

FRAMWELLGATE MOOR PARISH COUNCIL



Minutes of a Meeting of the Framwellgate Moor Parish Council Pavilion Building held on 7 November 2019 at 6.30pm

Present: Councillors - K Willis, A Hopgood, N Martin, M Wilkes, G Blenkiron, P Dawson, C Hillary, J G Holland, F M Simmons, P Johnston and T Moderate

Also in attendance - A Foster - Parish Clerk and 3 members of the public

1. **Apologies for Absence:**

All members present

2. **Disclosable Pecuniary Interests**

No members declared an interest.

3. **Questions from members of the public:**

One member of the public thanked the Parish for the newsletter. Asked if the planters which are in a bad state of repair around Brasside can be removed. Cllr Wilkes noted they are all to be removed.

Tennis club attended to see how they could work together with the Parish. A separate meeting to be called to discuss further.

4. **Police Report:**

No police presence – newsletter with stats provided. The members asked why no police would attend Parish meetings and provide local stats. One member noted the 101 phone line is not good enough as people are holding on for a long time to report crimes. Cllrs Willis and Hopgood to attend pact meeting and meet with the acting Police Crime Commissioner.

5. **Minutes of Council meeting (previously circulated)**

Resolved *That the minutes of the meeting held on 2 October 2019, were approved and signed by the Chairman.*

6. **Clerks report**

- The Clerk noted she has arranged asbestos training for herself which was recommended from the Finance and Governance Working Group.

7. **Parish Matters and on-going items**

a) **Planning applications received**

(see attached appendix 1 attached)

Resolved: *To recommend approval of all except Eddis Business Park. A letter with suggestions to be sent to planning*

The Planning working group to start meeting 2 weeks after the main meeting to discuss applications that come in between meetings.

b) **Banking details**

The Clerk noted 6 signatories. Asked if any other members wished to be on.

Resolved: *No other members to be signatories and the Clerk to start the process*

c) **County Councillors report**

- Cllr Blenkiron asked if Smithfield could have give way signs. Cllr Wilkes to check out with highways to see if they can be installed.

Cllr Wilkes left the meeting at 7.35pm

d) **Members report** – Cllr Dawson asked if the footpath at Front Street could be looked at as in a dangerous state. Also the footpath at Holmlands Crescent was reported as being unsafe. Dog fouling in the memorial garden is becoming an issue.

Cllr Hopgood to speak to highways and the warden re the dog fouling

e) **Notes from working groups (previously circulated)**

Building and Grounds - No comments

Finance and Governance – No comments

Resolved: *Report noted - all items for approval are on the agenda below*

f) **Trees at Abbey Road - the Forge and the Pavilion**

3 Quotes were received for the tree work. The B & G working group gave recommendations for Oliver's to carry out the work

Resolved: *It was agreed to go with the recommendations. The Clerk to make contact.*

g) **Heat pump service**

2 quotes received for the service. The B & G working group gave recommendations for Alto to carry out the service

Resolved: *It was agreed to go with the recommendations. The Clerk to make contact.*

- h) **Report from groundsman** – No issues raised. The F & G suggested the Clerk and Groundsman to have enhanced DBS's at cost of £40 each.

Resolved: *It was agreed to carry out the DBS's*

Cllr Holland left the meeting at 8.00pm

- i) **Annual budget** - The Clerk distributed the first draft of the annual budget. It is a working document up to January. The F & G working group to look at closer at all items and bring suggestions to the next main meeting.
- j) **Policy review** - The website is having some major issues so none of the policies have been uploaded. The Chair signed off Fire Risk Assessment and Fire Procedure.
- k) **Land adjacent to Cenotaph** – No update from DCC Assets
- l) **VE Day 8th May** - The members agreed if the Church are involved the Parish will work in partnership. Cllr Dawson to speak with the Church to see their plans.
- m) **Water Bill - Wave** - The Clerk requested the bill be paid by Direct debit as the bill always comes in between meetings.

Resolved: *It was agreed to pay by DD*

- n) **Planning training**

The Chair, Cllr Johnston and the Clerk requested they attend the training event on 26 November and asked if any other members wish to go. Cllr Blenkiron wishes to attend. Cost of £27 each.

Resolved: *It was agreed the four attendees go.*

- o) **Grant request** – A request for a grant from Durham School Benevolent Fund was received

Resolved: *It was agreed to give them £70. The Clerk to arrange cheque.*

- p) **E-mail address** – The Clerk asked if all members were up and running with their new emails. It was suggested the County Councillors to keep their Council one.

Resolved: *All other members to start using the email addresses with immediate effect.*

- q) **Correspondence received**

Nominations for the Royal Garden Party was received from CDALC

Resolved: *It was agreed to nominate Cllr Willis*

- r) **Correspondence received after agenda published (to note only)**

A letter received from the Bowling Club to state their club has ceased trading on 23 October 2019. The Clerk to write and thank them and give their sincere apologies that they have ceased. The Clerk to contact the League to see if any other clubs would like to use to green.

- s) **Urgent issues for noting** (The Clerk to use delegated powers once the policy is in place). Any items members wish to place on next month's agenda.

Website design - the current website has some major issues and is not GDPR compliant. The Clerk to get quotes for a new one. The Chair to give permission as this is deemed urgent.

8. **Financial Matters**

	(a) <u>Payments</u>	
	<u>Resolved:</u> That the following payments be agreed:	
		<ol style="list-style-type: none"> 1. That the sum of £1,198.86 be paid to Mr B Quinn Greenkeeper (November 2019 wage) 2. That the sum of £657.08 be paid to Mrs A Foster - Parish Clerk (November 2019 wage) 3. That the sum of £7.32 be paid to Mrs A Foster – reimbursement for postage stamps 4. That the sum of £210.00 be paid to Mrs A Foster - reimbursement for newsletter printing 5. That the sum of £312.00 be paid to Mrs A Foster - reimbursement for distribution of newsletter 6. That the sum of £355.31 be paid to Durham County Council Pension Fund 7. That the sum of £179.99 be paid to Batsons - ground maintenance 8. That the sum of £238.80 be paid to Turfcare 9. That the sum of £157.88 be paid to Wave - water 10. That the sum of £1,190.00 be paid to Shaun Stokoe Electrical services - flood lights 11. That the sum of £474.00 be paid to Shaun Stokoe Electrical services - removal of bollard lights 12. That the sum of £2,109.61 be paid to DCC - Xmas lights work - this was on last months agenda, but no vat was paid so cheque was cancelled 13. That the sum of £30.00 be paid to Mr G Blenkiron - reimbursement for flowers 14. That the sum of £20.00 be paid to British Legion - Wreath 15. That the sum of £70.00 be paid to Durham School Benevolent Fund - as previously agreed
	(b) <u>Receipts</u>	<p><u>Resolved:</u> That the following receipts be noted:</p> <ol style="list-style-type: none"> 1 That the sum of £600 was received from Football club

9. **Date of Next Meeting**

2 October 2019 to commence at 6.30pm.

The meeting terminated at 8.00pm

Chairman
Date

Planning applications July / August 2019 – appendix 1

DM/19/02373/O UT	11 Finchale Road Framwellgate Moor Durham DH1 5JN	Outline planning consent with all matters reserved for the erection of 1no. detached dwelling with integral single garage.
DM/19/02506/F PA	Priory Gill Brasside Durham DH1 5SF	Construction of greenhouse, pond and pizza oven (partly retrospective).
DM/19/02119/A D	St Aidans Church Front Street Framwellgate Moor Durham DH1 5BL	Replacement noticeboard size 1.2m x 1.2m.
DM/19/02217/TP O	33 The Orchard Pity Me Durham DH1 5DA	Up to 20% Crown thinning and balance to beech tree
DM/19/02194/FP A	7 Witton Grove Framwellgate Moor Durham DH1 5AB	Single-storey side and rear extensions with widened driveway (Re-submission DM/19/01198/FPA)
DM/19/02664/VOC	67 Front Street Pity Me Durham DH1 5DE	Application to vary condition 2 of Planning Permission DM/15/03945/FPA to include steps to the side and rear of the site
DM/19/02147/AD	Bus Shelter (Northbound) Wheatlands Way Pity Me DH1 5GJ	Upgrade advertising panels with digital advertising panels displaying a slow changing image
DM/19/02280/FPA	17 Ryelands Way Pity Me Durham DH1 5GR	Construction of detached garage within south west corner of garden area including retaining wall, additional parking area and associated planning.

DM/19/02317/FPA	6 Smithfield Pity Me Durham DH1 5PP	Replace single storey extension with single and two storey extension to rear, installation of double garage door to front, alterations to fenestration and internal alterations
DM/19/02664/VOC	67 Front Street Pity Me Durham DH1 5DE	Application to vary condition 2 of Planning Permission DM/15/03945/FPA to include steps to the side and rear of the site
DM/19/02701/AD	Abbey Service Station Abbey Road Pity Me Durham DH1 5DQ	Signage for new funeral directors (subject to separate application) to be fixed to the north and west elevations