frankie and Bennys

The Clerk read out details of some concerns raised by the Parish Council chairman regarding the above application. County Councillor Wilkes responded to the concerns and agreed to keep the Parish Council updated on developments with regards to this application.

Min.No.2722

(ii) Register of Interests

All members of the Council were advised by Durham County Council to review their existing interests which are on the County Website.

Min.No.2723

(iii) Football Club Requests for Friendlies

The Council were conscious that there were an increasing number of requests from the existing football club users of the KGV football pitch to host friendly matches prior to the commencement of the 2014 / 15 season. It was agreed to meet with the football club representatives to review this position and other matters with relation to the present arrangements.

Min.No.2724

(c) Verbal Update

There were no verbal updates given by the Clerk to the meeting.

Min.No.2725

One off Projects

A full discussion took place on the existing programme of work.

Following the special meeting of the Council held last month it was now agreed that all projects should proceed and the relevant orders placed now that funds were in place to complete the projects.

Min.No.2726

Finance / Governance Reports

a) Accounts for Payment / Approval of Expenditure for 2014-2015

The Clerk asked for confirmation of the Members actions in agreeing to the usual salary and wages paid in accordance with conditions of service, and employment contracts, since the last meeting AND the following Accounts, report previously circulated, it being noted that some additional Accounts below were also presented and agreed at the meeting:

13. Jewson Ltd	
- Materials for one off projects	£155.95(includes VAT)
14. Npower	
- Pavilion Electricity Jan – March 2014	£104.72(includes VAT)
15. AON	
- Local Council Insurance 2014-15	£972.67
16. Northumbrian Water	
- Water/Sewerage charges Feb – May 2014 for the Pavilion	£227.46
17. Turfcare Specialists	
- Fertiliser etc	£83.98(includes VAT)
18. Durham County Pension Fund	
- Pension contributions for May 2014	£305.40
19. Jewson Ltd	
- Materials for One off Projects	£116.96 (includes VAT)

20. Batson Landscape and Tree Care Ltd	
- Maintenance of KGV Football Field	£112.75 (includes VAT)
21. Daykin and Storey	
- Balance of Contract	£1903.50 (includes VAT)

TOTAL **£3983.39**

Min.No.2727

b) Risk Register 2014 -15

The Clerk had previously circulated an updated Risk Register schedule for 2014 – 2015, the details of which were referred to in the Annual Governance Statement for 2013 – 2014. The Council agreed the proposals outlined in the schedule to the Parish Council.

Min.No.2728

c) Annual Governance Statement 2013 – 14

The Council considered a detailed report from the Clerk which was agreed for approval by the Council. The basis of this report was included in the Annual Return to the Audit Commission.

Min.No.2729

d) Statement of Accounts for 2013 – 2014

A summary Income and Expenditure Account had been previously circulated to members which was agreed for approval by the Council. This detail was to be included in the Annual Return to the Audit Commission.

Min.No.2730

Date of Next Meeting

This was agreed as

Wednesday 2nd July 2014 at 6.30pm.

The meeting concluded at 7.45pm

Signed as a true and correct record

.....Chairperson

.....Date