

# Building & Grounds Subcommittee



Meeting held 2018-04-25 in the Pavilion @10:00 - Minutes

**Attendance:** C Hillary (CH), T Johnston(TJ), N Martin(NM), P Dawson (PD Chair)

**Apologies:**

**Minutes of the previous meeting** - agreed

## **Matters arising**

- PD has produced booklets for each playpark to be used as a checklist. Items to be annotated -1→deterioration, 0→no change, → improvement. These annotations will be used to make a prioritised list of actions: King George V – TJ; Abbey Road – NM; The Avenue - PD for consideration at the next B&G meeting.
- Lone worker policy pending after a meeting with greenkeeper BQ, T Moderate, PD, and Parish Clerk has been arranged – prior to the next F&G subcommittee meeting.
- Parish Newsletters are now in hard copy at The KGV Pavilion awaiting distribution – several options were considered. NM to explore optimum delivery options.
- Final drafts of hiring agreement still awaiting collation from various sources before consideration – deferred to next meeting.
- CH reminded the group that the council needs to register with the ICO. After PD's visit to the GDPR briefing this became even more imperative. PD confirmed this to Parish Clerk by email.

## **Memorial update**

- PD awaiting quote from artofstonememorials.com
- Names to be Initial/s and surname only – omitting full stops after initials may save costs as cost is dependent on a price per character – this will also enable us to make an estimate for any later addition/s to the memorial.
- To date there are 51 names to be added. Original sources will be the deciding factor in final list.

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- PD to arrange meeting/s with interested stakeholders from the parish and wider community to cast the net as widely as possible.
- Announcement to be posted in Facebook group after the Spring Newsletter has been distributed. Other media outlets also to be considered.

## **Litter picking update**

Keep Britain Tidy in conjunction with the Daily Mail, which has done an enormous amount recently in raising awareness of the dangers of single use plastic items to the environment, have arranged a week of action: "The Great Plastic Pickup!" 11<sup>th</sup> to 13<sup>th</sup> May. PD has ordered free promotional rubbish sacks and information packs, which will also be more widely available from [www.greatplasticpickup.org](http://www.greatplasticpickup.org) and will be promoting and coordinating local action on behalf of the parish. CH will use his contacts to enlist the support of local community and youth groups.

## **Play equipment update**

See matters arising – above,

## **Sole worker policy update**

See matters arising – above.

## **Possible use of s106 monies to erect artistic works at the entrance and exit to Pity Me. Framwellgate Moor and Brasside.**

This is something that we will need to consider in detail at a later meeting.

## **AOB**

NM requested that PD as the question: "Should all members of the council be registered for GDPR (General Data Protection Regulation), as are Durham County Councillors?" – No direct answer was given.