



Parish Clerk

King George V Playing Fields Pavilion
Front Street, Framwellgate Moor, Durham, DH1 5BL
07572 004256

framwellgatemoorparishcouncil@yahoo.co.uk

Framwellgate Moor Parish Council Procedure in Case of Accidents

The location of the nearest hospital Accident and Emergency/Casualty dept is:

University Hospital Of North Durham,

North Road,
Durham,
County Durham,
[DH1 5TW](#)
[01913332333](tel:01913332333)

The First Aid Box.

located in the Kitchen of the Pavilion.

Defibrillator; The nearest is located to the Front of the Pavilion Building

- The person responsible for keeping this First Aid box stocked is the Parish Clerk normally delegated to the Green Keeper on site.
- Note there is no First Aider permanently on site.
- The main accident book/forms are kept by the Parish Clerk. A small accident record book is kept with the first aid box. These must be completed whenever an accident occurs. Even minor accidents must be reported.
- Any accident must be reported to the Parish Clerk. The Parish Clerk and Building & Grounds Working Group will review the reports periodically and initiate improvements as appropriate.

The person responsible for completing RIDDOR (reporting of injuries, diseases, and dangerous occurrences regulations) **forms and reporting accidents is:**

The Parish Clerk

Types of reportable injury:

1. Death
2. Major injuries
3. Over-seven-day injuries
4. Any Accident-causing bleeding or swelling.

For people not at work// On Parish Grounds Using Facilities

- Where a member of the public or person not at work has died
- Injuries to members of the public or person not at work where they are taken from the scene of an accident to hospital for treatment

The following major injuries or incidents must be reported on RIDDOR forms:

- fracture, other than to fingers, thumbs or toes.
- amputation
- dislocation of the shoulder, hip, knee or spine
- loss of sight (temporary or permanent)
- any penetrating injury to the eye (including chemical)
- injury from electric shock/burn leading to unconsciousness or requiring resuscitation or admittance to hospital for more than 24 hours;
- any other injury leading to hypothermia, heat – induced illness or unconsciousness or requiring resuscitation or requiring admittance to hospital for more than 24 hours
- unconsciousness caused by asphyxia or exposure to harmful substance or biological agent
- acute illness requiring medical treatment or loss of consciousness arising from absorption of any substance by inhalation, ingestion or through skin
- acute illness requiring medical attention which may have resulted from a biological agent or its toxins or infected material.

Relevant examples of reportable dangerous occurrences include:

- electrical short circuit or overload causing fire or explosion
- collapse or partial collapse of a scaffold over 5m high
- unintended collapse of a building under construction or alteration, or of a wall or floor
- explosion or fire

To be reviewed annually in June