



**Minutes of the Ordinary Meeting of Framwellgate Moor Parish Council held on Wednesday 2<sup>nd</sup> April 2025 at 6:00pm at The Pavilion Building, Front Street, Framwellgate Moor, Durham, DH1 5BL.**

	<b>At the Commencement of the Meeting a minute's silence was observed by those present in memory of Mamie Simmons</b>
<b>1</b>	<b>Attendance: Councillors and Apologies for absence</b> <b>Attendance</b> G Blenkiron, D Wheeler, T Moderate, E Pears, R Perry P Dawson– M, Charlton, arrived at approx. 7pm. <b>Apologies</b> Amanda Hopgood and Elaine Clarkson <b>Member of the public</b> Karon Willis
<b>2</b>	<b>Declarations of interest and dispensation requests</b> None declared
<b>3</b>	<b>Public participation (please notify the Chairman or Clerk in advance)</b> None declared in advance
<b>4</b>	<b>Draft Minutes of the Meeting of the Council on 5<sup>th</sup> March 2025</b> The draft minutes are currently not agreed at section by Councillor Terry Moderate at section 8. <b>Action</b> to be revisited in Mays monthly meeting where a consensus will take place,
<b>5</b>	<b>Financial matters</b> Spend from previous month and anticipated spend going forward were agreed. Clerk gave a short appraisal of the income and expenditure for the year ending 31 <sup>st</sup> March 2025 and that things were in place for the end of year accounts. Karon Willis (member of the public) excused herself from the meeting at this point. Cllr Moderate also left the meeting unannounced at this point. (18.30)
<b>6</b>	<b>Update on Groundsman</b> The groundsman has provided an additional fit note for the month of April and has requested access to his tools. An occupational health assessment has also been set up for the 14 <sup>th</sup> of April at 2pm <b>Action</b> – Clerk to revisit situation and advise on receipt of Occupational Health Report
<b>7</b>	<b>Van Hire</b>

Signed:

Dated:

	<p>The current lease of the van expires 15<sup>th</sup>/June/2025 the insurance expires 30/May/2025 and the tracker requires renewing. The total cost per annum is £5,000 It was agreed not to renew the lease.</p> <p>The new temporary groundsman has access to a van with business insurance and it was suggested to utilise the groundman's van while paying him mileage as per HMRC rates.</p> <p><b>Action</b> Clerk/Chair to return lease van <b>Action</b> Clerk/Chair to cancel insurance <b>Action</b> Clerk/Chair to remove tracker and cancel contract</p>
<b>8</b>	<p><b>Review of Policies</b></p> <p>Standing Orders, Risk Register, Statement of Internal Control, Asset Register were all circulated for review prior to being submitted for Internal Audit approval.</p> <p><b>Action</b> to seek approval post Internal Audit</p>
<b>9</b>	<p><b>Website/IT</b></p> <p>Clerk circulated e-mail from CDALC that the external auditors all councils to use a.gov.uk or equivalent e-mail address. All current councillors appointed are now set up as .gov.uk compliant.</p> <p>Clerk provided the antivirus software update that Norton had expired and listed the services the current website provider is maintaining. Karon Willis confirmed that the Parish had previously been hacked where there was inadequate firewall protection</p> <p>Cllr Elizabeth Pears gave an update on the website with the new pages</p> <p>The social media will be updated by Peter going forward.</p> <p><b>Action</b> Clerk and E Pears to discuss the services provided by Netpower and report back to new council</p> <p>Cllr Rachael Perry asked that we use the name Durham Terrace for consistency when identifying the field between Durham Terrace and North Terrace.</p> <p>Cllr Rachel Perry requested all photos on the notice board be updated as many are up to 8 years old.</p>
<b>10a</b>	<p><b>Clerk's Report</b></p> <p>SLA for HR has been agreed for 2025/26 2 New defibrillators paid for yet to arrive Election – awaiting results and whether an election is required which should be about 4pm 03/04/25</p>
<b>b</b>	<p><b>Parish matters and ongoing items (see below)</b></p> <p>It was noted that the Hallal shop re selling Vapes <b>Action</b> Chair to update Police at PACT meeting</p>
<b>c</b>	<p><b>Planning applications</b></p> <p>One planning application was circulated with no comments</p>
<b>d</b>	<p><b>County Councillors' reports</b></p>

Signed:

Dated:

	No County Councillors were in attendance
<b>e</b>	<b>Members' reports</b> Cllr Rachael Perry notified the council that the school plans for Framwellgate Moor Comprehensive were in place and that during the building process an access road would be build exiting at the traffic lights on Bek Road end up to 2027.
<b>f</b>	<b>Groundsman's report</b> The new temporary Groundsman has started and made a good start on some of the issues left by the sick leave of the permanent Groundsman.
<b>g</b>	<b>Chairs Update</b> New College have agreed to create some of the Tommy status for the memorial garden in steel. And this will be permanent. Request is for 3 sheets of steel at £60 each total £180.00 New College will also provide students to paint the building and rebuild the ramp
<b>11</b>	<b>Correspondence</b> For discussion None
<b>12</b>	<b>Urgent matters</b> (Clerk to use delegated powers) and items for the next meeting of the council None
<b>10</b>	<b>Date and time of next meeting.</b> <b>Resolved:</b> That the next meeting Wednesday 7 <sup>th</sup> May 2025 @ 18.00 this will incorporate the AGM appoint the new chair and vice chair
	<b>The meeting ended at 19.40</b>

Signed:

Dated: