



**Minutes of the Ordinary Meeting of Framwellgate Moor Parish Council held on Wednesday 4<sup>th</sup> June 2025 at 6:00 pm at The Pavilion Building, Front Street, Framwellgate Moor, Durham, DH1 5BL.**

<b>1</b>	<b>Attendance:</b> <b>Councillors</b> Chair G Blenkiron, A Hopgood, M Wilkes, E Pears, R Dodds, M Charlton, K Willis, D Wheeler, R Perry, E Clarkson. <b>Clerk</b> J Turnock <b>Apologies</b> M Wilkes
<b>2</b>	<b>Declarations of interest and dispensation requests</b> None we received
<b>3</b>	<b>Public participation (please notify the Chairman or Clerk in advance)</b> No members of the public were in attendance.
<b>4</b>	<b>Review Ordinary minutes and minutes of Electors meeting and AGM from 7<sup>th</sup> May</b> All three sets of minutes were agreed as a true reflection
<b>5</b>	<b>Finance Report</b> Clerk presented Invoices and receipts for previous month and reconciliation which were agreed by R Dodds and E Clarkson. Clerk notified council that at least one new signatory was required, A Hopgood and E Clarkson agreed to be new second authorities <b>Action</b> Clerk to arrange set up of signatories with Lloyds
<b>6</b>	<b>Co-opting Vacancy</b> Clerk has received a request to co-opt onto the council with one vacancy. <b>Action</b> Clerk to advertise vacancy until 25 <sup>th</sup> June and statements will be read out at the July meeting.
<b>7</b>	<b>Forward Plans</b> R Perry raised the issue of a lack of 5/3/1 year plans, it was agreed to take an audit of where the council was during summer recess and look to set up a formal planning meeting before November meeting R Perry raised the Parish statement on the website and it was agreed that it was fit for

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	<p>purpose</p> <p><b>Action</b> Chair and Vice Chari to undertake audit of current position of the council and to set up a formal planning exercise once complete</p>
8	<p><b>Grant Money</b></p> <p>The clerk confirmed that £300 for St Cuthberts came from last years grants and that £1075 was part of the precept for 2025-26</p>
9	<p><b>Recording Meetings</b></p> <p>The chair suggested that it would be a good idea to record meetings to ensure accuracy going forward.</p> <p><b>Action</b> Clerk to investigate best recording device</p>
10	<p><b>Quote for the upgrade of Pavillion camera/alarm system</b></p> <p>It was agreed to instal an additional camera and to set alarms in clerk's office.</p> <p><b>Action</b> Clerk to contact CDS to upgrade the system in the Pavillion</p>
11	<p><b>Flag Policy</b></p> <p>Th flag policy was raised due to issues around the flying of flags at County Hall, it was agreed to defer any changes and bring the policy in line with other council plans in August,</p>
12a	<p><b>Clerks Report</b></p> <ol style="list-style-type: none"> <li>1. Manhole cover reported to Northumbrian Water at Memorial Garden</li> <li>2. Batson's have yet to start the cut due to a tractor issue but will commence</li> <li>3. Clerk requested a copy of Councillors ROI.</li> <li>4. Door lock requires replacing on the metre room</li> </ol> <p><b>Action</b> – Engage locksmith to replace doorlock</p>
b	<p><b>No parish matters other than those already covered</b></p>
c	<p><b>Planning Applications</b></p> <p>Planning applications for the parish were circulated for reference – it was explained to new councillors that all planning applications for the county are circulated but only for reference.</p>
d	<p><b>County Councillors Report</b></p> <p>A Hopgood updated that little was progressing due to the new council and the amounts of training going forward.</p>
e	<p><b>Members Report</b></p> <p>K Willis raised grass cutting and edging issues for Brasside, the Clerk also noted that the one piece of correspondence related to the grass cutting around Brasside play area.</p> <p><b>Action</b> A Hopgood to raise with the relevant Council Department,</p> <p>E Clarkson raised the issue of the road signage on the A167</p> <p><b>Action</b> A Hopgood to notify the council department of the growth of the tress in that area</p>

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	<p>E Pears gave an overview of the work ongoing with Net power and the updates to the website and how Facebook stories will be linked in with. Request that the correct tennis court fee is displayed on the website</p> <p><b>Action</b> E Pears to notify Netpower of the correct fee.</p> <p><b>Action</b> G Blenkiron to contact Peter re the links between Facebook and the website</p> <p>G Blenkiron gave a quick overview on the work currently being planned with New College and that there is a seat being built that would be the final part of the memorial garden requirement for the funding received.</p>
<b>f</b>	<p><b>Groundsman</b></p> <p>M Charlton gave an update on the Sick Absence meeting and the recommendation that the Council dismiss the current groundsman. Proposed G Blenkiron seconded K Willis to accept the recommendation all councillors agreed.</p> <p><b>Action</b> Clerk to write to Groundsman confirming the decision of whole council</p> <p><b>Action</b> Clerk to write to LG pensions</p> <p><b>Action</b> Clerk to update HMRC records for groundsman new address</p> <p><b>Action</b> Clerk to investigate the potential appointment of the current temporary groundsman</p>
<b>13</b>	<p><b>Policy Review</b></p> <p>It was agreed that policies would be reviewed as part of the planning process</p>
<b>14</b>	<p><b>Correspondence</b></p> <p>Items had been included in other agenda items</p>
<b>15</b>	<p><b>Urgent Matters</b></p> <p>No urgent matters were forthcoming</p>
	<p><b>The meeting ended at 19.45 next meeting June 4<sup>th</sup>.</b></p>

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